

## Utility Board Meeting Minutes

*For October 17, 2016*

The Atlantic Municipal Utilities' Board of Trustees met in a regular monthly meeting on October 17, 2016, at 4:00 P.M. in the Municipal Utilities' office building.

Present: Chairman Joyce Jensen; Trustees – Judd Meneely, Dave Sturm, Ted Robinson, and Joanne Lorence.

Absent: None.

Also Present: Steve Tjepkes, General Manager; Jennifer Saathoff, Board Secretary; Greg Smith, Director of Electric Operations; Jon Marten, Director of Water Operations; Gerald Brink, City Council Representative; Dave Jones, Mayor of Atlantic; and Seth Staashelm, Parks & Recreation Director.

Chairperson Jensen called the regular monthly meeting to order.

Trustee Lorence moved, seconded by Trustee Sturm, to adopt the meeting agenda. All ayes.

Trustee Sturm moved, seconded by Trustee Lorence, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly & quarterly reports, approval of bills, and approval of easements.

Park and Recreation Director Staashelm discussed with the board a proposal to install electric & water loops at the Schildberg Recreation Area Campgrounds. The Board discussed the layout of the services and the estimated annual cost for services. Trustee Robinson motioned to approval a proposal for AMU to install electric/water services, AMU provide the labor and Parks & Recreation to pay for materials. The motion was seconded by Trustee Meneely. All ayes.

General Manager Tjepkes discussed **Resolution No. 16-02** entitled "Resolution Establishing Fee for Damaged & Tampered Meters". Trustee Lorence moved the Resolution be adopted, seconded by Trustee Robinson. The roll being called the following named Trustees voted:

Aye: Lorence, Jensen, Meneely, Sturm, and Robinson;

Nay: None;

Whereupon the Chairperson declared said resolution duly adopted and signed her approval thereto.

General Manager Tjepkes reviewed with the board AMU's Energy Efficiency Program

General Manager Tjepkes updated the Board on a number of topics including Generation & Power Supply, IAMWind Project, and personnel issues. Director Smith went over what the electric department is working on & Director Martens discussed what has been going on in the water department.

Chairperson Jensen asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Lorence moved to adjourn, seconded by Trustee Sturm. The meeting was adjourned at 5:46 P.M.

Joyce Jensen, Chairperson

Attest:

Jennifer M. Saathoff, Secretary