

# **Utility Board Meeting Minutes**

*For March 29, 2016*

The Atlantic Municipal Utilities' Board of Trustees met in a regular monthly meeting on March 29, 2016, at 4:00 P.M. in the Municipal Utilities' office building.

Present: Chairman Joyce Jensen; Trustees – Dave Sturm, Ted Robinson, and Joanne Lorence.

Absent: None.

Also Present: Steve Tjepkes, General Manager; Jennifer Saathoff, Board Secretary; Greg Smith, Director of Electric Operations; Jon Martens, Director of Water Operations; Bob Cord, City Council Representative; Christopher Nelson, Gronewold, Bell, Kyhnn & Co.; and Judd Meneely, Edward Jones.

Chairperson Jensen called the regular monthly meeting to order.

Trustee Sturm moved, seconded by Trustee Lorence, to adopt the meeting agenda. All ayes.

Christopher Nelson presented the 2015 Audited Financial Statements. Upon discussion of the reports, Trustee Robinson moved to receive the statements and to place them on file, seconded by Trustee Lorence. All Ayes.

Trustee Sturm moved, seconded by Trustee Lorence, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly reports, and approval of bills.

General Manager Tjepkes discussed with the board a proposal for a new directional drill to replace an aging boring machine. Trustee Lorence moved to approve the proposal from Vermeer for \$92,622.41. The motion was seconded by Trustee Robinson. All ayes.

The board went on to discuss a proposal for a new Vacuum Excavation System. Trustee Sturm moved to approve the proposal from Vermeer for \$36,687.09. The motion was seconded by Trustee Lorence. All ayes.

General Manager Tjepkes updated the Board on a number of topics including the Generation & Power Supply, Local Diesel Generator, AMI Smart Electric Meter Installation, Section 457 Deferred Compensation Plans, Energy Efficiency Rebate for Highway Christmas Lighting, and Community Fiber Optic Network. Director Smith went over what the electric department is working on & Director Martens discussed what has been going on in the water department.

Chairperson Jensen asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Lorence moved to adjourn, seconded by Trustee Robinson. The meeting was adjourned at 5:53 P.M.

Joyce Jensen, Chairperson

Attest:

Jennifer M. Saathoff, Secretary