

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
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MINUTES

May 20, 2002

Members present: Don Volk, Dave Jones, Lynn Crozier, Chuck Kinen, Delores Kirk and John O'Brien.

Staff present: Rob Koppert and Gloria Abild

Citizens present: Don Young (Qwest) and Butch Hancock (Qwest)

Meeting called to order by Chairperson Kinen at 5:02pm

MSC Jones/Kirk to approve the agenda as published. Carried unanimously.

MSC Volk/Crozier to approve the April financial statements. Carried unanimously.

Commission member John O'Brien arrived at this time.

TAC Koppert gave his report part time dispatcher Scot Olson's recent Basic Iowa System Training and that he received passing marks and was now certified in the IOWA System. He reported the computer system had been ordered through Solution's in Spencer and a warrant had been sent to prepay the system. It is anticipated on being installed in early June. He reported the keyboard on the existing computer failed and he was able to find a replacement from an obsolete personal computer. He also reported that the EMD software had arrived.

In Old Business, the uniform policy was discussed with the following modifications being made.

MSD Crozier/Kirk to delete the following from paragraph 5: "Appropriate socks shall also be worn. Open toed shoes, sandals, and high heel shoes are prohibited. Shoes and socks will be worn at all times." Carried unanimously.

MSC Jones/Kirk to delete the following from paragraph 2: "...and black, brown, or tan colored jeans. Under no circumstances will blue jeans be permitted." Carried unanimously.

MSC Jones/Volk to approve the amended policy. Carried unanimously.

In New Business, the Commission considered the potential relocation of the communications center from the jail to another location within the courthouse. Two possible candidate areas include the meeting room in the basement, and the current emergency management office on the third floor. Each location was discussed and each had pro's and con's. TAC Koppert has estimated a move to the third floor location would be approximately \$40,000 to \$50,000 not including new furniture or basic remodeling that would need to be done. He estimated the cost of \$25,000 to \$35,000 to move to the basement meeting room, since a bathroom would have to be added to the existing room. Don Young and Butch Hancock of Qwest were present to discuss the costs of moving the 911 telephone sets to either location. Both felt it would be about \$10,000 to move to the third floor, and about half that to moves to the basement meeting room. After considerable discussion, the Commission voted to table the issue until the June meeting and have TAC Koppert get firmer figures.

MSC Jones/Crozier to table the current discussion relating to the relocation of the communications center pending TAC Koppert acquiring updated information and firmer figures. Carried unanimously.

Commission member Don Volk suggested the Commission need to look at the long range plans of the communications center and possibly develop a long range plan.

MSC Jones/O'Brien to adjourn at 6:53pm

Respectfully Submitted,

Rob Koppert, TAC
Recording Secretary