

# Cass County 911 Service Board

Mike Kennon, 911 Director  
Cass County Courthouse  
5 West 7th Street Atlantic, Iowa 50022  
712-243-2204 (Voice) 712-243-3701 (Fax) [mkennon@casscoia.us](mailto:mkennon@casscoia.us)

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## MINUTES

January 30, 2018 – 6:00pm  
Cass County 911 Center – 705 Poplar

Members present: Tom Harris (Anita), Chris Jimerson (Atlantic), Steve Green (Cass Co EMA), Gaylord Schelling (Cass Co BOS), Virginia Coughlin (Cumberland), Randy Baxter (Marne) Ford Lillard (Wiota) and Jackson Bissell (Massena)

Members absent: Kevin Christensen (Brayton), Jason Sorenson (Council Bluffs), Dave Reynolds (Elliott), Greg Vetter (Grant), Ryan Askeland (Griswold) and Ryan Archibald (Lewis),

Staff present: Interim 911 Director Mike Kennon  
Citizens present:

Vice Chairperson Gaylord Schelling called the meeting to order at 6:06pm.

M/S/C Baxter / Jimerson to approve the agenda as published. Carried unanimously.

At 6:11pm, Chair Archibald opened the public hearing on the proposed FY2017/2018 Cass County E911 Service Board Budget. There were a couple of questions about variations in revenue quantities and cost line items.

At 6:15pm, Vice Chair Schelling closed the public hearing on the proposed FY2017/2018 Cass County E911 Service Board Budget.

M/S/C Lillard / Bissell to approve the FY2018/2019 Cass County E911 Service Board Budget as published. Carried Unanimously.

### Election of Officers

M/S/C Green / Bissell to nominate current officers of Ryan Archibald as Chair, Gaylord Schelling as Vice Chair, Virginia Coughlin as Secretary and Mike Kennon as Recording Secretary. Carried unanimously.

M/S/C Lillard / Jimerson to approve the prior meeting Minutes. Carried unanimously.

M/S/C Jimerson / Lillard to approve the expenses of October, November, December 2017. Carried unanimously.

E911 Director Mike Kennon updated the Board on GIS Data Maintenance. Cass County has hired Andrea Goins as IT/GIS Director. She has been working with Schneider Corp on a range of GIS projects for the Communications Center. Our 911 Center is receiving \$15000 annually from Homeland Security to help perform these functions. The latest project has been learning to use MSAG 911.net Tool which is how we report and rectify any number of addressing issues we come across in the dispatch center.

There was no Old Business discussed.

There was no New Business discussed.

There were no public comments or concerns.

M/S/C Bissell / Green to adjourn at 6:37pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mike Kennon", written in a cursive style.

Mike Kennon, E911 Director - Recording Secretary

# Cass County 911 Service Board Sign-In Sheet

DATE: January 30, 2018

LOCATION: Cass County Communications Center

NAME	JURISDICTION
<i>Jack Speed</i>	<i>City of Parkers</i>
<i>Chris Timerson</i>	<i>City of Atlantic</i>
<i>Gregory Scherly</i>	<i>Seymour</i>
<i>J Ford Lillard</i>	<i>Wata</i>
<i>W Baxter</i>	<i>Marne</i>
<i>Stephen Green</i>	<i>Cass Co BOS (EMA)</i>
<i>Virginia Couglin</i>	<i>Cumberland</i>
<i>Tom Lewis</i>	<i>Armita</i>