



Utility Board Meeting Minutes

For June 19, 2017

The Atlantic Municipal Utilities' Board of Trustees met on June 19, 2017, at 4:00 p.m. in the Municipal Utilities business office for the purpose of conducting a public hearing to receive comments regarding the proposed plan, specifications, form of contract, and estimate of cost for an electric power transformer for the Glacier Road Substation. There were no comments, so the public hearing was closed.

The Atlantic Municipal Utilities' Board of Trustees went on to conduct a regular monthly meeting on June 19, 2017, at 4:05 P.M. in the Municipal Utilities' office building.

Present: Chairman Joyce Jensen; Trustees – Dave Sturm, Ted Robinson, and Joanne Lorence.

Absent: Judd Meneely.

Also Present: Steve Tjepkes, General Manager; Jennifer Saathoff, Board Secretary; Greg Smith, Director of Electric Operations; and Jon Martens, Director of Water Operations.

Chairperson Jensen called the regular monthly meeting to order.

Trustee Lorence moved, seconded by Trustee Sturm, to adopt the meeting agenda. All ayes.

Trustee Lorence moved, seconded by Trustee Sturm, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly reports, approval of bills, and easements.

General Manager Tjepkes discussed with the board the details of the power transformer for the Glacier Road Substation. Trustee Lorence introduced and caused to be read **Resolution No. 17-01** entitled "Resolution Approving the plans, specifications, form of contract, and estimate of cost for an electric power transformer for Atlantic Municipal Utilities", and moved that said resolution be adopted, seconded by Trustee Robinson. After due consideration, the Chairperson put the question on the motion and the roll being called the following named Trustees voted: Aye: Sturm, Robinson, Lorence, and Jensen; Nay: None. Whereupon the Chairperson declared said resolution duly adopted and signed her approval thereto.

General Manager Tjepkes discussed the bids for the electric power transformer for Glacier Road substation. The board discussed the options and Trustee Robinson motioned to accept the bid from Resco for a Howard transformer as recommended by AMU's engineering consultants (DGR) subject to provisions as required in the plans and specifications, and to authorize the officers to execute any and all documents related to the contracts. The motion was seconded by Trustee Lorence. All ayes.

The board then discussed the proposed Verizon pole attachment lease agreement for 5 poles in the Atlantic Municipal Utilities distribution system. General Manager Tjepkes discussed the details of the agreement and negotiations. Trustee Lorence made a motion to approve the lease agreement with Verizon Wireless. The motion was seconded by Trustee Sturm. All ayes.

General Manager Tjepkes updated the Board on a number of topics including generation & power supply, MRES power supply contract, proposed property swap, new electric service truck, and the health insurance renewal. Director Smith went over what the electric department is working on & Director Martens discussed what has been going on in the water department.

Chairperson Jensen asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Lorence moved to adjourn, seconded by Trustee Robinson. The meeting was adjourned at 5:15 P.M.

Joyce Jensen, Chairperson

Attest:

Jennifer M. Saathoff, Secretary