

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
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MINUTES

February 28, 2005

Members present: Chuck Kinen, Don Volk, Dave Jones, Mike Waters and Dan Rossell.
Staff present: Rob Koppert
Citizens present: None

Chairperson Chuck Kinen opened the meeting at 5:00pm.

MSC Volk/Waters to approve the agenda as published. Carried unanimously.

MSC Jones/Volk to nominate Chuck Kinen as chair and Dave Jones as vice-chair for 2005. There were no further nominations, so the nomination carried the unanimously ballot.

MSC Volk/Jones to approve the January Minutes. Carried unanimously.

MSC Jones/Waters to approve the January financial statements and bills. Carried unanimously.

TAC Rob Koppert gave his report and updated the Commission on the wireless phase II implementation and work with Qwest and GDC on additional mapping for areas surrounding Cass County. He also informed the Commission that the Iowa Department of Public Safety is upgrading the data line and equipment in the communications center, but no further information has been received about the upgrade. He also reported he is continuing working with the company that manufactured the shredder, hoping to resolve the situation this month.

In Old Business, TAC Koppert updated the Commission that Per Mar Security is in the process of converting the communications center monitored alarms to alarms monitored by Per Mar Security. The reason for the conversion was apparently initiated by Per Mar Security. After the conversion, the alarm panel in the communications center will be removed. Because of this, there was no need to further discuss monitoring fees for communications center monitored alarms. The Commission further discussed the training policy and pre the recommendation of Cass County Attorney Dan Feistner, agreed to include an addendum at the end showing the current cost of class fees.

MSC Jones/Waters to adopt the Training Reimbursement Policy with the training class cost addendum. Carried unanimously.

In New Business, the Commission gave the approval for the purchase of a new fax machine for the communications center. The old one is malfunctioning quite often and incoming faxes must be received using a computer and then printed on the laser printer. The Commission also gave the approval for the purchase of a computer with half of the cost shared by emergency management. The computer will replace the old Gateway computer and provide weather information and access to the in-house CAD system on the AS/400. The Commission also gave approval for non-regular part time employee Todd Waters to attend an Iowa Basic Telecommunicator class if he agrees to sign the newly adopted Training Reimbursement Policy and pay back the Commission per the agreement should he leave employment.

There were no comments or concerns brought by any citizens.

MSC Jones/Volk to adjourn at 5:39pm.

Respectfully Submitted,

Rob Koppert, TAC
Recording Secretary