

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Agenda

May 15, 2017

5:15 pm in the City Hall Council Chambers

Call to Order Meeting called to order at 5:15 pm by Vice-chairperson Strong; All members were present except Chairman Dusenberry and City Council liaison Hayes

Approval of Agenda Motion to approve the agenda made by Beane; second by McFadden; motion carried unanimously

Additional Agenda Items Discussion only; no additional items added

Public Communications comments or questions from visitors (3 minute limit): No Comments made

Consent Agenda:

Minutes: April 17, 2017 meeting and May 4, 2017 Special Meeting: Motion to approve April 17 minutes made by McFadden; second by Beane; motion carried; Motion to approve May 4<sup>th</sup> special meeting minutes made by McFadden; second by Beane; motion carried unanimously

Bills: May Bills: Motion to approve May Bills made by Smith; second by Beane; motion carried unanimously

Action Items/New Business

1. Girl Scout Sunnyside Entry Way Proposal- Girl Scout Troop proposed to the park board to restore the North entryway to Sunnyside Park; the plan consisted of repainted the entry pillars and installing a rod iron sign of "Sunnyside Park" about the road way; in the proposal was plans to paint a mural on the pillars but the board asked to withdrawal that portion of the proposal; conversations to add a kiosk was talked about; motion to approve the Girl Scout Sunnyside Entry Way Proposal with the exception of the mural made by Smith; Second by Beane; motion carried unanimously
2. Sunnyside Pool Steering Committee Update- Staashelm reported that WatersEdge Design are still making the marketing material to be used for displays and meetings.
3. Enhance Iowa Update- Staashelm reported to still be waiting for the contract from Enhance Iowa; the project is continuing with the start of the eastside parking, sewer hook-ups, and the ADA fishing pier.
4. Lake 3 Stabilization Update- Heuton has started building up a stock pile to be used to help stabilize the shoreline; once the project is done Lake 3 trail will be closed until the new trail is installed; Staashelm added that he will have Heuton also shape the Lake 1 shoreline to better maintain the lake in the future
5. Campground Update- Staashelm reported that the campground plan is to open it up to the Ethanol Plant construction workers for a monthly lease throughout the Summer and winter months; this lease would be \$400 a month per pad; open pads will still be available for recreation use; the campground is nearing completion; Staashelm stated as soon as parking lot and drives are completed the campground will be ready for campers

6. Proposal for master plan for sports complex- Staashelm proposed to the Park board to form a steering committee to come up with a master plan for the Little League Sports Complex to better utilize the space to help the different organizations and community members with their recreation and program needs; Staashelm hopes a plan would give the different organizations the tools they need to apply for grants, and seek donations; Motion to approve proposal for a master plan for the sports complex made by Beane; second by McFadden; motion carried unanimously
7. Sunnyside Shelter update- Staashelm reported that the shelter is ordered; the old pad was removed by the Street department last week; the shelter pad will be completed by AM Coron with the hopes of the shelter being delivered in July
8. Proposal for Reskinning Park Shed- Staashelm received two bids to reskin the old park shed; the shed will use the same colors as the new park building; Staashelm recommended in taking the lower bid by Scott Westphalen; motion to approve the reskinning of the park shed by Scott Westphalen made by Beane; second by McFadden; motion carried unanimously.

#### Discussion Items/Old Business

1. Leasing of Shed to Trojan Locker- Staashelm wanted to converse with the board with the idea of leasing the old park building to the Trojan Locker; Trojan Locker is ran by Rollie Parriot with a mission to provide the kids in the community with supplies and equipment to participate in athletics; the park board was in favor of the proposal; Staashelm said he would get a lease written up and include in the next meeting action items.
- 2.

#### Director's Report-

1. Sunnyside Summer Block Party Friday, June 2<sup>nd</sup> – Staashelm reported the Sunnyside Block party will be Friday, June 2<sup>nd</sup> starting at 5pm with live music, free hot dogs, cotton candy, games, and activities
2. Movies in the Parks begins June 16<sup>th</sup>- Staashelm reported that Movies in the Park will begin with Fantastic Beasts and Where to Find Them; there will be popcorn available.
3. Exercise in the Park begins May 22<sup>nd</sup>
4. Pool Opening Saturday May 27<sup>th</sup> at 1pm
5. Beautification Project- Staashelm reported that there is a committee put together to work on the Beautification plan made last summer; the park signage is included into the plan.
6. Grounds keeping staff started today; Staashelm reported the grounds keeping staff started today; these employees consisted of Tyler Christensen and Tristan Benn; two additional staffers will start in the following week.

Next Regular Meeting Date: June 19, 2017 at 5:15 pm at City Hall Council Chambers

Adjourn: Motion to adjourn made by McFadden; second by Beane; motion carried; meeting adjourn at 6:33pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes