

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

July 20, 2015

5:15 p.m. in the City Hall Council Chambers

Call to Order	Chairperson Dusenberry called the meeting to order at 5:15 p.m. with all members present
Approval of Agenda	Motion to approve the agenda by Strong; Second by Smith; motion carried unanimously
Additional Agenda Items	Discussion only; no additional discussion items were presented
Public Communications	comments or questions from visitors (3 minute limit); none presented
Consent Agenda:	
Minutes:	June 15, 2015 & June 25, 2015 Special meeting minutes; motion to approve June 15 minutes by Strong; second by Smith; Motion carried unanimously; motion to approve June 25 minutes by Strong; second by Beane; motion carried unanimously
Bills:	Motion to approve the July bills by McFadden; second by Strong; motion carried unanimously

Action Items/New Business

1. Buck Creek Dog Park update- Grand Opening Date; date was set for July 31 with the Ambassadors to visit; hours for the grand opening would be 10:00 a.m. ribbon-cutting then possibly offer a shot clinic and a licensing table; meeting with committee would be scheduled to finalize
2. Urban Forestry Grant update- training scheduled for 8:30- 3:30, July 20 then October 20, 2015 from 12:30-3:30
3. Kiddie Korral Update- concrete bid letting & bid approval; bids for the concrete flat work were presented with two bids being presented; Caliber Concrete was the low bidder; motion to approve Caliber as the contractor by Strong; second by Beane; motion carried unanimously; a pre-construction meeting will be set up in near future
4. Camblin Shelter Refurbishment Update- drinking fountain pad ready and fountain to be installed this week
5. Sign for the Parks and Recreation Building update- installed by July 21 is goal for logo sign
6. Boat Ramp Update- weather delayed at this time
7. Lockers for new building and employees- received and in place; yet to be secured to wall
8. Senior Activity Area Update- Horseshoe pits installed this weekend; Ambassador's on July 21 @ 10:00 am
9. Bull Creek/Schuler Elementary Trail Contract Approval- bids were submitted and Bluffs Paving and Asphalt were the low bidders at \$64,000; \$39,000 is TAP Grant and \$25,000 is Wellmark Grant; motion to approve the contract with Bluffs Paving by Smith; second by Beane; motion carried unanimously

Director's Report-

1. City of Atlantic Website development and Parks and Recreation Department is on-going with FiveQ
2. Installation of horseshoe pits will take place over the weekend in Senior Activity Area
3. Ambassadors visit is rescheduled for July 21 at 10:00 am; We will meet at Camblin shelter; all board members are welcome
4. Girl Scout Signs Installed
5. Red Oak Trail Enhancement Meeting
6. Glenwood Emerald Ash Bore Focus Group Meeting report
7. Nishna Park Detention Pond plan

Next Regular Meeting Date: August 17, 2015 in City Hall Council Chambers at 5:15 pm

Adjourn

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Roger Herring-Director; Seth Staashelm-Assistant Director; City Council Liaison- Ashley Hayes