

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of July 31, 2019 upon motion by O'Brien, 2nd by Waters were approved.

At the July 31st session, the Cass County Conservation Board requested funding assistance from the County to help fund a project to asphalt roadway at Cold Springs Park south of Lewis. There was a question as to whether or not special procedures were required before awarding a contract and the issue was taken under advisement.

Conservation Director Mical Lee reported that the county engineer stated this might be considered a maintenance project. Procedure then could be to request quotes from three or more contractors and then award a contract. Supervisor Hartkopf stated that from past experience, this should be considered a construction project and thus subject to the thresholds for using a competitive bid process. After further discussion, the decision was to break the project into parts, with one part to be done this year and the other in the future. If the estimated cost falls below the threshold, competitive quotes may be solicited. The Board will act on partial funding assistance when a contract is considered.

Contracting for additional GIS services matter was taken up. The County Auditor recommended that the board contract for the additional ‘parcel maintenance processing’ services now and act on contracting additional ‘staff augmentation’ services later. The County Assessor stated she would prefer contracting for both services now. The County IT director stated she preferred not adding another vendor for the additional GIS services. After due discussion:

Motion by Green, 2nd by O'Brien to enter into a Professional Services Agreement with Schneider Geospatial for "Parcel Maintenance" services [\$1,000 one-time setup fee; \$36 per unit (splits, combinations, retracements, modifications, reprocessing, etc.).]

After further discussion, a roll call vote was taken: 5 ayes. Carried unanimously.

County Engineer reviewed current road projects.

Reports filed: July 2019 Clerk of Court's, Sheriff's, and Recorder's reports of fees collected.

The following claims were approved and the auditor authorized to issue checks for same:

A W Lights	Coroner	200.00
Access Systems	Copier Contract	1018.12
Akin Building Center	Supplies	35.00
Alliant Energy	Utilities	338.42
Anita Supply Center	Custodial Supplies	1042.11
Anita Tribune Co	Publishing	363.78
Atlantic Municipal Utilities	Utilities	3490.00
Barbara Baier	Mileage	11.70
Black Hills Energy	Utilities	33.75
Camblin Plumbing & Heat	Repairs/Service	607.26
Cappels	Supplies	180.44
Cass County Treasurer	Property Taxes	5580.00
CCMH Public Health	Contribution	101815.95
Charm-Tex	supplies	98.36
Choice Printing	Office Supplies	514.85
Cott Systems	Maintenance/License	721.48
Counsel Office & Documents	Copier Contract	302.78
Dell Marketing	Computers	3953.53
Des Moines Stamp Mfg Co	Office Supplies	28.30
District IV Conservation	Dues	25.00
Maureen Doherty	Contracted Services	756.00
Terry Duggan	Mileage	15.54
Farmers Electric Cooperative	Utilities	47.59

First National Bank	Misc Expenses	927.22
Great America Financial Service	Copier Lease	193.04
Griswold American	Publishing	185.91
Griswold Communications	Telephone Service	230.25
Guthrie County Public Health	Claims	4182.14
Kenneth Harrison	Mileage	12.30
Phillip Hascall	Mileage	5.40
Hy-Vee Pharmacy	Medication	354.89
Hy-Vee, Inc.	Supplies	2951.94
I A C C B	Dues	1100.00
Iowa Dept of Transportation	Signs	210.00
Iowa Dept of Veterans Affairs	Refund	89.69
Iowa DNR	Fees	25.00
Iowa Land Records	Conference Fees	150.00
ISAC	Dues	6485.00
The Kiplinger Tax Letter	Subscription	38.00
Laverty Sanitation	Sanitation Expense	95.00
Legal Directories Pub Co	Directory	59.75
Mail Services	Print & Postage	602.03
McAtee Tire Service	Tire Repair	46.45
Mediacom	Telephone Services	355.87
Mid American Energy	Utilities	192.54
Nishnabotna Valley R E C	Utilities	710.66
Office Depot	supplies	37.76
OReilly Auto Parts	Parts	41.53
Pitney Bowes	Lease	49.42
Roland Funeral Services	Transport	362.00
Carol Rosenbaum	Rent	300.00
Rush Electric	Installation	3464.25
Schumacher Elevator Co	Elevator Maintenance	242.99
Secure Shred Solutions	Shredding Service	96.00
SOAR	Donation	250.00
Solutions	Tech Support	339.00
Southwest Iowa Mental Health	Service	100.00
State Hygienic Laboratory	Testing	26.00
Karen Thomsen	Mileage	15.75
United States Cellular	Cellular Service	53.56
Verizon Wireless	Cellular Service	1026.21
West Central Community Action	Appropriation	4000.00
Wex Bank Fleet Services	Fuel	1203.93
Windstream	Service	276.12
<b><u>General Supplemental Fund</u></b>		
Clarinda Academy	Juvenile Shelter Care	1399.50
Iowa Communities Assurance Pool	Liability Ins. Premium	421.00
Sarah Jennings	Juvenile Services	2000.00
<b><u>Rural Services Basic Fund</u></b>		
CovertTrack Group	Service	1995.00
Dvorak Tire and Service	Service	794.77
Horizon Jet Wash	Service	70.00
The Little Cobbler	Service	26.00
<b><u>Secondary Road Fund</u></b>		
Agri Drain Corp	Supplies	12.78
AgriVision	Expendable Parts	158.83
Akin Building Center	Supplies	315.92
Alliant Energy	Utilities	246.88
Anita Supply Center	Supplies	11.51
Aspen Equipment Company	Outside Services	2085.94
Atlantic Motor Supply	Supplies	706.67
Atlantic Municipal Utilities	Utilities	253.07
Leo Beschorner	Cellular Reimbursement	40.00
Cappels	Supplies	135.90
Dave Christensen	Cellular Reimbursement	40.00
Consulting Archaeological	Consulting Fee	950.00

[illegible]

Attest: /s/-Dale Sunderman, Auditor