

Atlantic Parks and Recreation
January 18, 2016
5:15 p.m.
Council Chambers-City Hall

Call to Order Chairperson Dusenberry called the meeting to order at 5:15 pm with all members present

Approval of Agenda Motion to approve the agenda by Strong; second by Beane; motion carried unanimously

Additional Agenda Items Discussion only- none presented

Public Communications comments or questions from visitors (3 minute limit) none presented

Consent Agenda:

Minutes: December 14, 2015 minutes; motion to approve by Beane; second by Strong; motion carried unanimously

Bills: January Bills; motion to approve by Smith; second by McFadden; motion carried unanimously

Action Items/New Business

1. 2017 Budget Proposal Update- the directors reported that they had met with the city administrator and received a favorable response for the 2017 budget; still in conversation and consideration of the possibility of an additional full-time employee
2. Kiddie Korral Update- Brick for the support poles will have samples of at the next meeting; Drinking fountain has been ordered and should arrive in the next week, it will be an aggregate type of stone structure but similar in shape and style as the recent one installed at Camblin shelter, Lighting change was completed and has a different type of fixture with a lower illumination similar to a night light; seeding will take place this winter
3. Street Address Sign Update- Robinson Landscaping will do the sign for us and we will pick out the stone
4. Boat Ramp Update- weather is still dictating the final grading of the project; the cement ramp has been poured; still need to armor the banks; then grass seeding and fine grading will take place
5. Swimming Pool Renovation Report- Request for Qualifications were sent out to four companies and a due date of February 8 by 5:00; Pool Renovation Steering Committee will be formed with a minimum number of 8 members including two board members; McFadden and Smith were approved to be on the steering committee; motion to approve the steering committee by Strong; second Beane; motion carried unanimously
6. Bull Creek/Schuler Trail Update- only thing left to complete is the fine grading and the seeding of grass
7. Lake #2 Trail TAP Grant Update- approved to go ahead with the development of the trail; grading to be ready for bids in late July
8. Park House Furnace Replacement Update- received proposals from two companies but concerns over the electrical service to the house were identified; must change the service to the house; Berg Electric will be contracted to do the installation
9. Cass County Community Foundation Grant Request - a grant application is being developed to make playground improvements at Harl Holt Park, located at 16th & Olive
10. Vision Iowa Grant Update- Contract Snyder & Associates for concept designs, costs, and consultation services; need cost estimates for the Schildberg Recreation Area CAT grant to assist with these estimates for a truly professional set of costs
11. On-line Shelter Reservations Update- Seth is working with 5 Q to produce an on-line registration process for our summer shelters

Discussion Items/Old Business

1. Nishna Valley Connector Trail Update – exploring the possibilities of a by-pass at the parking lot entrance by KJAN Radio for a safer entrance for bikers and the employees there

Director's Report-

1. Presentation to sorority on Wednesday, January 6.
2. Dog Park Parking lot installation- completed this spring; weather permitting

3. Sunnyside Park tree pruning
4. Walking/Biking Path snow removal, parks and recreation staff will get to it as quickly as we can
5. Sunnyside Park remains open to sledding, disc golf, walking

Next Regular Meeting Date: February 15, 2016 at 5:15 pm at City Hall Council Chambers

Adjourn motion to adjourn by Strong; second by Beane, motion carried unanimously; 6:27 pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Roger Herring-Director; Seth Staashelm-Assistant Director; City Council Liaison- Ashley Hayes