

Minutes April 13, 1999

Members Present: Pat Simmons, Dave Jones, Lynn Crozier, Chuck Kinen, Don Volk, Judy Kunze
Staff Present: Rob Koppert
Others Present: None

Call To Order at 5:00 p.m.

MSC Crozier/Jones to approve the agenda as published.

MSC Volk/Crozier to approve to March minutes as printed.

MSC Kunze/Kinen to approve the March financial statements as distributed.

Due to the sheriff being absent, there was no sheriff's report.

TAC Koppert gave his report on being named TAC. Information has been forwarded to Field Services. Training will begin in the future. Discussion was held regarding mandatory training for new dispatchers as required by the state, and the need to additional training dollars.

A concern was received by a dispatcher regarding the Massena Fire Department about a fire call on April 7th. A call came into the communications center of a grass fire and Massena was dispatched. Due to the possibility of the fire being in the Cumberland district, Cumberland was also dispatched. Upon the department's arrival, it was determined the fire was a controlled burn, and Massena Fire Department was upset at being dispatched to a controlled burn. The dispatcher had no prior knowledge the burn was controlled. TAC Koppert was advised to check into the matter.

TAC Koppert relayed a request by the Cass County Sheriff's Office on sharing the cost of upgrading the copier in the sheriff's office. The copier received a \$2800.00 upgrade, and the sheriff felt public safety uses the copier about 30% of the time, and should make some contribution to its upgrade. The issue was tabled pending additional information from the sheriff and justification for the 30% figure. Also discussed was the dispatchers acting as second jailers by watching video monitors for the cells and electronically opening doors for the jailers, and whether that was adequate trade off for copier use.

MSC Jones/Kinen to have the sheriff review and follow Article IV, Section II of the bylaws regarding purchases for public safety. TAC Koppert advised to bring monthly detail summaries to each meeting to answer any questions. Discussed was having two commission members approve claims each month.

Don Volk received copies of the commission bylaws and agreement from County Attorney Jim Barry. No signed copies of either are in existence. Volk will contact Jim Barry and ask him to be to be in attendance at the next meeting.

TAC Koppert reminded the commission of upcoming budget negotiations with the union.

Several members commented on wanting to see the communications center, since they had never seen it. Sheriff Jones was contacted by telephone and approval was obtained for those members that wanted to go back to the communications center, to do so.

Next meeting will be May 11th at 5:00pm.

MSC Jones/Kinen to adjourn at 5:26pm.

Commission members Kinen, Volk, Crozier, and Simmons were escorted by TAC Koppert and a jailer through the jail to the communications center. Dispatcher Jeff Richter and TAC Koppert answered numerous questions regarding the operation of the communications center. After 10 minutes, the commission members exited the communications center and were escorted by TAC Koppert through the jail and out the main sheriff's office doorway.

Respectfully Submitted,

Rob Koppert, Secretary, TAC