

# Utility Board Meeting Minutes

*For July 18, 2016*

The Atlantic Municipal Utilities' Board of Trustees met in a regular monthly meeting on July 18, 2016, at 4:00 P.M. in the Municipal Utilities' office building.

Present: Chairman Joyce Jensen; Trustees – Joanne Lorence and Dave Sturm.

Absent: Judd Meneely and Ted Robinson.

Also Present: Steve Tjepkes, General Manager; Jennifer Saathoff, Board Secretary; Greg Smith, Director of Electric Operations; and Jon Martens, Director of Water Operations.

Chairperson Jensen called the regular monthly meeting to order.

Trustee Lorence moved, seconded by Trustee Sturm, to adopt the meeting agenda. All ayes.

Trustee Sturm moved, seconded by Trustee Lorence, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly and quarterly reports, approval of bills, and approval of easements.

General Manager Tjepkes discussed with the board the ground lease with the Atlantic Park and Recreation Department for the Little League fields. Trustee Sturm moved to approve the ground lease. The motion was seconded by Trustee Lorence. All ayes.

General Manager Tjepkes discussed with the Board the options for the employee health insurance renewal for the upcoming benefit period to either keep the existing policy with our grandfathered status or move to an ACA policy. The Board discussed the options and Trustee Lorence moved to approve the renewal of our current health insurance policy. The motion was seconded by Trustee Jensen. All ayes.

General Manager Tjepkes discussed **Resolution No. 16-01** entitled "Resolution Establishing Rates & Charges for Non-Recurring Services". Trustee Lorence moved the Resolution be adopted, seconded by Trustee Sturm. The roll being called the following named Trustees voted: Aye: Sturm, Lorence, and Jensen; Nay: None; whereupon the Chairperson declared said resolution duly adopted and signed her approval thereto.

General Manager Tjepkes updated the Board on a number of topics including the Generation & Power Supply, Local Diesel Generator Inspection, 3<sup>rd</sup> St. Place Property Purchase, Radon Gas Testing Results, and Staffing Changes. Director Smith went over what the electric department is working on & Director Martens discussed what has been going on in the water department.

Chairperson Jensen asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Lorence moved to adjourn, seconded by Trustee Sturm. The meeting was adjourned at 5:12 P.M.

Joyce Jensen, Chairperson

Attest:

Jennifer M. Saathoff, Secretary