



## **Utility Board Meeting Minutes**

*For March 19, 2018*

The Atlantic Municipal Utilities' Board of Trustees met in regular session on March 19, 2018, at 4:00 P.M. in the Municipal Utilities' offices.

**Present:** Chairperson – Joyce Jensen; Trustees –Dave Sturm and Joanne Lorence.

**Absent:** Ted Robinson and Judd Meneely.

**Also Present:** Steve Tjepkes, General Manager; Jennifer Saathoff, Board Secretary; Greg Smith, Director of Electric Operations; Jon Martens, Director of Water Operations; Gerald Brink, Atlantic City Council Representative; and Christopher Nelson, Gronewald, Bell, Khynn & Co.

Chairperson Jensen called the meeting to order.

Trustee Lorence moved, seconded by Trustee Sturm, to adopt the meeting agenda. All ayes.

Christopher Nelson presented the 2017 Audited Financial Statements. Upon discussion of the reports, Trustee Sturm moved to receive the statements and to place them on file, seconded by Trustee Lorence. All Ayes.

Trustee Sturm moved, seconded by Trustee Lorence, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, the monthly financial statements, filing of monthly reports, and approval of bills.

There were no discussion items for the month.

Under the action items for the month, General Manager Tjepkes reviewed with the Board the proposed W/S #3 Transmission Substation Consent Agreement for the Orient Substation with Mid American. After discussion, Trustee Lorence moved to approve the consent agreement, which was seconded by Trustee Sturm. All ayes

General Manager Tjepkes updated the Board on a number of issues including potential lease for antennae space on the 22<sup>nd</sup> Street water tower, discussions with the county regarding phone coverage and potential antennae on the 22<sup>nd</sup> Street water tower, upcoming staffing changes, 2019 NERC Audit on transmission compliance, union election process, reviewing connectivity contracts for customer distributed generation installations, and the ethanol plant construction update.

Director Smith went over what the electric department is working on. Director Martens discussed what has been going on in the water department and stated that the 2017 Water Quality Report is available.

Chairperson Jensen asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Sturm moved to adjourn, seconded by Trustee Lorence. The meeting was adjourned at 5:36 P.M.

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Joyce Jensen, Chairperson

Attest:

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Jennifer M. Saathoff, Secretary