

# **Utility Board Meeting Minutes**

*For February 15, 2016*

The Atlantic Municipal Utilities' Board of Trustees met in regular session February 15, 2016, at 4:00 P.M. in the Municipal Utilities' offices.

Present: Chairman Joyce Jensen; Trustees –Ted Robinson, Dave Sturm, & Joanne Lorence.

Absent: None.

Also Present: Steve J. Tjepkes, General Manager; Jennifer M. Saathoff, Board Secretary; Greg Smith, Director of Electric Operations; Jon Martens, Director of Water Operations; Bob Cord, City Council Representative.

Chairman Jensen called the meeting to order.

Trustee Lorence moved, seconded by Trustee Sturm, to adopt the meeting agenda. All ayes.

Trustee Lorence moved, seconded by Trustee Robinson, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly reports, and approval of bills.

General Manager Tjepkes introduced a Proposal for Engineering Services for 2016 Water System Improvements. The board discussed the locations of the 2016 Water System Improvements. Then Trustee Lorence motioned to approve the proposal with Synder & Associates for Engineering Services of \$5,950.00 for the 2016 Water System Improvements. Trustee Robinson seconded the motion. Trustee Sturm abstained from the vote due to a conflict of interest. All ayes.

The Board had a small discussion on voting a new Vice-Chairman to replace Lawrence Turner. Trustee Sturm motioned to elect Trustee Lorence to the Vice-Chairman position. The motion was seconded by Trustee Robinson. All ayes.

General Manager Tjepkes updated the Board on a number of topics including the Generation & Power Supply, Clean Power Plan, Ethanol Plant Prospect, MRES Electric Rate Study, and AMI Smart Electric & Water Meter Project, Section 457 Deferred Compensation Plan, and Community Fiber-Optic Network. Director Smith went over what the electric department is working on. Director Martens went over what the water department is working on.

Chairman Jensen asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Lorence moved to adjourn, seconded by Trustee Sturm. The meeting was adjourned at 5:09 P.M.

Joyce Jensen, Chairman

Attest:

Jennifer M. Saathoff, Secretary