Department of Parks and Recreation  
October 19, 2015  
5:15 p.m.  
Council Chambers-City Hall

Call to Order Meeting was called to order at 5:15 pm with all member present

Approval of Agenda Motion to approve by Strong; second by Beane; motion carried unanimously

Additional Agenda Items Discussion only; none presented

Public Communications comments or questions from visitors (3 minute limit)

Consent Agenda:

Minutes: September 21, 2015 meeting minutes motion to approve by Beane, second by McFadden, motion carried unanimously; October 7, 2015 Special Work session meeting minutes to approve by Beane, second by Strong, motion carried unanimously

Bills: October Bills motion to approve by Strong, second by Beane, motion carried unanimously

Action Items/New Business

1. 5 Year Plan Discussion and possible approval- After some brief discussion with no additions to plan a motion by Beane to approve, second by Strong, motion carried unanimously
2. Urban Forestry Grant update- Final training session on October 20 from 12:30-3:30; Pruning workshop and pruning classroom presentation
3. Kiddie Korral Update- Shelter delivery had been delayed a week so construction plans were moved by a week
4. Sign for the Parks and Recreation Building update- Installer was consulting with engineers to make sure the installation would not compromise the beams they were being hung from then installation will take place
5. Boat Ramp Update- the initial pad had been poured and needed to cure before installation into the river would take place
6. Schildberg Campground update- grass had been planted and initial mowing will take place in future; tree plan is being considered with help from Trees Forever and Operation ReLeaf Trees
7. Swimming Pool Painting Updates- will take place this fall and ACCO Unlimited will be the contractor
8. Bull Creek/Schuler Trail- some grading had taken place but will be completed within the next 10 business days
9. Lake #2 Trail TAP Grant Update- still waiting on Federal Highway approval
10. Schildberg Recreation Kiosk signage- On-leash signs are completed and will be installed during week
11. Painting of 2 Pickle Ball Courts and two Basketball Courts at Sunnyside Park Update- Tennis Courts Unlimited will return and finish the painting of basketball court lines and additional pickle ball courts
12. Replacement of small utility tractor update- (20 yrs old) taking bids on tractors and will make decision and order tractor from lowest bidder
13. Certified Playground and Safety Inspection Training- assistant director will attend a course to become a certified playground safety instructor in Kansas City, MO on November 10-12.

Discussion Items/Old Business

1. Nishna Valley Connector Trail Update and its impact on the Parks and Recreation Department- brief discussion was held about the potential impact the connector trail might have on the Parks Dept in terms of personnel and maintenance

Director’s Report-

1. Operation ReLeaf sale was Saturday, October 17, 9:00-11:00 am in the parking lot of the community center update
2. Health Walk at Schildberg Recreation Area on October 7--- 11:30 – 1:30; Smith update indicated participation was up this year compared to last and thanked everyone for coming out
3. Produce In The Park is done for the season and Harvest Festival is scheduled for November around Thanksgiving

Next Regular Meeting Date: November 16, 2015 in City Hall Council Chambers at 5:15 pm

Adjourn motion to adjourn by Strong; Beane second; motion carried unanimously; adjourned at 5:59 pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Roger Herring-Director; Seth Staashelm-Assistant Director; City Council Liaison- Ashley Hayes