Tuesday, March 12, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of February 28, 2019 upon motion by O'Brien, 2nd by Hartkopf were approved.

The Chair recessed the meeting and the Board proceeded with the hearing on the proposed Cass County budget for FY2019. Notice was published in all three official newspapers.

Recommendation of the Cass County Compensation Board for elected officer base salaries was received. Recommended compensation: "Auditor, Treasurer and Recorder \$62,500, Sheriff \$82,000, County Attorney \$125,000, and supervisors \$31,200 with an additional \$1,000 for the acting chair.

Proposed county budget, including Secondary Roads IDOT budget, was considered. No citizens presented arguments in favor of or against the budget.

Engineer Charles Bechtold presented the IDOT budget.

After a brief discussion: Motion by Waters, 2nd by O'Brien: to close hearing. Carried unanimously.

In reconvened session:

County Engineer Charles Bechtold presented copies of the Secondary Roads Budget for FY2020.

Motion by Waters, 2nd by O'Brien: to adopt the FY2020 IDOT (Secondary Roads) expense budget (including construction program) as presented. Carried unanimously.

The Board considered the recommendation of the County Compensation Board.

Motion by Green, 2nd by Hartkopf to reduce the increases for Auditor, Recorder and Treasurer so as to set the final compensation at \$61,000 and to reduce the increases for all other elected officers by a like percentage; and to adopt Resolution No. 2019-004. Carried unanimously.

RESOLUTION NO. 2019-004 COMPENSATION SCHEDULE FOR ELECTED OFFICIALS FOR FISCAL YEAR 2020

WHEREAS, the Cass County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Cass County Compensation Board met on November 27, 2018 and made the following recommended increases for the fiscal year beginning July 1, 2019: the Auditor, Recorder and Treasurer to \$62,500; the County Attorney to \$125,000; the Sheriff to \$82,000; and the Supervisors to \$31,200, and

WHEREAS, the Board chooses to reduce the increase for Auditor, Recorder and Treasurer to set final compensation at \$61,000 and reduce the increases for all other elected officers by a like percentage.

THEREFORE, BE IT RESOLVED that the Cass County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2019:

	Recommended	-	
Elected Official	Salary	Approved Salary	FY2018-2019 Salary
Attorney	\$125,000	\$113,132	\$100,000
Auditor	\$ 62,500	\$ 61,000	\$ 59,339
Recorder	\$ 62,500	\$ 61,000	\$ 59,339
Treasurer	\$ 62,500	\$ 61,000	\$ 59,339
Sheriff	\$ 82,000	\$ 80,020	\$ 77,831
Supervisors	\$ 31,200	\$ 30,540	\$ 29,808
(Chair	\$ 32,200	\$ 31,540)	\$ 30,808

PASSED AND ADOPTED this 12th day of March, 2019.

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Motion by Green, 2nd by Waters: to authorize the following support contributions for FY20:

CADCO	\$ 30,000
Cass County Historical Museum	\$ 8,500
Cass County Libraries: Anita	\$ 15,100;
Atlantic \$ 17,200; Cumberland	\$ 12,900;
Griswold \$ 14,600; Lewis	\$ 12,900;
Massena \$ 13,100	
Cass Co. Local Foods Council	\$ 1,500
Cass County Tourism Council	\$ 5,000
EMA-Hazmat Services	\$ 6,978
Emergency Management (EMA)	\$ 75,000
Cass County Fair Board	\$ 72,000
Hungry Canyons Alliance	\$ 3,750
Juvenile Detention Center	\$146,829
Meals on Wheels	\$ 7,800
MEDIVAC Ambulance	\$ 36,800
Public Safety Communications	\$388,080
Senior Citizens of Cass County	\$ 7,446
SW Iowa Housing Trust Fund	\$ 5,000
SWIPCO	\$ 2,308
SWITA	\$ 6,000
West Central Community Action	\$ 4,000
Western Iowa Tourism	\$ 500 Carried unanimously.

The Board considered the FY2020 Cass County Budget.

Motion by Green; 2nd by Waters: to adopt Resolution No. 2019-005 ADOPTION OF FY2020 CASS COUNTY BUDGET AND CERTIFICATION OF TAXES. Carried unanimously.

RESOLUTION NO. 2019-005 ADOPTION OF FY2020 CASS COUNTY BUDGET AND CERTIFICATION OF TAXES

WHEREAS a public hearing has been held for the fiscal year 2020 Cass County budget in accordance with Iowa Code 331.434,

BE IT RESOLVED that the Cass County Board of Supervisors adopts said Budget and Certification of Taxes as published for fiscal year 2020. **PASSED AND ADOPTED** this 12th day of March, 2019. (Full copy of adopted budget summary on Cass County website- see Resolution No. 2019-005)

The Cass County Committee on Aging reviewed activity of the organization. Six of the eight cities in the county now have active groups. Committee representatives thanked the county for its past and continuing support.

Tim Johnston and Katie Schmit, Kingston Life & Health, reviewed ancillary insurance products and plans, including dental, vision, voluntary life, and long term disability costs. Taken under advisement.

Reports filed: February 2020 Sheriff's and Recorder's reports of fees collected.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Access Systems	Copier Contract	1085.22
Anita Municipal Utilities	Utilities	104.80
Anita Supply Center	Custodial Supplies	741.82
Anita Tribune Co	Publishing	815.04
Mary Anstey	Screen Protector/Office S	38.48
Atlantic Municipal Utilities	Utilities	960.92
Atlantic News Telegraph	Publishing	1017.16
Atlantic Pest Control	Extermination Services	122.00
Black Hills Energy Guaranteed	Utilities	117.89
Camblin Plumbing & Heating	Repairs/Service	2499.94
Cappels	Supplies	74.25

Carroll Control Systems	Boiler Repairs	5718.25
Cass Co Meals on Wheels	Meals	650.00
CCMH Public Health	Grants	6022.29
Central Iowa Dist.	Custodial Supplies	121.00
Charm-Tex	supplies	204.58
Cintas First Aid & Safety	First Aid	190.41
Cost Advisory Services	Cost Allotcation	4125.00
Counsel Office & Documents	Copier Contract	378.11
Culligan Soft Water Serv	Cooler Rent	62.00
Dell Marketing	computer	1465.28
Egan Supply Co	Rug	132.45
Fareway Stores	Provisions	394.77
First National Bank	Misc Expenses	715.17
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Green Acres Lawn & Landscaping	Snow Removal	2250.00
Griswold American	Publishing	664.13
Gronewold Bell & Kyhnn & Co,PC	Auditing Services	1658.65
Guthrie County Public Health	Grants	3961.63
Hepler Curbside Recycling	Sanitation Expense	175.00
IMAGETek	Tech Support	190.00
Iowa State Medical Examiner	Autopsy	4613.00
John Hartkopf	Mileage	54.90
City of Lewis	Utilties	86.00
Steve Livengood	Security Gate	235.00
Mail Services	Print & Postage	589.51
Mediacom	Telephone & Internet Serv	995.92
Medivac Corp	Ambulance	3066.67
Ted's Cooperative	Rent	920.00
Peggy Nissly, CSR	Transcripts	207.00
Office Depot	supplies	4.49
Olsen Fuel Supply	Fuel	25.00
Pakor	Camera Equipment	2655.24
Pitney Bowes	Postage Machine Rental	726.54
Brenda Pottebaum	Custodial Services	1280.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	167.94
SIRWA	Water	33.00
Schumacher Elevator Co	Elevator Maintenance	242.99
Secure Shred Solutions	Shredding Service	1076.00
Solutions Inc	Tech Support	15101.93
Stone Office Products	Office Equipment	2560.80
Vanessa Strazdas	Registration	270.00
Linda Templeman	Custodial Services	290.00
Thomson Reuters-West	Subscription	269.24
U.S. Bank Equipment Finance	Copier Lease	91.10
Verizon Wireless	Cellular Service & Data	94.34
Mary Ward	Office Supplies	14.94
Frank Waters	Mileage	49.50
Brandi Wittrock	Mileage	57.33
Wright Express	Fuel	611.48
21st Century Cooperative ATTN:	Propane	433.31
General Supplemental Fund		
Atlantic News Telegraph	Publishing	206.77
Cass County Sheriff	Serving Notices	509.02
Choice Printing	Ballots	20.00
Public Safety Fund	County Contribution	30297.84
Shelby County Auditor	Rent/Utilities/Custodial	1174.50
SWI Juvenile Emergency	Quarterly Billing	34506.71
MH-DD Services Fund		
U.S. Bank Equipment Finance	Copier Lease	45.56
Rural Services Basic Fund		

