

# Cass County Public Safety Commission

Sheriff Darby McLaren, TAA      Rob Koppert, TAC  
Cass County Courthouse  
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## Minutes

July 27, 2009  
Basement Meeting Room

Members present:      Chuck Kinen, Dave Dunfee, Steve Livengood, Kern Miller and Mitch Holmes  
Staff present:          Rob Koppert  
Citizens present:      Chief Steve Green

Chairperson Chuck Kinen opened the meeting at 5:17pm.

MSC Holmes/Livengood to approve the agenda as published. Carried unanimously.

MSC Kinen/Livengood to approve the June Minutes. Carried unanimously.

MSC Livengood/Kinen to approve the June financial statements and bills. Carried unanimously.

TAC Rob Koppert gave his report and updated the Commission on his plan for radio rebanding in Cass County, specifically recent action taken by the Federal Communications Commission regarding applications for modifying radio licenses to use the smaller bandwidth. He also updated the Commission on the completion of the Shieldware Update for the CAD system. Koppert also informed the Commission that he, on behalf of the Cass County E911 Service Board was going to submit a grant application to the Iowa Homeland Security and Emergency Management Division in the amount of \$50,000 for replacement of the 911 telephone sets in the communications center. Unfortunately, the Iowa Homeland Security and Emergency Management Division suspended the grant program to use the funds as "local match" for a national grant. The funds "leftover" wireless 911 surcharge revenues, and the Iowa Homeland Security and Emergency Management Division has typically \$500,000.00 per year for the grant program. The current 911 telephone sets are Positron IAP-Plus sets, and Koppert has been informed by Qwest and Positron that the sets are at their "end of life" and would no longer be supported by Qwest or Positron. Koppert was able to get a quote for a one year maintenance agreement with Qwest to cover the IAP-Plus sets, but the cost would be \$10,000 for the year. He informed the Commission that these funds would come from the Cass County E911 Service Board from surcharge revenues. He also informed the Commission, that the upgrade to a software based phone set, Power 911, would be approximately \$80,000. The Power 911 sets would be compatible with the current Positron Lifeline 100 and the Positron Viper system when Cass County needs to upgrade backroom equipment. Koppert also informed the Commission that the new computer for position 1 has arrived and been installed, and that the former position 1 computer has been moved to position 2. The position 2 computer will be configured and used as a secondary CAD interface computer in the communications center. He also informed the Commission that he has ordered a new chair from Concept Seating and that the old one was still under warranty and replacement parts were procured to fix the height adjustment and seat back tension. Commission member Steve Livengood performed the actual chair repair at no cost to the Commission.

There was no Old Business discussed.

In New Business, the Commission discussed the holiday time benefit for TAC Koppert. Koppert informed the Commission that all dispatchers receive 8 hours of holiday time for all 10 holidays listed in the last union contract. These holiday hours may be used as additional time off, or cashed in at the discretion of the employee. Cass County Deputy Auditor Karen Oathoudt had requested from Koppert a formal approval of the continuation of the benefit since he was salaried and his predecessor was

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hourly. After some discussion on the issue, the Commission tabled the item until the August meeting in which Cass County Auditor Dale Sunderman and Deputy Auditor Karen Oathoudt would be invited to speak and discuss the issue with the Commission.

There were no comments or concerns brought by any citizens.

MSC Livengood/Dunfee to adjourn at 6:02pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rob Koppert". The signature is written in a cursive style with a large initial "R".

Rob Koppert, TAC  
Recording Secretary