## **Tuesday, July 31, 2018**

The Cass County Board of Supervisors met at 8:30 a.m. with four members present: Frank Waters, vice chair; Steve Baier, Stephen Green and Mark Wedemeyer. Absent: Gaylord Schelling. Agenda upon motion by Wedemeyer, 2nd by Baier was approved. Minutes of July 11, 2018 upon motion by Baier, 2nd by Green were approved.

Veteran Affairs Executive Director Mitch Holmes gave report of 4th quarter FY18 activity. During the quarter 120 veterans were assisted: Federal VA benefits and/or local general assistance. Written report for entire FY18 was also presented.

County Engineer reviewed current road projects. Engineer recommended change to Cass County 2019 Five Year Road Program.

Motion by Green, 2nd by Baier: to adopt RESOLUTION 2018-023. Carried unanimously. Resolution adopted. 2018-023- Resolution to Revise Cass County 2019 Five Year Road Program is on file online, with the auditor and with the engineer. Resolution adopted this 31st day of July, 2018.

Application for partial payment No. 9 on the URA Road paying construction project was filed July 30.

Motion by Waters, second by Baier: to approve Manatt's Inc. application for partial payment No. 9 on Glacier Rd, Buck Creek Rd & Echo Rd. Paving project for \$50,599.44.

After a short discussion, question was called. For: Waters and Baier. Against: Green and Wedemeyer. Tie vote.

Further discussion ensued to clarify how the total work performed to date could exceed the contract amount to date. Motion by Green, 2nd by Baier: to approve Manatt's Inc. application for partial payment No. 9 on Glacier Rd, Buck Creek Rd & Echo Rd. Paving project for \$50,599.44. Carried unanimously.

Amendment of the lease for the County's 'care facility building' was discussed.

Motion by Baier, 2nd by Wedemeyer: to enter into a lease agreement with Partnership for Progress for the care facility from 08/01/2018 to 06/30/2019 (rent payment \$5,000 per month). Carried unanimously.

County Auditor reported that an expense appropriation was not included in initial appropriation resolution.

Motion by Wedemeyer, 2nd by Green: to adopt RESOLUTION 2018-024. Carried unanimously.

Resolution No. 2018-024 RESOLVED: to make the following expense appropriation:

Fund 34000, Department 33, 2017 Agribusiness URA Capital Projects \$2,984,550

Resolution adopted this 31st day of July, 2018.

MH/DD/GR Coordinator Deb Schuler presented report of activity for June, 2018.

Board took up discussion of employee info handbook in regard to leave donation, use of sick leave and employee expense reimbursement.

Motion by Green, 2nd by Wedemeyer: to amend current employee handbook by adding section on donation of paid leave by one employee to another employee in special cases and by amending sections on lodging/meals expense reimbursement and use of sick leave. Carried unanimously.

The following claims were approved and the auditor authorized to issue checks for same:

General	Basic	Fund

Access Systems	Copier Contract	664.10
Akin Building Center	Supplies	82.71
Alliant Energy	Utilities	171.75
Anita Supply Center	Custodial Supplies	627.73

Atlantic Municipal Utilities	Utilities	3964.64
Atlantic Pest Control	Extermination Services	40.00
Biehn Construction	Repairs	2818.00
Black Hills Energy	Utilities	33.54
Camblin Plumbing & Heating	Service Repairs	156.75
Cappels	Custodial Supplies	319.64
CCMH Public Health	Grants	1000.38
Central Iowa Dist.	Custodial Supplies	96.80
Charm-Tex	supplies	388.82
	Maintenance/License	23666.36
Cott Systems	•	
Counsel Office & Documents	Copier Contract	671.61
Des Moines Stamp Mfg Co	Office Supplies	32.40
Terry Duggan	Mileage	13.81
Farmers Elect Cooperative	Utilities	41.27
Fastenal Company	Cabinet	674.18
First National Bank	Misc Expenses	908.27
Griswold American	Publishing	351.97
Griswold Communications	Telephone Service	228.12
Travis Hansen	Rent.	400.00
Kenneth Harrison	Mileage	10.93
Mitch Holmes	Cellular Service	480.00
Hy Vee Pharmacy	Medication	524.01
		2826.69
Hy-Vee	Supplies	
Hygienic Laboratory	Water Testing	19.50
IACCB	Membership Dues	1500.00
Iowa Dept of Veterans Affairs	Allocation Refund	279.17
Iowa DNR	Fee	25.00
Iowa Workforce Development	Unemployment Compensation	5936.00
J&J Custom Graphic Design	Uniforms/Flags	345.05
Jacobsen's Inc of Adair	Supplies	28.00
Laverty Sanitation	Sanitation Service	95.00
City of Lewis	Utilities	96.50
Mailander Law Firm	Substance Abuse	78.00
McAtee Tire Service	Tire Repair	29.95
Mediacom	Internet	1139.31
Mid American Energy	Utilities	203.12
	Utilities	858.88
Nishnabotna Valley R E C		
Office Depot	supplies	91.30
Office Stop	Office Supplies	86.73
Orscheln's	Supplies	548.00
Per Mar Security Services Corp	Monitoring Services	106.12
Quill Corporation	Office Supplies	10.00
Roland Funeral Services	Indigent Burial	1500.00
Rush Electric	Electrical Repairs	117.12
SOAR c/o Kay Kay Neuman	Donation	250.00
Southern Iowa Rural Water Assc	Utilities	33.00
United States Cellular	Cellular Service	78.03
Verizon Wireless	Cellular Service	1137.20
West Central Community Action	Appropriation	4000.00
Windstream	Telephone Service	281.30
21st Century Cooperative	Fuel	221.27
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General Supplemental Fund	<b>7</b> 7	10170 40
Dell Marketing	Election Laptops	10172.40
IMWCA	Work Comp	6776.00
Linn County	Juvenile Services	200.00
Page County Sheriff	Juvenile Service	67.04
Rural Services Basic Fund		
Atlantic Tire & Wheel	Repair	15.00
CDW Government,	Equipment	61.79
Richter & Son Towing	Towing Service	275.00
Ultramax	supplies	576.00
Secondary Road Fund		3,0.00
	Utilities	227.64
Alliant Energy		
Atlantic Motor Supply	Supplies	477.56
Atlantic Municipal Utilities	Utilities	95.63
Barco Municip Prod	Signs	4986.00
Charles Bechtold	Reimbursement	17.12
Leo Beschorner	Cellular Reimbursement	40.00

Cappels	Supplies	215.84
Dave Christensen	Cellular Reimbursement	40.00
Dan's Sanitation	Sanitary Disposal	50.00
Dvorak Tire and Service	Tires/Tire Repair	144.20
Fastenal Company	Supplies	25.08
Filter Care of Nebraska	Outside Services	33.60
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
	Cellular Reimbursement	40.00
Scott Holaday		
Curtis Holste	Cellular Reimbursement	40.00
Hy-Vee	Supplies	24.05
ISAC	Meeting Fee	210.00
Mark Knudsen	Cellular Reimbursement	40.00
McAtee Tire Service	Tires/Tire Repair	172.50
Oathoudt Solutions	Building Maintenance	79.89
OHalloran International	Parts/Service	1763.86
Quality Truck Repair	Expendable Parts	4.55
Road Builders	Expendable Parts	368.20
Society of Land Surveyors of IA	Membership	15.00
Stone Office Products	Office Supplies	30.90
Treasurer, Ia State University	Meeting Fee	65.00
Larry Weston	Cellular Reimbursement	40.00
Windstream	Telephone Service	138.16
Wyman's Carquest	Supplies	74.48
Ziegler	Parts/Service	575.64
Local Option Tax Fund	Tares/ bervice	373.01
	Contribution	7500 00
Cass County Historical Museum	Contribution	7500.00
Capital Projects		
Per Mar Security Services Corp	Monitoring Services	70.74
United Rentals	Generator Rental	2461.07
2017 Agribusiness URA CapPrj		
Snyder & Assoc	Road Paving Project	16046.76
Manatt's Inc	Road Paving Project	50599.44
707 Poplar St Loan-DbSrv		
First Whitney Bank& Trust	Debt Repayment	3333.33
Local Emergency Mgmt Agency	1 - 2	
Mike Kennon	Fuel	61.25
Windstream	Telephone Service	48.33
Environmental Control Agency	rerepriorie bervice	10.55
Atlantic Motor Supply	Parts	189.41
Barker, Lemar and Assoc	Consultant Fees	11064.77
Cappels	Tools	27.98
Denison Truck & Trailer Repair	Tire Repair	55.20
First Whitney Bank& Trust	Debt Repayment	11050.00
Hughes Network Systems,	Internet	81.18
Hy-Vee	Supplies	63.26
Lloyd & Meredith	Minor Equipment	36.20
Overhead Door Company	Door Repair	387.00
PACCAR Financial	Rolloff Truck	1323.31
The Retrofit Companies	Disposal	3251.60
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Stone Office Products	Office Supplies	71.50
Windstream	Telephone Service	94.09
21st Century Cooperative	Propane	3200.00
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Attest: /s/-Dale Sunderman, Auditor

Meeting adjourned. Next meeting August 8, 2018.

/s/-Frank Waters, Vice Chair