

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
712-243-2204 (Voice) 712-243-3701 (Fax) rkoppert@casscoia.us

MINUTES

April 28, 2003

Members present: Chuck Kinen, Don Volk, Delores Kirk, Lynn Crozier, and Dave Jones.
Staff present: Rob Koppert
Citizens present: None

Meeting called to order by Chairperson Kinen at 5:03pm

MSC Kirk/Jones to approve the agenda as published. Carried unanimously.

MSC Volk/Jones to approve the March 2003 meeting minutes. Carried unanimously.

MSC Kirk/Jones to approve the March financial statements. Carried unanimously.

TAC Koppert gave his report and discussed the new chair. The company, Concept Seating, had contacted Koppert regarding a new "more water resistant" fabric" at no charge and needed to verify the color, since it would change slightly from the original order. He discussed employee discipline regarding one dispatcher. He also updated the Commission on the CPR training the dispatcher took. All those taking the class received passing marks. He also informed the Commission on the hiring process of a fulltime dispatcher and that an offer would be made this week. He also updated the Commission on the Medivac and county squads tiering policy, and the possibility of the Atlantic Fire Department responding to Medivac calls in the fire district.

In New Business, the Commission heard from Steve Green of American Security Control on the relocation of fire alarms from the Atlantic Fire Department to the Cass County Communications Center. When the department begins its response to EMS calls, there will be no one at the station to monitor the alarms. TAC Koppert asked if American Security was charging a monthly monitoring fee for these alarms, and if so, would the communications center be getting a portion of those funds since the communications center would be doing the monitoring. Steve Green replied that he only charges those business's a \$75 yearly maintenance agreement.

MSC Volk/Jones to allow American Security Control to relocate the Atlantic Fire Department alarms to the Cass County Communications Center as long as there is no expense to the Cass County Communications Center. Carried unanimously.

TAC Koppert informed the Commission of continued problems with determining the compatibility of a touchscreen monitor on the main console computer. He advised the Commission he will continue to work with Racom and the console manufacturer (Zetron) on the issue.

The Commission decided to hold the May meeting on May 19th since the normal meeting date of May 26th is Memorial Day.

There was no Old Business discussed and no public comments or concerns.

MSC Jones/Kirk to adjourn at 5:40pm.

Respectfully Submitted,

Rob Koppert, TAC
Recording Secretary