

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

January 15, 2018

5:15 pm in the City Hall Council Chambers

Call to Order           Dusenberry called the meeting to order at 5:15pm with Krogman absent.

Approval of Agenda    Motion to approve the agenda made by Beane; second by McFadden; motion carried unanimously.

Additional Agenda Items      Discussion only: No additional items were added

Public Communications      comments or questions from visitors (3 minute limit)

Consent Agenda:

Minutes:           December 18, 2017 meeting: Motion to approve the December 18, 2017 minutes made by Beane; second by McFadden; motion carried.

Bills:           January Bills: Motion to approve the January Bills made by McFadden; second by Beane; motion carried

Action Items/New Business

1. Approval for a full application to the Water Quality Initiative: Urban Conservation Projects: Staashelm reported of their acceptance of the pre-application and allowed to write a final grant for the Nishna Park located by the high school. The project would include improving the water quality and drainage issues at Nishna Park that would include the use of native plantings, rain gardens, and bio swells to improve water quality. Staashelm also said that the project would benefit the school district and the general public by offering an outdoor classroom where people can learn the different species and learn other practices that can be used to help improve water quality. Motion to approve for writing a full application to the Water Quality Initiative: Urban Conservation Project for Nishna Park made by Beane; second by McFadden; motion carried.
2. Schildberg Recreation Area Development Project Update- Staashelm reported to have turn in the 1<sup>st</sup> reimbursement to Enhance Iowa; the playground and the shelter are currently in the planning and design phase of the project; the campground is currently at 70% capacity. Staashelm also reported that the bathhouse will be a project for the next fiscal year.
3. Lake 3 Trail Update-Staashelm reported that the project will be poured and completed in the Spring time.
4. Community Parks Project Update- Public Garden Group- Staashelm reported to have attended a public foods conference at Iowa State to present the projects to a group on community gardens in public spaces; Staashelm shared to the board that the project is in planning phases and will be presenting the plans to city council later this week.
5. Accepting of funds from the Atlantic Royal Neighbors- Atlantic Parks and Recreation accepted a check for \$200 from Atlantic Royal Neighbors; Smith presented the board with the check and stated that it will go towards helping pay for picnic tables for the new shelter.

6. Sunnyside Entrance Sign Update: Staashelm presented to the board an update with the entrance sign; he brought to the board an estimate to do a plan consisting of pouring footings and placing the sign behind the pillars; the board asked to take down the pillars and just establish a plan to put new columns to have the sign place; Staashelm said he will reach out to the girl scout troop to update them with the plan.
7. Parks CIP 10 Year Plan- Preliminary Layout: Staashelm presented to the board a Parks CIP 10 year plan layout; he asked the board to come up with priorities that they want to see in the 10 year plan; within the sample layout as explained took needs for Capital Equipment, maintenances needs, and potential projects that could be implemented within 10 years. Staashelm told the board that the plan only shows the revenue streams from potential LOST and Hotel/Motel tax money into the recreation reserve fund, future grants was not put into the planning process; lastly any pool projects or sports complex project was not included into the plans!

#### Discussion Items/Old Business

- 1.
- 2.

#### Director's Report-

1. Ice Rink Update- Staashelm reported that the ice rink remains open through the winter.
2. Campground Update- Staashelm reported to have around 14 campers at the campground; he also reported that there were only 3 frozen hydrants so far, all of them are defrosted and back to working order.
3. Sunnyside Park is open all winter; roads remain open weather permitting

Next Regular Meeting Date: February 19, 2018 at 5:15 pm at City Hall Council Chambers: Motion to change the Park and Recreation board meeting from February 19<sup>th</sup> and March 19<sup>th</sup>, 2018 to February 12<sup>th</sup> and March 12<sup>th</sup>, 2018 made by Smith; second by McFadden; motion carried. Next regular meeting date is February 12, 2018

Adjourn: motion to adjourn made by Beane; second by McFadden; motion carried; meeting adjourn at 6:13pm

Board Members: Stuart Dusenberry- Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- Vice-Chairperson; John Krogman- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes