## **Thursday, May 31, 2018**

The Cass County Board of Supervisors met at 8:30 a.m. with all members present: Gaylord Schelling, chair; Steve Baier, Stephen Green, Frank Waters and Mark Wedemeyer. Agenda upon motion by Baier, 2nd by Wedemeyer was approved. Minutes of May 23, 2018 upon motion by Waters, 2nd by Green were approved.

The Board of Supervisors of Cass County, Iowa met on May 31, 2018, at 8:30 a.m., at the Cass County Courthouse, Atlantic, Iowa. The meeting was called to order by the Chair, and the roll was called showing the following Supervisors present and absent:

Present: Gaylord Schelling, chair; Steve Baier, Stephen Green, Frank Waters and Mark Wedemeyer. Absent: None This being the time and place specified for taking action on the proposal to incur non-current debt in an amount not to exceed \$350,000, the County Auditor announced that no written objections had been placed on file. Whereupon, the Chairperson called for any written or oral objections, and there being none, the Chairperson closed the public hearing. After due consideration and discussion, Supervisor Waters introduced the following resolution and moved its adoption, seconded by Supervisor Wedemeyer. The Chairperson put the question upon the adoption of said resolution, and the roll being called, the following Supervisors voted:

Ayes: Gaylord Schelling; Steve Baier, Stephen Green, Frank Waters and Mark Wedemeyer. Nays: None Whereupon, the Chairperson declared the resolution duly adopted, as hereinafter set out.

## **RESOLUTION NO. 2018-019**

Resolution Authorizing Internal Loan to Fund Urban Renewal Project Costs

WHEREAS, the Board of Supervisors of Cass County, Iowa (the "County"), has established the 2017 Cass County Agribusiness Urban Renewal Area (the "Urban Renewal Area") and has established the 2017 Cass County Agribusiness Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the County has undertaken certain urban renewal projects (the "Projects") in the Urban Renewal Area, consisting of using tax increment financing support to pay the costs, to that extent, of (1) constructing grey water management improvements; and (2) undertaking capital projects for the construction of roads, bridges and culverts to assist in economic development which is anticipated to create jobs and wealth; and

WHEREAS, it has been proposed that the County facilitate an internal loan in the amount of \$350,000 (the "Loan") in order to pay the costs of the Projects, and, pursuant to Section 331.479 of the Code of Iowa, the County has published notice and has held a public hearing on such proposal on May 31, 2018, and

WHEREAS, the County desires to make the Loan eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area;

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors, as follows:

Section 1. It is hereby directed that the Loan in the amount of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000) be advanced for the funding of the Projects from the Local Option Sales Tax Fund. The Loan shall be repaid to the Local Option Sales Tax Fund, without interest, out of future incremental property tax revenues received into the Tax Increment Fund.

It is intended that the Loan shall be repaid on or before June 1, 2035, provided however that repayment of the Loan is subject to the determination of the Board of Supervisors that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Loan, and the Board of Supervisors reserves the right to appropriate funds, or to withhold such appropriation, at its discretion.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Cass County to evidence the Loan. Pursuant to Section 403.19 of the Code of Iowa, the County Auditor is hereby directed to certify, no later than December 1, 2019, the original amount of the Loan.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict. PASSED AND APPROVED this 31st day of May, 2018.

The Board of Supervisors of Cass County, Iowa met on May 31, 2018, at 8:30 a.m., at the Cass County Courthouse, Atlantic, Iowa. The meeting was called to order by the Chair, and the roll was called showing the following Supervisors present and absent:

Present: Gaylord Schelling, chair; Steve Baier, Stephen Green, Frank Waters and Mark Wedemeyer. Absent: None This being the time and place specified for taking action on the proposal to apply to USDA Rural Development for financial assistance to cover a portion of the cost of purchasing A K9 vehicle; the County Auditor announced that no

written objections had been placed on file. Whereupon, the Chairperson called for any written or oral objections, and there being none, the Chairperson closed the public hearing.

After due consideration and discussion, Supervisor Green introduced the following resolution and moved its adoption, seconded by Supervisor Baier. The Chairperson put the question upon the adoption of said resolution, and the roll being called, the following Supervisors voted:

Ayes: Gaylord Schelling; Steve Baier, Stephen Green, Frank Waters and Mark Wedemeyer. Nays: None Whereupon, the Chairperson declared the resolution duly adopted, as hereinafter set out.

## **RESOLUTION NO. 2018-018**

Resolution Agreeing to Apply for Financial Assistance with the USDA, Rural Development

A resolution of the Cass County Board of Supervisors of Cass County Sheriff's Office agreeing to apply for financial assistance with the United States Department of Agriculture, Rural Development to finance 35% of the cost of a K9 vehicle. Be it further resolved that the Cass County Board of Supervisors of the Cass County Sheriff's Office authorizes Gaylord Schelling, Chair of the Board of Supervisors and Dale Sunderman, Cass County Auditor to sign all documents relating to the USDA Rural Development grant.

PASSED AND APPROVED this 31st day of May, 2018.

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Dave Sturm of Snyder & Associates presented 5th application for partial payment on the URA Gray Water Transmission construction project.

Motion by Baier, second by Green: to approve Crow River Construction's application for partial payment No. 5 on Gray Water Transmission project for \$68,067.50. Carried unanimously.

Dave Sturm, Snyder & Associates, filed 7th application for partial payment on the URA Road paving construction project.

Motion by Waters, second by Baier: to approve Manatt's Inc. application for partial payment No. 7 on Glacier Rd, Buck Creek Rd & Echo Rd. Paving project for \$470,633.45. Carried unanimously.

County Engineer Charles Bechtold reviewed current road projects.

MH/DD/GR Coordinator Deb Schuler presented report of activity for April, 2018.

## General Basic Fund

Access Systems	Telephone Services	750.00
Alliant Energy	Utilities	401.74
Anita Supply Center	Custodial Supplies	344.79
Mary Anstey	Mileage	90.40
Atlantic Municipal Utilities	Utilities	2453.89
Atlantic Pest Control	Extermination Services	87.50
Black Hills Energy	Utilities	51.84
Cappels	Custodial Supplies	284.62
Cass Co Animal Clinic	Animal Care	43.50
Cass Co Environ Landfill	Sanitation Expense	84.00
Cass Co Recorder	Copies	92.40
Cass County Health Systems	Coroner	200.00
CCMH Public Health	Grants	7403.27
CDW Government	Supplies	54.24
Choice Printing	Office Supplies	59.60
Cott Systems	Maintenance/License	503.00
Counsel Office & Documents	Copier Contract	1451.29
Culligan Soft Water Service	Cooler Rent	62.00
Dell Marketing	Computer	1286.34
Terry Duggan	Mileage	13.81
Ed's Lawn Equipment	Equipment Service	329.99
Erickson Water Septic & Sewer	Repair Service	218.75
Fareway Stores	Provisions	198.24
Farmers Elect Cooperative	Utilities	46.99
Fastenal Company	Supplies	55.86
First National Bank	Misc Expenses	1016.68

Andrea Coina		
Andrea Goins	Cellular Service	40.00
Griswold American	Publishing	156.67
Griswold Communications	Telephone Service	227.49
Kenneth Harrison	Mileage	10.93
Hy-Vee	Supplies	5195.93
IACCVSO		50.00
	Membership Dues	
Iowa State Univ Exten	Registration	25.00
ISAC	Membership Dues	6150.00
Jacobsen's of Adair	<del>-</del>	20.25
	Parts	
Laverty Sanitation	Sanitation Expense	95.00
Mail Services	Print & Postage	592.88
Martin Sheet Metal	Service	45.00
Mediacom	Internet/Cable	382.35
Mid American Energy	Utilities	106.34
Midtown Place Apts	Rent	475.00
Neon Rated	License	50.00
Nishnabotna Valley R E C	Utilities	316.47
Office Stop	Office Supplies	75.00
Pitney Bowes	Postage machine	111.00
Quill Corporation	Office Supplies	139.95
Rick's Auto Clinic	Vehicle Maintenance	317.53
Robinson Hardware	Custodial Supplies	19.85
Schumacher Elevator Co	Elevator Maintenance	235.91
Servicemaster	Service	147.60
	Software License	
Shield Technology Corporation		5083.75
Solutions	Tech Support	6041.50
Southern Iowa Rural Water Assc	Utilities	33.00
Stone Office Products		
	Office Supplies	55.95
Thomson Reuters-West	Subscription	757.40
Tracey Marshall	Mileage/Lodging/Meals	314.89
United States Cellular	Cellular Service	78.10
Verizon Wireless	Cellular Service	1175.60
Lisa Wahlert	Rent	435.00
Marci Wallingford	Mileage	29.52
Mary Ward	Mileage	71.44
C & J Rentals	Rent	480.00
Windstream	Telephone Service	260.94
Wright Express	Fuel	699.06
Parri Wright	Vehicle Maintenance	150.00
Darra Mrialle		130.00
Barry Wright	Fuel	
21st Century Cooperative	Fuel	197.10
	Fuel	
21st Century Cooperative		
21st Century Cooperative  General Supplemental Fund  Griswold American	Publishing	197.10 585.35
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA	Publishing Work Comp	197.10 585.35 15814.00
21st Century Cooperative  General Supplemental Fund  Griswold American	Publishing Work Comp Postage	197.10 585.35 15814.00 50.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA	Publishing Work Comp	197.10 585.35 15814.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT	Publishing Work Comp Postage	197.10 585.35 15814.00 50.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund	Publishing Work Comp Postage Membership Dues	197.10 585.35 15814.00 50.00 150.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health	Publishing Work Comp Postage	197.10 585.35 15814.00 50.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund	Publishing Work Comp Postage Membership Dues	197.10 585.35 15814.00 50.00 150.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund	Publishing Work Comp Postage Membership Dues Property Tax	197.10 585.35 15814.00 50.00 150.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service	Publishing Work Comp Postage Membership Dues Property Tax Service	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service  First Wireless	Publishing Work Comp Postage Membership Dues Property Tax Service Service	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service	Publishing Work Comp Postage Membership Dues Property Tax Service	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service  First Wireless  Hetrick Auto Body	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service  First Wireless  Hetrick Auto Body  Motorola Solutions	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service First Wireless Hetrick Auto Body Motorola Solutions Richter & Son Towing	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service  First Wireless  Hetrick Auto Body  Motorola Solutions	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service  First Wireless  Hetrick Auto Body  Motorola Solutions  Richter & Son Towing  Secondary Road Fund	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios Service	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50 275.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service First Wireless Hetrick Auto Body Motorola Solutions Richter & Son Towing  Secondary Road Fund  Absolute Ag Supply	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios Service Supplies	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50 275.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service First Wireless Hetrick Auto Body Motorola Solutions Richter & Son Towing  Secondary Road Fund  Absolute Ag Supply AgriVision	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios Service  Supplies Expendable Parts	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50 275.00 27.04 173.22
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service First Wireless Hetrick Auto Body Motorola Solutions Richter & Son Towing  Secondary Road Fund  Absolute Ag Supply	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios Service  Supplies Expendable Parts Supplies	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50 275.00
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service First Wireless Hetrick Auto Body Motorola Solutions Richter & Son Towing  Secondary Road Fund  Absolute Ag Supply AgriVision Akin Building Center	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios Service  Supplies Expendable Parts Supplies	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50 275.00 27.04 173.22 68.67
21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service  First Wireless  Hetrick Auto Body  Motorola Solutions  Richter & Son Towing  Secondary Road Fund  Absolute Ag Supply  AgriVision  Akin Building Center  Alliant Energy	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios Service  Supplies Expendable Parts Supplies Utilities	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50 275.00 27.04 173.22 68.67 463.45
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21st Century Cooperative  General Supplemental Fund  Griswold American  IMWCA  Postmaster  SEAT  MH-DD Services Fund  Southwest Iowa Mental Health  Rural Services Basic Fund  Dvorak Tire and Service  First Wireless  Hetrick Auto Body  Motorola Solutions  Richter & Son Towing  Secondary Road Fund  Absolute Ag Supply  Agrivision  Akin Building Center  Alliant Energy  Anita Supply Center  Atlantic Motor Supply	Publishing Work Comp Postage Membership Dues  Property Tax  Service Service Labor Radios Service  Supplies Expendable Parts Supplies Utilities Supplies	197.10 585.35 15814.00 50.00 150.00 125000.00 109.36 205.00 75.00 4914.50 275.00 27.04 173.22 68.67 463.45 2.73 3184.73
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Deter Motors Corp	New Pickups	52171.33	
Diamond Mowers	Expendable Parts	2259.18	
Ed's Lawn Equipment	Supplies	12.00	
Fastenal Company	Supplies	704.29	
Filter Care of Nebraska	Outside Services	55.90	
John Freund	Crop Damages	1750.00	
Richard E Hansen	Cellular Reimbursement	40.00	
Michael Hayes	Cellular Reimbursement	40.00	
Henningsen Constr Co	Cold Patch	417.15	
Scott Holaday	Cellular Reimbursement	40.00	
Curtis Holste	Cellular Reimbursement	40.00	
Iowa Prison Industries	Signs	209.00	
Mark Knudsen	Cellular Reimbursement	40.00	
McAtee Tire Service	Tires/Tire Repair	12260.34	
Metal Culverts	Pipe	79577.18	
MINK Missouri LTAP	Registration	60.00	
Murphy Tractor & Equip	Expendable Parts	190.77	
Neb-Iowa Ind Fasteners Corp	Supplies	201.81	
OHalloran International	Expendable Parts	3528.32	
Olsen's Outdoor Power	-	30.95	
	Supplies		
Overhead Door Company	Building Maintenance	3250.00	
Pattison Sand Company	Rock	105593.40	
Shelby County Engineers Office		625.00	
Thermo King	Expendable Parts	99.50	
Truck Center Companies	Parts/Service	1352.83	
Ultimate Lawn & Power	Supplies	16.44	
Larry Weston	Cellular Reimbursement	40.00	
Windstream	Telephone Service	141.06	
Wyman's Carquest	Expendable Parts	107.34	
Ziegler	Parts/Service	3284.29	
Local Option Sales Tax Fund			
Neon Rated	License	350.00	
Sue Riggs	Books	300.98	
2017 Agribusiness URA CapPrj	200115	300.50	
Crow River Construction LLC	Gray Water Transmission	68067.50	
Manatt's	Paving Construction	470633.44	
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Snyder & Assoc	Gray Water Project	21182.74	
ValleyBus.Park-URA-DbSrv		40500 00	
First Whitney Bank& Trust	Debt Repayment	43529.29	
AmaizingEngy-URA DbSrv			
First Whitney Bank& Trust	Debt Repayment	30992.89	
707 Poplar St Loan-DbSrv			
First Whitney Bank& Trust	Debt Repayment	3333.33	
Local Emergency Mgmt Agency			
Deter Motors	Vehicle Maintenance	68.79	
Mike Kennon	Fuel	114.00	
Verizon Wireless	Cellular Service	80.92	
Windstream	Telephone Service	46.84	
Environmental Control Agency	rerephone bervice	10.01	
Akin Building Center	Supplies	18.98	
	<del>-</del> -	41.46	
Anita Supply Center	Supplies Pest Control	65.00	
Atlantic Pest Control			
Barker, Lemar and Assoc	Consultant Fees	15682.50	
Denison Truck & Trailer Repair		39.38	
First Whitney Bank& Trust	Debt Repayment	11050.00	
Hughes Network Systems	Internet	81.18	
Hy-Vee	Supplies	49.97	
PACCAR Financial	Rolloff Truck	1323.31	
Secondary Road Fund	Reimburse Sec Rd Hours	500.00	
James Stokley	Clothing Allowance	123.12	
Windstream	Telephone Service	89.34	
Ziegler	Parts/Service	896.06	
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Marking diagrams 1. Newton and in Lange (2019)			

Meeting adjourned. Next meeting June 6, 2018. /s/-Gaylord Schelling, Chair A

Attest: /s/-Dale Sunderman, Auditor