

# Cass County Public Safety Commission

Steve Livengood, Chair  
Sheriff Darby McLaren, TAA  
Cass County Courthouse  
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Julie Adams, Vice-Chair  
911 Director Rob Koppert, TAC

## Minutes

January 28, 2013  
Basement Meeting Room

| <u>Member</u>     | <u>Representing</u>       | <u>Present</u> | <u>Absent</u> |
|-------------------|---------------------------|----------------|---------------|
| Gaylord Schelling | Cass County               | X              |               |
| Mark Wedemeyer    | Cass County               | X              |               |
| Steve Livengood   | City of Atlantic          | X              |               |
| Shawn Shouse      | City of Atlantic          | X              |               |
| Julie Adams       | City of Griswold          | X              |               |
| Tom Harris        | City of Anita - Primary   | X              |               |
| Jeff Bohnsack     | City of Anita - Alternate |                | X             |

**Staff present:** Rob Koppert

### **Citizens present:**

Chairperson Steve Livengood opened the meeting at 5:07pm

The Cass County Public Safety Commission held the yearly election of officers.

M/S Adams/Shouse to nominate Steve Livengood as Chairperson for 2013. Livengood declined the nomination. Nomination was withdrawn.

M/S/C Adams/Wedemeyer to nominate Shawn Shouse as Chairperson for 2013. Shouse accepts the nomination. No other nominations were made. Carried unanimously.

M/S/C Wedemeyer/Shouse to nominate Gaylord Schelling as Vice Chairperson. Shelling accepts the nomination. No other nominations were made. Ayes: Wedemeyer, Livengood, Shouse, Adams and Harris. Nay: Schelling. Motion Carried.

M/S/C Wedemeyer/Shouse to nominate Julie Adams as Secretary. Adams accepts the nomination. No other nominations were made. Carried unanimously.

M/S/C Adams/Harris to nominate TAC Rob Koppert as recording secretary. Koppert accepts the nomination. No other nominations were made. Carried unanimously.

M/S/C Schelling/Harris to approve the agenda as published. Carried unanimously.

M/S/C Harris/Wedemeyer to approve the December 2012 Minutes. Carried unanimously.

M/S/C Schelling/Harris to approve the December 2012 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert reported to the Commission on the hiring of a new fulltime dispatcher. Advertisements would be published in all the county newspapers and posted on the county website. Koppert indicated he planned to conduct interviews in March and have the new dispatcher working in April. He also said that he hoped to be able to use the list of applicants to fill the new position that would be open in July. Koppert also discussed the ongoing efforts of narrowbanding and the AFG Grant, and that with the exception of a couple of handhelds with some fire departments, the narrowbanding process had been completed. Efforts on building

the three remote receiver sites for the fire repeater are undergoing. Racom is currently doing coverage studies of available towers.

In business regarding the re-location of the communications center, the Commission discussed the feasibility study currently to be conducted by Carlson West Povondra Architects. The Commission was informed that the Cass County Board of Supervisors also hired the architects to conduct a space study of the entire courthouse and that the board did not act on either request by the Commission as proposed last month.

In Old Business, the Commission tabled signing of the employment contract with 911 Director Rob Koppert until the next meeting when copies of the agreement would be available. The budget for the fiscal year of July 1, 2013 through June 30, 2014 was discussed and adopted. It was felt that even though it meant a significant increase in the budget for the second year in a row, the staffing levels of the communications center were too low and additional dispatchers needed to be hired.

M/S/C Shelling/Adams to approve the budget for the fiscal year of July 1, 2013 to June 30, 2014 in the amounty of \$467,628.00. Carried unanimously.

Because of the lack of official action by the Cass County Board of Supervisors regarding the options the Commission proposed regarding the feasibility study, the study was discussed and both members Wedemeyer and Schelling felt that the consensus of the Board of Supervisors was to accept the option of paying half of the cost of the study with the Commission. This was clarified and TAC Koppert instructed to sign an agreement with the architects.

In New Business, the Commission was requested by TAC Koppert to begin to hold meetings a month until the new communications center is built, in part to eliminate the time lag between the Commission acting upon an issue and the Cass County Board of Supervisors acting upon it. Koppert stated that last month, the Commission voted on an issue, and the Board of Supervisors took the matter under advisement at their meeting a few days later, but the Commission had to wait an entire month before reacting to the Board's decision. The Commission discussed the idea but decided to continue to hold monthly meetings.

There were no public comments or concerns.

MSC Schelling/Shouse to adjourn at 6:06pm.

Respectfully Submitted,



Rob Koppert, TAC - Recording Secretary