Cannols	cumpling	20.17
Cappels	supplies	
Deter Motors Corp First National Bank	Maintenance	31082.15 7.79
	Misc Expenses	
The Little Cobbler	Repairs Service	29.96 42.50
McAtee Tire Service OReilly Auto Parts	Supplies	70.12
Dennis Vogl	• •	140.00
<u> </u>	Registration Fee	2415.00
Watchguard Video Wright Express WexBank	Equipment Fuel	2153.28
Secondary Road Fund	ruei	2133.20
AgriVision	Evnandahla Dants	2676.25
Alliant Energy	Expendable Parts Utilities	696.41
Anita Supply Center	Supplies	26.37
Aspen Equipment Company	New Equipment	62707.47
Barco Municip Prod	Supplies	332.30
Charles Bechtold	Reimbursement	367.26
Brown Auto Body	Expendable Parts	285.00
Calhoun-Burns & Assoc	Consultant Fees	3260.21
Cintas LOC 749	Uniforms	155.24
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	484.54
Denison Truck & Trailer Repair	Expendable Parts	253.00
Fastenal Company	Supplies	95.02
First National Bank	Misc Expenses	480.85
Griswold Communications	Telephone Service	38.44
Hallett Materials	Sand	2423.85
I C E O O	Meeting Fee	25.00
Interstate Battery Systems	Expendable Parts	347.80
JJ Design	Lettering	29.00
Land O'Lakes Purina Feed	Road Salt	3392.35
Massena Telephone Company	Telephone Service	31.15
Matheson Tri-Gas	Supplies	410.24
McAtee Tire Service	Tires/Tire Repair	554.70
Mid American Energy	Intersection Lighting	4.80
MTS	Sanitary Disposal	25.00
Murphy Heavy Contracting Corp	Contract Payment	53800.00
Nishnabotna Valley R E C	Intersection Lighting	38.39
OHalloran International	Parts/Service	4786.05
Olsen Fuel Supply	Fuel	20484.66
OReilly Auto Parts	Expendable Parts	24.57
SIRWA	Water	33.00
Schildberg Construction	Rock	7521.60
Seneca Companies	Buildings & Grounds	2209.50
Southwest Iowa Tiling	Building Maintenance	500.00
Steinbeck & Sons	Propane	1284.65
Thermo King Christensen	Supplies	617.36
Tiger Mart Griswold Amoco	Fuel	597.47
Transit Works TW Enterprises	Supplies	109.00
Truck Center Companies	Expendable Parts	754.94
Verizon Wireless	Cellular Service	458.41
Westel Systems	Telephone Service	36.50
Western Engineering Co	Sand	2253.83
Windstream	Telephone Service	71.63
Ziegler	Expendable Parts	1038.16
21st Century Cooperative	Fuel	14414.36
<u>Sheriff Investigations</u>		
Atlantic Animal Health Center	k-9	352.52
Cappels	supplies	276.96
Capital Projects		
Per Mar Security Services Corp	Monitoring Services	233.70
Local Emergency Mgmt Agency		
Mike Kennon	Fuel	154.28

Environmental Control Agn

Accent Wire-Tie Accent	Baler	1553.74
ACGS	Computer	927.00
AgriVision	Parts	291.71
Akin Building Center	Supplies	69.90
Atlantic News Telegraph	Publishing	178.39
Brown Electric Company	Electrical Repairs	259.06
Cappels	Supplies	124.98
Crystal Clear of SW Iowa	Water	33.00
Farmers Electric Cooperative	Utilities	1901.74
DNR Land Quality	Tonnage Fees	5105.67
Marne/Elk Horn Telephone	Telephone Services	3.60
Olsen Fuel Supply	Fuel	2180.16

Meeting adjourned. Next meeting March 19, 2019.

