

Atlantic Department of Parks and Recreation
February 9, 2015
5:15 p.m.
Council Chambers-City Hall

Call to Order Chairperson Dusenberry called the meeting to order at 5:15 p.m. with all members of the board present

Approval of Agenda Motion by Strong to approve the agenda; second by Beane; motion carried unanimously

Additional Agenda Items Discussion only; none were presented

Public Communications comments or questions from visitors (3 minute limit) no public communications

Consent Agenda:

Minutes: motion to approve the January 19, 2015 minutes by Smith; second by Strong; motion carried unanimously

Bills: Motion to approve the February Bills by McFadden; second by Strong; motion carried unanimously

Action Items/New Business

1. Preliminary site plan for the replacement of Kiddie Korral with Snyder & Associates; Herring presented a preliminary site plan to the board for discussion; Herring also presented three different style of shelters and the board decided on the Arch Beam shelter with a red roof; the board requested the director to get a cost figure for the cement pad and the service walk;
2. Update on Bull Creek Reconstruction; Bid letting planned for spring; Snyder & Associates will handle bid letting & check plan for federal approval
3. Buck Creek Dog Park update-veterinarians have expressed a renewed interest; discussions are forthcoming; grant request pending;
4. Urban Forestry Grant update- trainees are Lund, Cord, Herring, Strong, Smith, Staashelm; keep everyone updated of details; next training date set for February 24th ; submitted proposal for hiring 4 people to do the training and the tree inventory instead of taking city personnel from their regular duties
5. T.A.P. Grant due February 26 for Lake #2 Trail; Herring asked for approval to submit a grant application for TAP funds and if approved to ask the city for the city's match of 20% or \$28,600 at the next city council meeting on February 18th; Beane moved to approve the application and seek financial support from the city for the 20% match; second by Smith; motion carried unanimously

Discussion Items/Old Business

1. Boat Ramp Update- Herring has entered into an agreement with Heuton Earthmoving to do the work on the Boat Ramp beginning as soon as the frost is out of the ground

Director's Report-

1. Tree trimming at Sunnyside Park of Oak & Walnut trees; some progress has been made at Sunnyside, weather permitting
2. Sunnyside park is still open to anyone wanting to use it for lunch, and any other recreational activities
3. Office space for Assistant Director- carpet tiles, desk, chair, phone, file cabinet
4. Pending installation of cell phone signal booster purchase
5. Truck decals have been put in place on all trucks

Next Regular Meeting Date: March 16, 2015 in City Hall Council Chambers at 5:15 pm; a motion was made to move the March meeting ahead to March 9 due to the absence of some board members on the 16th by Beane; second by McFadden; motion carried unanimously; Next board meeting will be March 9th at 5:15 pm in the city council chambers

Adjourn Motion by Strong to adjourn; second by Beane; motion carried unanimously; meeting adjourned 6:21 p.m.

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Roger Herring-Director; Seth Staashelm-Assistant Director; City Council Liaison- Ashley Hayes