

Department of Parks and Recreation
City of Atlantic, Iowa
Park Board Minutes
April 18, 2016

5:15 pm in the City Hall Council Chambers

Call to Order Vice-Chairperson Strong called the meeting to order at 5:15. Dusenberry was absent

Approval of Agenda Motion to approve the agenda by Beane; McFadden second; motion carried unanimously

Additional Agenda Items 3 additional items were added to the agenda as noted below in Discussion items/Old Business

1. Trevor Frederickson Foundation City Park Plaza Proposal
2. Explore, Discover, Share Campaign
3. SWITA Summer Fun Bus

Public Communications comments or questions from visitors (3 minute limit); no public communications

Consent Agenda:

Minutes: February 15, 2015; motion to approve by Beane to approve; McFadden second; motion carried unanimously

Bills: March Bills; motion to approve by McFadden; Beane second; motion carried unanimously

Action Items/New Business

1. Kiddie Korral Update- bricks around the support beams are being installed; should be complete in a week weather permitting; drinking fountain supply line was a challenge but was bored under the road to the location from across the road from the main line; cement pad for the drinking will be poured upon completion of the brick when weather permits
2. East Shelter Renovation – ADA sidewalk to be installed by Park staff; Iron Specialties will reroof according to the approved contract; understructure will be power washed and painted within the next month; all ready to go weather permitting
3. Dog Park Update- Parking Lot base layer has been put in place and still needs to have another 4 inches of fine class A gravel put down; special thanks to the quality work of the Street Department for the installation of the parking lot.
4. Swimming Pool Renovation – Steering committee meeting is scheduled for April 27; Water's Edge will do a walk-thru at 2:00 pm and meet with the steering committee at 5:30 at city hall
5. Lake #2 Trail TAP Grant Update- Approve final plans for Lake #2 Trail before going out to bid in July
6. Vision Iowa Grant Update- the grant application was turned in on Friday April 15; the application will be evaluated and if it scores high enough in the screening process we will be asked to present to the entire board; don't know when the presentation would take place
7. Harl Holt Park and Basketball- two bids were received for the new basketball surface; Versa Courts for \$ \$13,806.79 : Sports Courts for \$17,500 ; motion to approve the low bid by Beane; second by McFadden; motion carried unanimously
8. Music/Movies/Special Nights- Staashelm presented the idea of having some special events in the parks such as movies in the park; music and a block party for families; the intent is for family nights; permission to form a committee of volunteers to put together some ideas and dates to present to the board for approval for these events; motion by Smith to approve the formation of a committee; second by McFadden; motion carried unanimously
9. Boat Ramp Update- Boat ramp is finally completed; and a gravel road and parking lot will be put in place; grass seed will be seed in the near future; approval for a landscaping berm on the corner needs approval from the DOT so no highway right of way is blocked; WWTP is working on that permission
10. Connector Trail Update- plans were being made to route the entrance to the trail around the KJAN parking lot for safety reasons and they are waiting for approval from the landowner to the north; usage is very good; some landscaping plans are also in the works by Trees Forever

Discussion Items/Old Business

1. Trevor Fredericksen Foundation City Park Proposal- the board was informed that the Trevor Fredericksen Foundation has proposed to renovate the sidewalk area in city park to a more plaza like area. It would involve a series of benches

and a series of flag poles. More information will be forthcoming as the plans develop. It will take place on the county property in city park is “why” the supervisors were approached instead of the park board. Melanie Petty has involved the Park dept. of her plans and we are very supportive of the concept and plans.

2. Explore, Discover, Share- it is a Chamber program that the board has approved and will be a participatory program on the public’s behalf and the participants get some great exposure. More information to follow.
3. SWITA Fun Bus- informed the board of this program for summer transportation of the communities youth to help lower the cost for getting our youth to various activities. Cost is \$100. We will be asking for the board’s approval next month.

Director’s Report-

1. Iowa Parks and Recreation Report- Staashelm reported that he learned a lot and met a lot of people whom he talks with frequently on the phone but never meet eye-to-eye. He indicated it was a very educational experience and thanked the board for the opportunity to attend.
2. Summer Programs Report- Pickleball and adult tennis will be offered and supervisors have been hired. Publicity will be forthcoming.
3. Kiwanis and Builder’s Club Workday had been postponed and rescheduled for the upcoming Saturday.
4. Earth Day- Clean up at Schildberg Quarry is schedule for Friday, April 22, from 3:00 to 5:00 pm. Parks and Rec will supply the trash bags and trailers to stack the bags and trash on.
5. Tree City USA- Seth Staashelm will be attending along with Trees Forever Chairperson Dolly Bergman.
6. Sunnyside Pickleball Courts have been painted and completed. There are four courts and the basketball out of bounds lines have been completed. Adult pickleball will be starting this May and Bruce Henderson will be the supervisor.

Next Regular Meeting Date: April 18, 2016 at 5:15 pm at City Hall Council Chambers

Adjourn- Motion to adjourn by Beane; second by McFadden; motion carried unanimously; adjourned at 6:39 pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Roger Herring-Director; Seth Staashelm-Assistant Director; City Council Liaison- Ashley Hayes