/s/-Steve Baier, Chair Attest: /s/-Dale Sunderman, Auditor

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County.

There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any.

For the maximum amount of Mental Health and Disabilities Services Fund Levy Dollars please review your budget instruction documents. You may levy less than the maximum but not more. Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

Certification of Mental Health and Disabilities Services Fund Levy Dollars.

County MHDS Fund Levy Dollars (cannot exceed statutory max) 328 625 (Q) (R) (8) CD UTILITY REPLACEMENT AND VALUATION WITH VALUATION WITHOUT PROPERTY TAXES PROPERTY TAX DOLLARS GAS & ELEC UTILITIES GAS & ELEC UTILITIES LEVIED A. Countywide Levies: 997,419,652 966,121,837 General Basic 3,490,969 3.5 3,381,426 + Cemetery (Pioneer - 331,424B) = Total for General Basic 4 3,490,969 3,381,426 Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement General Supplemental 6 1,300,000 1,30336 1,259,205 Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement 75,000 72.643 County MHDS Fund (from certification above) 328,625 0.32948 318,318 Debt Service (from Form 703 col. I Countywide total) 1,045,383,156 1,014,085,341 0 Voted Emergency Medical Services (Countywide) 0 Other (specify) 11 Subtotal Countywide (A) 5,119,594 4,958,949 B. All Rural Services Only Levies: 13 695,711,248 668,390,237 Rural Services Basic 14 2,748,059 3.95 2,640,141 Rural Services Supplemental 16 Unified Law Enforcement 17 Other (specify) 18 0 Other 19 (specify) Subtotal All Rural Services Only (B) 2,748,059 3.95 2,640,141 Subtotal Countywide/All Rural Services (A + B) 21 9.08284 7,599,090 C. Special District Levies: Flood & Erosion Voted Emergency Medical Services (partial county) 0 Other (specify) 24 0 0 Other (specify) Other (specify) 26 0 0 Township ES Levies (Summary from Form 638-RE) 27 0 Subtotal Special Districts (C) 28 0 GRAND TOTAL (A + B + C) 7,867,653 7,599,090

 Compensation Schedule for FY:
 2019/2020

 Elected Official:
 Annual Salary

 Attorney
 13.132

 Auditor
 61.000

 Recorder
 61.000

 Treasurer
 61.000

 Sheriff
 80.002

 Supervisors
 30.540

 Supervisor Vice Chair, if different
 31.540

Names of Official County Newspapers:

[Atlantic News Telegraph

Anta Tribune

Signiswold American.

[4]

Number of Official County Newspapers:

