

# Cass County 911 Communications Center

Sheriff Larry Jones, TAA      Rob Koppert, TAC  
Cass County Courthouse  
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Atlantic, Iowa 50022  
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## MINUTES August 22, 2002

Members present: Dave Jones, Lynn Crozier, Chuck Kinen, Don Volk and Delores Kirk.

Staff present: Rob Koppert, Gloria Abild

Citizens present: None

Meeting called to order by Chairperson Kinen at 5:01pm

MSC Volk/Kirk to approve the agenda as published. Carried unanimously.

MSC Volk/Crozier to approve the July 2002 meeting minutes. Carried unanimously.

MSC Kirk/Crozier to approve the July financial statements. Carried unanimously.

TAC Koppert gave his report and discussed the upcoming EMD Q/A session for August 29<sup>th</sup>. Results will be compared to the baseline of the previous Q/A session to determine if improvement is being made. He reported the computer system has been completely installed and is working fine. He reported that an upgrade was made to the Eventide voice/phone recorder to allow it to be accessible through the sheriff's office AS/400 system. He also reported on the progress of the backup radio system and that some tests were conducted but there has been a problem noticed with the remote fire paging repeaters that will require further testing before specifications on the system are released to vendors.

In Old Business, the Commission discussed the meeting of August 20<sup>th</sup> in Des Moines between the Union and the Commission regarding the potential schedule change and the addition of a fourth fulltime employee. There was some wording in the draft letter of understanding received from Von Bokern Associates that needed further clarification, specifically the issue of paying the fulltime employee unused holiday "comp time" or having the unused portion "forfeited" as in the current contract; and the issue of changing the status of non-regular part-time from a line reading "...who works an average of 16 hours per month but less than 24 hours per month." Union Steward Gloria Abild indicated it was her belief that that holiday "comp time" be paid out if the employee doesn't use the time instead of it being

forfeited. The entire issue was tabled and TAC Koppert was asked to check and confirm with Renee Von Bokern regarding these issues.

There was no New Business discussed and no comments or concerns brought by the public.

MSC Jones/Kirk to adjourn at 5:32pm.

Respectfully Submitted,

Rob Koppert, TAC  
Recording Secretary