

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of June 11, 2019 upon motion by O'Brien, 2nd by Hartkopf were approved.

Three applications for renewal of Retail Cigarette/Tobacco Permits were considered.

Motion by Green, 2nd by O'Brien: to approve applications and to grant Retail Cigarette/Tobacco Permits for FY2020 to Hansen Valley Oil, rural Atlantic; 21st Century Cooperative C Store, rural Massena; and Dollar General Store, rural Griswold. Carried unanimously.

Co. Engineer recommends applying to the Iowa DOT for funding for maintaining of regulatory, warning and school area signs on the county road system.

Motion by Waters; 2nd by Green: to adopt Resolution No. 2019-010 Sign Replacement Program. Carried unanimously.

## RESOLUTION NO. 2019-010

WHEREAS the County of Cass, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and  
WHEREAS a review of signs has been conducted by the County of Cass or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and  
WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the County of Cass, and  
WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, “[Signs eligible for SRPFCC](#)”.  
NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OF CASS, THAT:

The County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the County of Cass within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The County of Cass will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- E) The County of Cass recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) Application must be approved by Iowa DOT prior to ordering signs.
- H) Reimbursement, up to the program maximum, will be sent to the grantee AFTER:
  - the signs/posts have been installed.
  - the IA DOT receives a copy of the sign-order invoice.
  - the IA DOT receives proof of payment (Reimbursement Certification).

Resolution adopted this 18th day of June, 2019

[illegible]

Motion by Green; 2nd by Hartkopf: to adopt Resolution No. 2019-011 2019-2020 Appropriations. Carried unanimously.

Resolution No. 2019-011 RESOLUTION TO SET APPROPRIATIONS

**RESOLVED** to make the following appropriations for the various offices and departments of Cass County for fiscal year 2019-2020:

General Fund	Attorney	458,204
Attorney Federal Seiz	Attorney	23,962
Attorney Local Seized	Attorney	64,707
Co Attorney Special R	Attorney	41,854
General Fund	Auditor	251,876
General Fund	Board of Health-Sanitaria	35,000
General Fund	Board of Supervisors	321,050
Capital Projects	Capital Projects	2,040,704
General Fund	Conservation	355,806
Spec.Resource Enhance	Conservation	98,892
Consrv LandAcq/Cap Im	Conservation	56,407
General Basic Fund	County Farm	21,000
General Fund	Court Services	16,928
General Fund	Courthouse	222,855
707 Poplar St Loan-Db	Debt Service	40,000
General Fund	Election Administration	78,290
Rural Services Fund	Engineer - Sec. Rd.	244,000
Secondary Road Fund	Engineer - Sec. Rd.	7,699,000
General Fund	Fair & 4-H Clubs	72,000
Rural Services Fund	Flood & Erosion	24,000
Flood & Erosion/NRCS	Flood & Erosion	114,450
General Fund	General Relief	84,883
General Fund	Human Services	43,000
General Fund	Information Technology (I	227,417
General Fund	Jail	470,758
General Supplemental	Juvenile Probation/Detent	162,828
Rural Services Fund	Library Contract	85,800
General Fund	Local Health	299,000
Local Option Tax Fund	Local Option Sales Tax	695,593
General Fund	Medical Examiner	36,000
MH-DD Services Fund	MI/ID/DD/CD	371,508
General Fund	Nondepartmental	1,926,181
Rural Services Fund	Nondepartmental (Rur.S.)	7,000
General Fund	Recorder	194,650
Rec. Records Manageme	Recorder	9,801
Rural Services Fund	Road Clearing	70,000
General Fund	Sheriff	1,385,259
Sheriff Investigation	Sheriff's Investigations	202,000
General Fund	Treasurer	517,044
ValleyBus.Park-URA-Db	URA Valley Business Park	61,600
2017 Agribusiness URA	URA 2017 Agribusiness	56,205
General Fund	Veteran Affairs	108,411
Rural Services Fund	Weed Commissioner	11,727
General Fund	Zoning	7,434
Grand Total without transfers		19,071,084

and to authorize the County Auditor to periodically transfer sums from the General, Rural and other funds to the Secondary Roads, General Supplemental and other funds during the 2019-2020 budget year in accord with Section 331, Code of Iowa. The total maximum transfer from and to the several funds shall not exceed (unless amended) the sums itemized as follows:

Appropriated Operating Transfers for 2019-2020:

General Services Fund	
To Gen. Supplemental Fund	540,000
To Secondary Road Fund	168,315
To Capital Projects Fund	500,000
To 707 Poplar Debt Serv Fund	40,000

Resolution adopted this 18th day of June, 2019

In accordance with Iowa Code section 331.904(1) “The amount of the annual base salary of each deputy shall be certified by the principal officer (treasurer, recorder and auditor) to the board.” The officers submitted certifications which were all determined to be less than the maximum limitation.

In accordance with Iowa Code section 331.904(2)(c) “The sheriff shall set the annual base salary of each deputy sheriff who is classified as exempt under the federal Fair Labor Standards Act of 1938”. The salary submitted by the sheriff was determined to be less than or equal to the maximum limitation.

Sheriff's First Deputy:	John Westering	\$68,017.00/year
Treasurer's Deputies:	McDermott, Ashley	\$50,886.00/year
	Nichols, Bethany	\$50,886.00/year
	Symonds, Julie A.	\$50,886.00/year
Recorder's Deputy:	Wallingford, Marci	\$50,020.00/year
Auditor's Deputies:	Karns, Sheri	\$50,886.00/year
	Anstey, Mary	\$50,886.00/year

Carried unanimously.

Beginning FY2013 the position of jail administrator has been given to the first deputy sheriff. Rather than hire a jail administrator, the sheriff and board determined it was more practical for the first deputy sheriff to perform jail administration duties and authorized supplement pay for the first deputy. The amount was set at \$5,000, including social security and IPERS. The county sheriff has requested that said supplement pay be continued.

Motion by Waters, 2nd by Green: For fiscal year 2020 to authorize supplement pay [IOWA CODE 331.904(2.e.)] to First Deputy Sheriff John Westering in the amount of \$5,000 (including county share of social security and IPERS) for performing jail administration duties. Carried unanimously.

In accordance with section (331.904(4) “The board shall determine the compensation of extra help and clerks appointed by the principal county officers.”

Secondary Roads: (Union scale except as noted) Laborer \$19.43/hr; Maintenance \$21.05/hr; Road Equipment Operator 1 \$21.35/hr; Road Equipment Operator 2 \$21.72/hr; Dragline Operator 3 \$22.37/hr; Working Foreman \$22.75/hr; Yardman \$21.60/hr; Mechanic \$23.20/hr; Shop Foreman \$23.86/hr; Rodman \$20.24/hr

Office	Employee	FY2020
Zoning:	Hansen, Richard	5,612.50/year
Courthouse:	Proehl, Daniel	18.51/hour
Weed Commissioner:	Vogl, Dennis	30.00/hour
Veteran Affairs:	Holmes, Mitch	49,467.36/year
Attorney:	Groves, Beverly	52,387.00/year
	Jensen, Eva	41,551.00/year
Information Tech.	Goins, Andrea	63,530.40/year
Treasurer:	Bintner, Abigail	42,750.00/year
	Wittrock, Brandi	45,625.00/year
Gen. Assistance	Schuler, Deb	30,326.00/year
M H Advocate	Schuler, Deb	30,326.00/year

Carried unanimously.