lowa	Department	of Management
	634 D	

Cass County ADOPTED BUDGET SUMMARY 02/20/2019 Form 634 - R TOTALS Special Capital Debt Budget Re-estimated Actual General Revenue Projects Service Permanent 2019/2020 2018/2019 2017/2018 REVENUES & OTHER FINANCING SOURCES (A) (B) (C) (D) (E) (F) (G) (H) Taxes Levied on Property 1 4,640,631 2,958,459 0 7,599,090 7,355,709 7,293,612 Less: Uncollected Delinquent Taxes - Levy Year 1,276 2 0 0 2 Less: Credits to Taxpayers 3 162,300 3 328,630 490,930 493,748 508,337 Net Current Property Taxes 4 4,312,001 2,796,159 0 7,108,160 6,861,961 6,783,999 4 Delinquent Property Tax Revenue 5 1,200 60 1,029 1,404 5 1,260 Penalties, Interest & Costs on Taxes 6 6 43,200 43,200 42,370 55,406 7 Other County Taxes/TIF Tax Revenues 153,198 881,470 0 0 0 1,034,668 1,116,735 1,022,358 7 8 1,697,705 0 0 0 5,499,398 Intergovernmental 3,801,693 4,827,979 6,657,508 8 Licenses & Permits 14,340 15,840 9 1,500 15,359 9 15,440 Charges for Service 10 326,130 4,500 330,630 337,350 370,282 10 Use of Money & Property 11 94,138 5,260 106,520 205,918 198,972 182,913 11 Miscellaneous 12 113,860 296,200 61,600 471,660 297,994 256,086 12 Subtotal Revenues 13 6,755,772 7,786,842 106,520 61,600 0 14,710,734 13,699,830 15,345,315 13 Other Financing Sources: General Long-Term Debt Proceeds 14 2,521,812 0 0 14 Operating Transfers In 15 540,000 3,063,058 500,000 40,000 0 4,143,058 4,159,464 4,147,624 15 Proceeds of Fixed Asset Sales 16 16 Total Revenues & Other Sources 606,520 101,600 17 7,295,772 10,849,900 0 18 853 792 17,859,294 22,014,751 17 EXPENDITURES & OTHER FINANCING USES Operating: Public Safety and Legal Services 18 2,148,852 1,237,528 0 3,386,380 2,942,400 2,765,629 18 Physical Health and Social Services 19 527,248 0 0 527,248 497,707 374,596 19 Mental Health, ID & DD 20 0 371,508 0 276,297 317,210 20 371,508 County Environment and Education 21 435,440 334.869 0 770,309 568,233 442,896 21 Roads & Transportation 22 0 6,669,000 ol 6,669,000 6,377,000 5,584,076 22 Government Services to Residents 23 593,248 9,801 0 603,049 502,317 623,215 23 Administration 24 1,586,081 0 1,593,081 7,000 1,489,833 1,410,018 24 Nonprogram Current 25 1,100,000 0 0 1,100,000 103,000 237,397 25 Debt Service 26 0 157,805 0 157,805 213,544 26 381,155 Capital Projects 27 1,852,000 2,040,704 764,627 ol 0 3,892,704 4,180,325 27 Subtotal Expenditures 28 6,390,869 10,481,706 2,040,704 157,805 0 19,071,084 14,023,467 16,028,008 28 Other Financing Uses: Operating Transfers Out 29 1.248,315 2,894,743 0 4,143,058 4,159,464 4,147,624 29 0 0 Refunded Debt/Payments to Escrow 30 0 0 30 Total Expenditures & Other Uses 31 7,639,184 13,376,449 2,040,704 157,805 0 23,214,142 18,182,931 20,175,632 31 Excess of Revenues & Other Sources over (under) Expenditures & Other Uses 32 -343,412 -2,526,549 -1,434,184 -56,205 0 -4,360,350 -323,637 1,839,119 32 Beginning Fund Balance - July 1, 33 1,818,364 9,002,279 5,345,431 1,434,184 80,663 8,678,642 7,163,160 33 Increase (Decrease) in Reserves (GAAP Budgeting) 34 0 0 0 34 Fund Balance - Nonspendable 35 0 0 0 35 Fund Balance - Restricted 36 428,274 2,818,882 24,458 3,271,614 7,368,927 7,354,548 36 Fund Balance - Committed 37 0 0 0 37

Proposed tax rate per \$1,000 valuation for County purposes: This line and the next line reserved for notes:

38

39 1,046,678

40 1,474,952

0

0

0

2,818,882

0

0

0

24,458

38

39

1,647,731

8,678,642 9,002,279 40

0

1,046,678

0 4,318,292

0

5.13284 urban areas: 9.08284 rural areas; Any special district rates excluded.

1,309,715

Fund Balance - Assigned

Fund Balance - Unassigned

Total Ending Fund Balance - June 30,