

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
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MINUTES June 24, 2002

Members present: Don Volk, Dave Jones, Lynn Crozier, Chuck Kinen, Delores Kirk and John O'Brien

Staff present: Rob Koppert

Citizens present: None

Meeting called to order by Chairperson Kinen at 5:02pm

MSC O'Brien/Crozier to approve the agenda as published. Carried unanimously.

MSC Crozier/Volk to approve the March financial statements. Carried unanimously.

TAC Koppert gave his report on the polo shirts being ordered and they should be here in 2 weeks or so. He also informed the Commission that dispatcher Scot Olson would be attending Basic Iowa System Training. The Commission discussed various housing availabilities with TAC Koppert stating its been normal to house dispatchers attending this class in a nearby motel. There were options available on Camp Dodge, but due to increased security, staying at Camp Dodge is not really a good alternative. Commission member Kirk asked why he could not sleep in his car. TAC Koppert reported that we're able to receive the government rate at Holiday Inn and Ramada Inn which translates to \$45 a night.

MSC Crozier/Jones to allow dispatcher Scot Olson to stay at an area motel. Voting yes were Crozier, Jones, Kinen, Volk and O'Brien. Voting no was Kirk.

TAC Koppert continued his report and reported on the recent staff meeting. The dispatchers had some requests such as better air conditioning and ventilation, an improved west door camera, a vacuum, cold air humidifier, shredder, and remote control TV. Commission member Don Volk and TAC Koppert will look into these requests and report back at the next meeting.

In Old Business, the purchase of EMD software was discussed. There are basically 2 options, buy just the EMD software, or but the EMD software and QA software. Both would be around \$5000 while the EMD software alone is around \$2100.

MSC Kirk/O'Brien to purchase just the EMD software. Carried unanimously.

In New Business, the Commission reviewed and approved entering into a 28E agreement with the Cass County Board of Health for notification in biological and weapons of mass destruction incidents.

MSC Jones/Crozier to approve entering into a 28E agreement with the Cass County Board of Health for notification of biological and weapons of mass destruction incidents. Carried unanimously.

The Commission also discussed at length the proposed uniform policy, specifically the policy banning blue jeans. TAC Koppert reported this was at the request of TAA Sheriff Larry Jones. The Commission opted for the removal of the ban on blue jeans and also wanted wordage inserted banning the wearing of shorts while working, and that shirts were to be turned if an employee leaves. The Commission tabled the approval of the uniform policy until the next meeting.

MSC Jones/Kirk to adjourn at 5:53pm

Respectfully Submitted,

Rob Koppert, TAC
Recording Secretary