

Cass County Public Safety Commission

Sheriff Darby McLaren, TAA 911 Director Rob Koppert, TAC
Cass County Courthouse
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Minutes

November 24, 2014
Basement Meeting Room

<u>Member</u>	<u>Representing</u>	<u>Present</u>	<u>Absent</u>
Gaylord Schelling	Cass County	X	
Mark Wedemeyer	Cass County	X	
Chris Jimerson	City of Atlantic	X	
Kathy Somers	City of Atlantic		X
Ryan Askeland	City of Griswold	X	
Tom Harris	City of Anita - Primary	X	
Jeff Bohnsack	City of Anita - Alternate		X

Staff present: Rob Koppert

Citizens present: Mike Kennon and Steve Tjepkes

Chairperson Gaylord Schelling opened the meeting at 5:02pm.

M/S/C Askeland / Harris to approve the agenda as published. Carried unanimously.

M/S/C Jimerson / Askeland to approve the October 2014 Minutes. Carried unanimously.

M/S/C Jimerson / Askeland to approve the October 2014 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert presented his Monthly Hour and Work-log Report. There were no questions by the Commission. He and AMU Manager Steve Tjepkes presented information on the first month of that the communications center has answered AMU calls. There were three total calls, one each for water, electrical and routine service. The Commission also how the fees would be collected and under what fund they would be placed. Koppert reported that after consultation with County Auditor Dale Sunderman, they felt the "Operating Fund" portion of the E911 budget would be the best place as to not skew the true expenditures in the public safety commission budget. Koppert explained that the Commission would have authority for the expenses of the funds, and not the Cass County E911 Service Board. Koppert also discussed briefly the VoIP Telephone System RFP for the Cass County Courthouse. He reported on the wonderful training he received in South Carolina at administrator training course for the AVTEC radio consoles. He stated that the training and further learning about the capabilities of these consoles affirmed his decision to pursue this brand of console. Koppert also reported on the possibility that two dispatchers may be leaving in the near future. One has applied for a vacant position with the Iowa State Patrol and the other may be relocating to the eastern United States. Koppert was asked to obtain some salaries for dispatchers around Cass County as well as those at the Iowa State Patrol. Finally, Koppert reporting on training and information received at the Iowa 911 Director's Update training, the Iowa NENA Conference and the Iowa APCO Conference. He advised he was elected to the position of vice-president for the Iowa Chapter of APCO.

In business regarding the re-location of the communications center, 911 Director Rob Koppert updated the Commission on the progress of the renovations being done. There will be a builder's meeting on December 5th to discuss the remainder of the renovation work and when to cut over the electric service.

Koppert also informed the Commission that the cut over date is the week of March 24, 2015 as that is when the State of Iowa can schedule it.

In Old Business, the Commission tabled action on a Mission Statement for the communications center. 911 Director Rob Koppert will continue to investigate possible solutions.

In New Business, the Commission was going to take a preliminary look at the FY2015/2016. However, key figures haven't been released from the county auditor's so Koppert wasn't able to present an accurate preliminary budget.

There was some discussion on increasing the staffing level to 7 fulltime dispatchers and how to lower some of the overtime currently being paid. Koppert was asked to have figures ready for the next meeting regarding overtime and other area dispatch salaries.

There were no public comments or concerns. Commission member Tom Harris explained his and the City of Anita's concerns with the agreement with AMU and also had questions regarding the City of Anita's membership on the Cass County Public Safety Commission. 911 Director Rob Koppert will attend the Anita City Council meeting on December 10, 2014 to discuss the issue with them.

MSC Askeland / Jimerson to adjourn at 5:51pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rob Koppert". The signature is written in a cursive, flowing style.

Rob Koppert, TAC - Recording Secretary