

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

September 19th, 2016

5:15 pm in the City Hall Council Chambers

Call to Order- Chairman Dusenberry called the meeting to order at 5:15pm with all members present

Approval of Agenda- Motion by Beane to approve; second by Strong; motion carried unanimously

Additional Agenda Items Discussion only; Staashelm asked to add item Employee Appreciation and Iowa Governor's Health Walk to the Director's Report

Public Communications comments or questions from visitors (3 minute limit) - None presented

Consent Agenda:

Minutes: Motion to approve the August 15th, 2016 meeting minutes by Smith; second by Strong; motion carried unanimously

Bills: Motion to approve the September Bills made by McFadden; second by Strong; motion carried unanimously

Action Items/New Business

1. Kiddie Korral Update – Signs- Staashelm quoted the outdated spring toys for \$125 for purchase by private parties; Unloading only signs will be posted at the drive of Kiddie Korral; the Kiwanis Kiddie Korral Sign design was rejected for the whole area; Dusenberry suggested a new name for the shelter due to the in-kind contribution made by the Young Professionals of Atlantic; Staashelm asked the board to keep thinking of names and ideas for the new shelter
2. East Shelter Update- Staashelm reported the East shelter needs a sign for recognition; a sign establishing the shelter as East Shelter with usage hours was decided for the shelter.
3. Additional Park signage- Additional signage is needed for the dog park; Staashelm showed examples for new signs for the dog park that were in the original plan; entry signs were brought to the boards attention for all the parks with the need for an update; Staashelm requested for the board to think about designs for future conversation
4. Sunnyside Pool Steering Committee Update- Met September 14th – The Sunnyside pool steering committee met September 14th to go over updated changes to one of the renovation layouts; Staashelm expressed the project feasibility relies on fund raising and donation to do the whole renovation; the committee is waiting to set another meeting until WatersEdge comes back with updated changes
5. Schildberg Trail 2 Update- Start date September 19th- Schildberg Lake 2 Trail will be broke ground on September 19th; Staashelm stated as long as weather allows it the New trail should be finish by the first week in October
6. Harl-Holt Basketball Court Update- Court and Hoops have been installed; Staashelm reported to have gotten positive feedback about the court; discussion for a barrier for stopping balls for going into the creek is on hold until plans for the creek are made
7. Connector Trail Update- Connector trail has been seeded; the trail by KJAN is waiting for signs and fencing along with control gates

8. Trevor Frederickson Field Renovation Proposal- Staashelm reported a bid from Stamp construction of between \$5,000 to \$6500 for crowning the infield of Trevor Frederickson Memorial Field; the bid depends on the proper amount of tonnage of agrilime for the project; motion to approve the Trevor Frederickson Field renovation made by Strong; second by Beane; motion carried unanimously
9. Review of park landscaping concepts done by Intern Matt Ikel- Staashelm shared with the board the concepts done by the intern, Matt Ikel; the presentation consisted of landscaping plans for both city park and the entry ways of Sunnyside Park; the plans also included designs for entry signs for all the parks
10. Sunnyside Pool Report- Staashelm gave the board members a hard copy report from the Pool Manager Tierney Tanner; in the report she gave details of the different programs she ran, the day to day operations; inspections; and suggestions for the next year

Discussion Items/Old Business

Director's Report-

1. Adult Flag Football- Flag football has started with three teams currently playing; season will last until November and will provide good feedback for next year's program
2. Summer Program report- Staashelm reported the closing of the summer season with all the programs that went on; he stated there were 40 kids that participated in swim team, about 60 for youth tennis, a dozen adults did pickleball and there were 7 teams for Men's Slow pitch softball; along with those programs Parks and Recreation hosted a successful block party and 3 movie's in the Park nights
3. Cass County Forest Health Walk and Emerald Ash Borer Information Meeting – October 3rd at the Cass County Community Center- Staashelm reported that there will be a Forest Health Walk on Monday October 3rd at Sunnyside Park starting at 3 pm; at 5:30pm at the Cass County Community Center there will be an Emerald Ash Borer information Meeting
4. Upcoming turf maintenance- