

Cass County Public Safety Commission

Sheriff Darby McLaren, TAA 911 Director Rob Koppert, TAC
Cass County Courthouse
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Minutes

January 20, 2014
Basement Meeting Room

<u>Member</u>	<u>Representing</u>	<u>Present</u>	<u>Absent</u>
Gaylord Schelling	Cass County	X	
Mark Wedemeyer	Cass County		X
Chris Jimerson	City of Atlantic	X	
Kathy Somers	City of Atlantic	X	
Ryan Askeland	City of Griswold	X	
Tom Harris	City of Anita - Primary	X	
Jeff Bohnsack	City of Anita - Alternate		X

Staff present: Rob Koppert

Citizens present: Bennett Blake - KSOM

Vice Chairperson Gaylord Schelling opened the meeting at 5:08pm.

The first business being the elections of officers for the calendar year 2014. Ryan Askeland made a motion to nominate Gaylord Schelling as chairperson and the nomination was seconded by Chris Jimerson. No other nominations for chairperson were made. Gaylord Schelling nominated Chris Jimerson as vice chairperson and the nomination was seconded by Tom Harris. No other nominations for vice chairperson were made. Gaylord Schelling nominated Kathy Somers as secretary and the nomination was seconded by Chris Jimerson. No other nominations were made. Chris Jimerson nominated Rob Koppert as recording secretary and the nomination was seconded by Gaylord Schelling. No other nominations for recording secretary were made.

Vice Chairperson Gaylord Schelling declared the following officers were elected by unanimous declaration: Gaylord Schelling, Chairperson; Chris Jimerson, Vice Chairperson; Kathy Somers, Secretary; Rob Koppert, Recording Secretary.

M/S/C Harris / Askeland to approve the agenda as published. Carried unanimously.

M/S/C Harris / Askeland to approve the December 2013 Minutes. Carried unanimously.

M/S/C Askeland / Somers to approve the December 2013 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert presented his Monthly Hour and Work-log Report. There were no questions by the Commission. He updated the Commission on the training of Cody Claussen and that Claussen would be attending Basic IOWA System Training in February in Des Moines. Koppert also reported that he is writing a curriculum for training fire department personnel in the proper use of the new radio equipment and radio procedures. The training would be offered this fall and the Cass County Fire Association would like to make the training mandatory. Koppert updated the Commission and said that the aging "Sheriff's OPS" control station in the tower building had been replaced with a new control station capable of P25 digital. He also notified the Commission on receiving a request by the Anita Fire Department to be placed on the E-Notify system. He will be working with Anita Fire Chief Josh Peach to add their department to the system. Koppert also reported on ongoing training the county was providing in the area of human resources, and they he recently hosted the Western Iowa 911 Communications Supervisors meeting.

In business regarding the re-location of the communications center, Cass County 911 Director Rob Koppert informed the Commission that he and the Cass County Board of Supervisors would be meeting with representatives of Carlson West Povondra Architects, and begin work on the final design and requirements for the renovation of the new 911 center.

In Old Business, the demonstrations of *Police Legal Sciences* and *I Am Responding* were again tabled until February due to computer problems in the meeting room.

The Commission briefly discussed the budget for the Cass County Public Safety Commission for the fiscal year of July 1, 2014 to June 30, 2015. 911 Director Rob Koppert pointed out that salary increases in the county for non-union employees had not been finalized. He reported that the Cass County Compensation Board had met twice, both times recommending a 7% increase for the sheriff and county attorney, and 3.5% increase for the rest of the officers, but that the Cass County Board of Supervisors hadn't reach a final decision on the compensation board's recommendations. Therefore, Koppert recommended a 3.5% increase be budgeted for at this time, but that the Commission has the right to revisit the increase once the Cass County Board of Supervisors had reach a final decision on the compensations board's recommendations. Koppert also pointed out that the Cass County Public Safety Commission was the authority on salaries for the employees.

M/S/C Askeland / Jimerson to adopted the budget for the Cass County Public Safety Commission for the fiscal year of July 1, 2014 through June 30, 2015 in the amount of \$509,595.00. Carried unanimously.

In New Business, the Commission briefly discussed the hiring of part time "as needed" dispatchers. 911 Director Koppert said he was approached by fully trained dispatchers at other agencies that expressed interest in being hire for part time use. Koppert said they could be trained quickly, as all they would need training on are the CAD, radio system, and policies. He said two of the dispatchers asking for part time status had previously worked for here. It was the consensus of the Commission to allow Koppert to hire part time "as needed" dispatchers for fill-in shifts.

There were no public comments or concerns.

MSC Askeland / Jimerson to adjourn at 6:00pm.

Respectfully Submitted,



Rob Koppert, TAC - Recording Secretary