

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

May 21, 2018

5:15 pm in the City Hall Council Chambers

Call to Order Dusenberry called the meeting to order at 5:15pm; all members were present.

Approval of Agenda Approval of the agenda made by Beane; second by Krogman; motion carried unanimously

Additional Agenda Items Discussion only: No additional items

Public Communications comments or questions from visitors (3 minute limit): No comments were made.

Consent Agenda:

Minutes: April 16, 2018 Meeting: Motion for approval made by Smith; second by Beane; motion carried

Bills: May Bills: Motion for approval made by McFadden; second by Beane.

Action Items/New Business

1. Schildberg Development Project Update
 - a. West Shelter: Staashelm updated the board with the project; PCS has the contract for the project and will start construction soon.
 - b. East Playground: Staashelm updated the board with the playground being built on May 18th and 19th with volunteer groups from FCC, Atlantic Rising, and Kiwanis; the playground will be completed after those 2 days.
2. Lake 3 Trail Update: Lake 3 trail is finally paved, there will be some final grading and seeding still need to be completed.
3. Community Parks Project Update
 - a. Cedar Park: Staashelm presented to the board the final concept plan for Cedar park; the concept included a point of view perspective for the updates for the park
 - b. Mollett Park: Staashelm presented plans for Mollett park; the plans consisted of a walk way, edible and native landscaping, along with community gardens.
4. Sunnyside Entrance Sign Update: Staashelm said the project has the same status as last board meeting.
5. Part-time Park Foreman position: Staashelm presented to the board a rough job description for a part-time park foreman position; the position was approved by city council; Staashelm asked the board to look over the job description and share any changes that should be made; Staashelm has asked that he will handle the interviewing and job hiring process unless the board says so

Discussion Items/Old Business

- 1.
- 2.

Director's Report-

1. Sunnyside Pool Opening Saturday, May 26 at 1pm: Pool opens Saturday, May 26 at 1pm for the summer season.
2. Summer Programs Update: Staashelm updated that the first week in June will kick off youth tennis, summer swim team, mens softball, and pickleball at Sunnyside park.
3. Sunnyside Block Party Friday, June 1st from 5pm to 9pm
4. Movies in the Park: Lion King:
5. Campground Update: Staashelm stated the campground is still full with a couple spots available for recreational camping.

Next Regular Meeting Date: June 18th, 2018 at 5:15 pm at City Hall Council Chambers

Adjourn: Motion to adjourn made by Beane; second by Smith; motion carried; meeting adjourned at 6:06pm.

Board Members: Stuart Dusenberry- Chairperson; Erin McFadden- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; John Krogman- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes