#### Wednesday, January 2, 2019

The Cass County Board of Supervisors met at 8:30 a.m. with all members present: Frank Waters, 2018 vice-chair; Steve Baier, Stephen Green, John Hartkopf and Mark O'Brien. Agenda upon motion by Green, 2nd by Waters was approved. Minutes of December 31, 2018 upon motion by Baier, 2nd by Hartkopf were approved as read.

County Auditor reported that all county officers elected in November of 2018 had taken the oath of office.

The Board determined that old business was completed.

The 2018 vice-chair called for a vote to elect a permanent chair for 2019. Roll call vote: Waters- Baier; Baier-Waters; Green- Baier; Hartkopf- Baier; and O'Brien- Baier. Auditor declared that Steve Baier had been elected Chair for 2019.

2019 Chair Baier called for vote to elect a vice-chair.

Roll call vote: Baier- Waters; Green- Waters; Hartkopf- Green; O'Brien- Green; Waters- Green. Auditor declared that Stephen Green had been elected Vice-chair for 2019.

Motion by Hartkopf, 2nd by Green: to adopt RESOLUTION 2018-001. Carried unanimously.

RESOLUTION NO. 2018-001 APPOINTMENT OF ASSISTANTS AND DEPUTIES

WHEREAS, a Cass County Attorney, a Cass County Recorder and a Cass County Treasurer were elected on November 6, 2018; and

WHEREAS, in accordance with section §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. . . . and the approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the following appointments are approved:

Beverly Groves Attorney's Administrative Assistant Eva Jensen Attorney's Administrative Assistant Marci Wallingford Deputy Recorder Ashley Kress Deputy Treasurer Deputy Treasurer, Motor Vehicle Bethany Nichols Deputy Treasurer, Driver License Julie Symonds Treasurer's Drive Examiner Brandi Wittrock Treasurer's Administrative Assistant Abigail Bintner PASSED AND ADOPTED this 2nd day of January, 2019. Motion by Green, 2nd by O'Brien: to appoint the following township trustees to terms ending  $\frac{12}{31}/2022$ : BEAR GROVE Township - Robert Groves and Randall Euken **BENTON** Township - Tony Schwarte and Chris Stork BRIGHTON Township - Steve Nelson and Larry D. Harris CASS Township - Marlin Rossell and David Denne FRANKLIN Township – Dean Eilts and Wm Daniel Rourick **GRANT** Township - Lynn Dorsey and Raymond Schellenberg **GROVE** Township - Richard Carspecken and Mike Jacobsen LINCOLN Township – Merlin Krause and Frank Kopp MASSENA Township - Tony Stender and Dwight Bower NOBLE Township - Kirk Hartman and David Newman PLEASANT Township – Donald Smith and Scott Leighton PYMOSA Township – Brad Pellett and Dolly Bergmann VICTORIA Township - Donald Edwards and Duane Ortgies WASHINGTON Township - Kay Winston and Jeff Winston Carried unanimously.

Motion by O'Brien, 2nd by Green: to set the following schedule for sessions of the Board during the year 2019: Every Wednesday (unless otherwise noted) and the last working day of each month. Sessions will begin at 8:30 a.m. unless otherwise noted in the agenda.

After brief discussion: Motion by O'Brien, 2nd by Green to amend motion to read: to set the following schedule for sessions of the Board during the year 2019: Every Tuesday (unless otherwise noted) and the last working day of each month. Sessions will begin at 9:00 a.m. unless otherwise noted in the agenda. Aye: 4, Nay- Waters. Motion carried.

Motion by Waters 2nd by Green: to issue general checks twice monthly on the working day closest to the 15th and the last working day of month, unless otherwise authorized, and to hold over claims for payment to the next period if filed with the County Auditor less than three full working days before pay date; and to authorize the County Auditor to issue checks in accordance with section 331.506(3) Code of Iowa. Carried unanimously.

Motion by Green, 2nd by Waters: to set mileage rate reimbursement for use of personal vehicles for county business at fortyfive cents per mile for 2019 {70A(9)} Aye: 4. Nay: O'Brien. Carried.

Motion by Waters, 2nd by Green: to set 2019 per mileage fee to be charged by sheriff for civil process at the standard IRS per mile rate. Carried unanimously.

Motion by O'Brien, 2nd by Green: to continue medical examiner's fee at \$200 per call (331.803 IA CODE). Carried unanimously.

Motion by Waters, 2nd by Green: to name the Atlantic News Telegraph, Anita Tribune and the Griswold American as the official newspapers for Cass County for 2019 {331.303(6) IA CODE}. Carried unanimously.

Motion by Green, 2nd by O'Brien: to appoint Steve Baier to the Fourth Judicial District Department of Correctional Services Board of Directors for 2019 (331.211 & 905.3 IA CODE). Carried unanimously.

Motion by O'Brien, 2nd by Green: to appoint Frank Waters (and John Hartkopf as alternate) to the 28E Southwest Iowa Mental Health and Disability Services (MHDS) Region Board. Carried unanimously.

>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	
Motion by O'Brien, 2nd by Hartkopf: to make the following committee assignments for 2019: (Alt = Alternate)	
Cass County Board of Health	Mark O'Brien
Cass County Environmental Control Agency (Landfill)	Frank Waters & Stephen Green (Alt: Mark O'Brien)
Cass County Farm	Steve Baier & Frank Waters
Cass County Food Policy Council	Mark O'Brien (Alt: Stephen Green)
Cass County Joint E911 Service Board ( <u>IA CODE</u> 34A.3)	Stephen Green (Alt: Mark O'Brien)
Cass County Local Emergency Management Commission (29C.9)	Stephen Green (Alt: Mark O'Brien)
Cass County Local Emergency Planning Committee(30.6, 30.10)	Stephen Green (Alt: Mark O'Brien)
Cass County Public Safety Communications Commission	Stephen Green & Mark O'Brien
Cass County Resource Enhancement Committee ( <u>IA CODE</u> 455A.20)	Mark O'Brien
Courthouse Committee	John Hartkopf and Mark O'Brien
Healthy Cass Caounty	Steve Baier & Mark O'Brien
Nishna Valley Trails	Stephen Green
Regional Planning Affiliate 13 (transportation funds)	Frank Waters
Resource Enhancement and Protection Board (REAP)	Frank Waters
Loess Hills Development and Conservation Authority	Steve Baier (Alt: John Hartkopf)
Rural Conservation and Development (Hungry Canyons Alliance)	Steve Baier (Alt: John Hartkopf)
East Nishnabotna Watershed Management Coalition	Steve Baier (Alt: Stephen Green)
Southlawn Memory Gardens Cemetery Committee	Mark O'Brien (Alt: Stephen Green)
Southwest Iowa Coalition	Steve Baier (Alt: Stephen Green)
Southwest Iowa Mental Health Center Board	John Hartkopf
West Central Community Action. Board of Directors	John Hartkopf
Workforce Investment Act/Chief Elected Officials	Frank Waters (Alt: Steve Baier)
Zion Recovery Services	John Hartkopf (Alt: Stephen Green)
Carried unanimously.	
>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	

Motion by Green, 2nd by Hartkopf: to make or approve the following appointments: CABEDA BOARD MEMBERS (CABEDA-Cass-Audubon Border Economic Development Agreement Board) VALLEY BUSINESS PARK CORPORATION MEMBERS (vacancy - 2yr term ending 01/15/2020) Cass Co. Supervisor John Hartkopf

Cass Co. CADCO member Keith Harlan (approved by Cass Co. BOS) (2yr term ending 01/15/2021)

#### CASS ATLANTIC DEVELOPMENT CORPORATION-CADCO

Stephen Green and John Hartkopf, 1 yr term ending 12/31/2019

CASS COUNTY FOOD POLICY COUNCIL (4 yr term ending 12/31/2022)

Emily Paulsen, Elk Horn Jan Steffen, Cumberland Gilbert Gillespie, Atlantic Kate Olson, Atlantic

#### CASS COUNTY WEED COMMISSIONER (IA CODE 317.3)

Dennis Vogl (1 yr term beginning 03/01/2019)

## CASS COUNTY CIVIL SERVICE COMMISSION (Ia Code 341A.2)

Vacancy: Denise O'Brien (Democrat) (6 yr term ending 12/31/2021)

### COUNTY CONSERVATION BOARD (5 yr term 350.2)

Judy Kennedy, Atlantic (ending 12/31/2023)

# CASS COUNTY ZONING BOARD OF ADJUSTMENT (5 yr term 335.11)

Sam Fager, Atlantic (ending 12/31/2023)

#### **CASS COUNTY ZONING COMMISSION** (5 yr term 335.8) Wendell Muller, Massena (ending 12/31/2023)

CASS COUNTY BOARD OF HEALTH (IA CODE 137.4)

Mary Strong, Atlantic 3 yr term ending 12/31/2021 Dr. Gerald Wessels, Anita 3 yr term ending 12/31/2021

# CASS COUNTY HOUSING COMMISSION (1 yr term ending 12/31/2019)

Pat McCurdy, Atlantic; Phyllis Stakey, Massena; and Steve Baier, Griswold

## CASS COUNTY MEDICAL EXAMINER (2 yr term to 12/31/2020; 331.801)

MD Elaine Berry, Atlantic; and to approve her appointment of MD Angela Weppler and DO Edna Becht as deputy examiners and to approve her appointment of Darci Young as County Medical Examiner Investigator.

# CASS COUNTY RESOURCE ENHANCEMENT COMMITTEE (IA CODE 455A.20)

Chairperson of county board Steve Baier (term ending 12/31/2019)

# CASS COUNTY LOCAL PLANNING COMMITTEE for CASS CO. COMPREHENSIVE PLAN

Steve Baier & Stephen Green, 1 yr term ending 12/31/2019

## **SOUTHWEST IOWA PLANNING COUNCIL-B.O.S. REPRESENTATIVE** (1 yr term ending 12/31/2019)

Frank Waters (Alternate: Steve Baier) 2nd Representative- Mayor of Atlantic (see 02/11/04 minutes)

Carried unanimously.

Motion by Waters, 2nd by Green: to adopt the following holiday schedule for County employees not covered by bargaining agreements for the year 2019: President's Day, Feb. 18 Memorial Day, May 27 Independence Day, July 4 Labor Day, Sept. 2 Veterans Day, Nov. 11 Thanksgiving Day, Nov. 28 Day after Thanksgiving, Nov. 29 Christmas Eve Day, Dec. 24 (close at noon) Christmas Day, Dec. 25 New Year's Day 2020, Jan. 1 Carried unanimously

Motion by Waters, 2nd by Green: to authorize county officials to destroy records in their possession which have been on file for ten or more years and are not required as permanent records {331.323(2)(d) CODE OF IOWA}. Carried unanimously.

Action on appointments for CONDEMNATION IN EMINENT DOMAIN PROCEEDINGS postponed to 01/09.

Meeting adjourned. Next meeting January 9, 2018 at 9:00 a.m.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor