

Department of Parks and Recreation

**Special Meeting**

Park Board Minutes

June 29, 2016

12:00 pm in the Atlantic Parks & Recreation Office

1200 Sunnyside Lane

Call to Order- Chairman Dusenberry called the meeting to order at 12:00pm with all board members present

Approval of Agenda- Motion to approve the agenda by Smith; second by Strong; motion carried unanimously

Additional Agenda Items- Discussion only;

Public Communications- comments or questions from visitors (3 minute limit)

Consent Agenda:

Minutes: Minutes of June 20 meeting will be presented at July 25 Board meeting

Bills: End of Fiscal year 2015-2016 Bills; motion to approve by Beane; second by McFadden; motion carried unanimously

Action Items/New Business

1. End of Fiscal year 2015/2016 on June 30; July 1 begins FY 2016/2017- The new fiscal year begins July 1<sup>st</sup>, 2016
2. Approval of AMU Ground Lease Agreement; Agreement brought forth for the ground to be leased to the Little League Board; within the agreement was guidelines for maintenance; motion to approve the AMU Ground Lease made by Strong; second by Beane; motion carried unanimously
3. East Shelter Masonry Work; Quote for mason work to put brick around the pillars for East Shelter came in; motion to approve the bid made by Smith; second by Strong; motion carried unanimously
4. Appointing Seth Staashelm to Parks Director beginning July 1<sup>st</sup>- Motion to approve Staashelm as Parks Director made by Strong; second by Beane; motion carried unanimously
5. PetSafe Grant Support- Staashelm reported a grant brought by PetSafe for \$10,000 to help maintain and improve the dog park; park board gave full support

## Discussion Items/Old Business

### Director's Report

1. Harl-Holt B-ball Update – Consulting a local cement paver to get his expert opinion for the bottom surfacing

Next Meeting Date: July 25th, 2016 at 5:15 pm in Council Chambers at City Hall

Adjourn: Motion to adjourn by Beane; second by Strong; motion carried unanimously; adjourned at 12:24pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith- Secretary; Charlene Beane- member; Erin McFadden- member; Roger Herring-Director; Seth Staashelm- Assistant Director; Council Representative- Ashley Hayes