

Department of Parks and Recreation
January 19, 2015
5:15 p.m.
Council Chambers-City Hall

Call to Order

Approval of Agenda

Additional Agenda Items Discussion only

Public Communications comments or questions from visitors (3 minute limit)

Consent Agenda:

Minutes: December 15, 2014

Bills: See attached sheet for January Bills

Action Items/New Business

1. Formal approval of the hiring of Seth Staashelm as the Assistant Director of Parks and Recreation; begin February 2, 2015; \$38,000 salary & benefits
2. Office space for Assistant Director- carpet tiles, desk, chair, phone, file cabinet
3. Cell phone signal booster purchase
4. Site plan for the replacement of Kiddie Korral with Snyder & Associates
5. Update on Bull Creek Reconstruction; Bid letting planned for spring; Snyder & Associates will handle
6. Buck Creek Dog Park update-veterinarians have expressed a renewed interest; discussions are forthcoming
7. Urban Forestry Grant update- trainees are Lund, Cord, Herring, Strong, Smith, Staashelm; public right-of-way tree identification and plan for reforestration of ash trees where needed; including the parks; 4 people will take 3-4 days; keep everyone updated of details

Discussion Items/Old Business

Director's Report-

1. Tree trimming at Sunnyside Park of Oak & Walnut trees; best done during winter months; possibly some at city park
2. Sunnyside gates closed on January 5, 2015; park still open to anyone wanting to use it for lunch, and any other recreational activities
3. New street signs have been ordered for Sunnyside Park; new entryway signs and frames will be installed this spring;
4. Some new safety equipment has been ordered for the department; beacons for trucks & equipment; helmet, muffs, chaps for chain sawing safety
5. Getting bids on a new mower; replacement tractor for Ford 1220 (25 years old) planned for this budget year

Next Regular Meeting Date: February 16, 2015 in City Hall Council Chambers at 5:15 pm

Adjourn