

Cass County Public Safety Commission

Steve Livengood, Chair
Sheriff Darby McLaren, TAA
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Julie Adams, Vice-Chair
911 Director Rob Koppert, TAC

Minutes

December 11, 2012
Basement Meeting Room

<u>Member</u>	<u>Representing</u>	<u>Present</u>	<u>Absent</u>
Gaylord Schelling	Cass County	X	
Mark Wedemeyer	Cass County	X	
Steve Livengood	City of Atlantic	X	
Shawn Shouse	City of Atlantic	X	
Julie Adams	City of Griswold	X	
Tom Harris	City of Anita - Primary	X	
Jeff Bohnsack	City of Anita - Alternate		X

Staff present: Rob Koppert

Citizens present: Darby McLaren, Al Povondra, Ron Feoerbach

Chairperson Steve Livengood opened the meeting at 5:00pm

M/S/C Schelling/Adams to approve the agenda as published. Carried unanimously.

M/S/C Adams/Shouse to approve the November 2012 Minutes. Carried unanimously.

M/S/C Adams/Shouse to approve the November 2012 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert reported to the Commission that trainee dispatcher Sheri Hansen has tendered her resignation. He updated the Commission on the narrowbanding and the AFG grant for the fire departments. Koppert also reported that the four largest cellular providers will begin to allow texting to 911 in May of 2014.

In business regarding the re-location of the communications center, it was reported last month that that there was consensus among four members of the board of supervisor's to conduct a study to determine the costs of moving the 911 center to the 3rd floor and to renovate the area, but there has not been a vote of the board of supervisors to approve such a move. The Commission discussed the idea of hiring a firm for a study of the feasibility and costs associated with moving the communications center to the third floor and an alternative that was brought up; the sally ports of the sheriff's office. Al Povondra and Ron Feoerbach of Carlson West Povondra Architects in Omaha were on hand and discussed what their firm could provide the commission..Mr. Povondra indicated his company had worked with several public safety entities and felt his firm could provide the Commission with the information they were looking for. Mr. Povondra, Mr. Feoerbach and the Commission toured the areas in question and felt firm they could provide a feasibility and cost estimation for moving the communications center to either location for \$2000.00 plus up to \$500.00 for expenses. After discussion, the Commission made the following action:

M/S/C Adams/Shouse to to split 50/50 the cost of a study of the third floor area and the sheriff's garage area not to exceed \$2500 with the Cass County Board of Supervisors. Ayes: Adams, Shouse, Livengood, Harris. Nays: Wedemeyer, Schelling.

After further discussion, the Commission decided that they would pay for the entire cost of the study provided the Cass County Board of Supervisors made an official commitment to allow the communications center to move into either space.

M/S/C Harris/Shouse For the Cass County Public Safety Commission to pay 100% of the study if the Cass County Board of Supervisors will commit to either the east wing of the third floor including the former conservation office, the offices now occupied by juvenile probation and the engineer's office and the administrative offices of the 911 director and emergency management director space for the 911 center; or the garages currently occupied by the Cass County Sheriff's Office. Carried unanimously.

The recent jail inspection an inspector's opinion that the dispatchers be required to become certified jailers was discussed. Sheriff McLaren had said previously that the cost for training would come from the jail or sheriff's office budgets.

In Old Business, the Commission again tabled signing of the employment contract with 911 Director Rob Koppert until the next meeting. The recent jail inspection was discussed, and the inspector's opinion that the dispatchers be trained as jailers and become certified. After discussion, it was determined that 911 Director Rob Koppert write a letter to the Iowa Department of Corrections and the Governor, indicating that while the Cass County Public Safety Commission disagrees with the jail inspector's opinions for various reasons, the Commission will develop and send the inspector a plan for training the dispatchers as jailers.

In New Business, the Commission received the draft copy of the budget for the fiscal year beginning July 1 2013. The budget was briefly discussed but no action was taken.

There were no public comments or concerns.

MSC Adams/Harris to adjourn at 6:48pm.

Respectfully Submitted,



Rob Koppert, TAC - Recording Secretary