

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

February 25, 2019

5:15 pm in the City Hall Council Chambers

Call to Order Dusenberry called the meeting to order at 5:15 with all members present as well as City Administrator Lund and City Attorney Bosworth were present.

Approval of Agenda Motion to approve the agenda made by Beane; Seconded by Krogman. Motion carried unanimously

Additional Agenda Items Discussion only: No additional items

Public Communications comments or questions from visitors (3 minute limit): No Comments

Consent Agenda:

Minutes: January 21, 2019 Meeting: Motion to approve the minutes made by McFadden; Seconded by Beane; Motion Carried Unanimously

Bills: February Bills: Motion to approve the February bills made by Krogman; Seconded by Beane.

Action Items/New Business

1. Approval of Resolution #PR02-19 : Approving Contract and Bonds: The approval of the contract and bonds for the IDALS water quality project with environment consultants APEX LLC out of Urbandale; This is to keep the project moving forward as planned; Motion to approve made by Beane; Seconded by McFadden; Motion Carried
2. Discussion of the Park Director Position: Dusenberry discussed the logistics of hiring Bryant Rasmussen as Interim park Director; It was determined, due to poor timing and for the effectiveness of the programs being planned for this summer it would make the most sense to hire an interim from within. The terms are or full benefits and a salary of \$42,000 starting March 15<sup>th</sup>-October 1<sup>st</sup> at which time a re-evaluation of the position will take place; City Attorney Bosworth made note of Veteran's Preference and that the job should be opened at least 10 days prior to the October 1<sup>st</sup> date; It was discussed for Roger Herring to be hired as a consultant to the Park Director at 20 hours per week for \$20/hour. His position would be to assist the park director in answer questions over every day items require of the Park Director.
3. Decision for the Park Director Position: Motion to approve Bryant Rasmussen as the Interim Park Director by Krogman; Seconded by McFadden; Motion Carried. Motion to approve Roger Herring as a Consultant by Smith; Seconded by Beane; Motion Carried
4. Schildberg Development Project Update: An extension of the Enhanced Iowa Grant was given to complete the Schildberg Project through November 30th.
  - a. West Playground Update: The playground is ready to be built. A discussion with Miracle is currently being had to have a community build in June and to have a expert on site.
  - b. West Restroom Update: The restroom is in place but not opened yet. The area around the restroom needs to be back filled once the ground thaws. An ADA pathway and lighting is being set up to be added to the restrooms.

- c. Campground Bathhouse: The plans are being finalized and sent out. Weather permitting and other extenuating circumstances the plan is to have the restroom before July.
5. East Ridge- Washout Repair: A bridge is being built to cover the washout portion of the path.
6. Mollett Park- Community Gardens: The plan is moving forward with the completion of the raised beds and a location has been marked out and is ready to begin once the snow melts.

#### Discussion Items/Old Business

- 1.
- 2.

#### Director's Report-

1. Letter from the Director: Staashelm shared a heart-felt letter about leaving.
2. Sunnyside Ice Rink Update: Closed for the year. The inconsistent weather has made it a wash
3. Schildberg Campground Closed: Closed for the winter with plans to reopen around April
4. Sunnyside Roads are closed, but the park remains open for the winter: For safety and ease for the street department to clear the roads.

Next Regular Meeting Date: March 18, 2019 at 5:15 pm at City Hall Council Chambers

Adjourn: Motion to adjourn made by Krogman; Seconded by Beane; motion carried. Motion adjourned at 5:59 pm.

Board Members: Stuart Dusenberry- Chairperson; Erin McFadden- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; John Krogman- member; Seth Staashelm-Director; Bryant Rasmussen- Foreman; City Council Liaison- Ashley Hayes