

# Utility Board Meeting Minutes

*For November 16, 2015*

The Atlantic Municipal Utilities' Board of Trustees met to conduct a regular monthly meeting on November 16, 2015, at 5:30 P.M. in the Municipal Utilities' office building.

Present: Chairman Lawrence E. Turner; Trustees – Joyce Jensen, Dave Sturm, Ted Robinson, and Joanne Lorence.

Absent: None.

Also Present: Steve Tjepkes, General Manager; Jennifer Saathoff, Board Secretary; Jon Martens, Director of Water Operations; Greg Smith, Director of Electric Operations; and Dana Halder, City Council Representative

Chairman Turner called the regular monthly meeting to order.

Trustee Jensen moved, seconded by Trustee Lorence, to adopt the meeting agenda. All ayes.

Trustee Lorence moved, seconded by Trustee Robinson, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly reports, and approval of bills.

General Manager Tjepkes reviewed with the Board a proposed 2016 budget and capital expenditures. In the Electric Department, upcoming capital cost increases in electrical generation as a result of environmental compliance measures was discussed. In the Water Department, the need for additional revenue to meet infrastructure and debt obligation requirements. After much discussion, Trustee Robinson moved to set the public budget hearing for November 30<sup>th</sup> at 4:00 pm. Trustee Jensen seconded the motion. All ayes.

The Board discussed a proposed rate adjustment of 3 percent for electric service. Trustee Lorence introduced **Resolution 15-15** entitled “Resolution Regarding Proposed New Rates for Electric Service; and Establishing the Date for a Public Hearing Thereon” and moved the Resolution be adopted, seconded by Trustee Sturm. The roll being called the following named Trustees voted:

- Aye: Jensen, Sturm, Robinson, Lorence, & Turner
- Nay: None

Whereupon, the Chairman declared said resolution duly adopted. A public hearing on the proposed electric service rates will be held November 30<sup>th</sup> at 4:00 pm. at the Municipal Utility's business office.

The Board discussed a proposed rate adjustment of 3 percent for water service. Trustee Jensen introduced **Resolution 15-16** entitled “Resolution Regarding Proposed New Rates for Water Service; and Establishing the Date for a Public Hearing Thereon” and moved the Resolution be adopted, seconded by Trustee Sturm. The roll being called the following named Trustees voted:

- Aye: Sturm, Robinson, Lorence, Turner, and Jensen
- Nay: None

Whereupon, the Chairman declared said resolution duly adopted. A public hearing on the proposed water service rates will be held November 30<sup>th</sup> at 4:00 pm. at the Municipal Utility's business office.

General Manager Tjepkes updated the Board on a number of topics including the Generation & Power Supply, Higher Speed Internet Services in Atlantic, and the IT Coordinator Position. Director Smith updated the board on what has been going on in the electric department. Director Martens discussed what has been going on in the water department.

Chairman Turner asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Jensen moved to adjourn, seconded by Trustee Sturm. The meeting was adjourned at 6:56 P.M.

Lawrence E. Turner, Chairman

Attest:

Jennifer M. Saathoff, Secretary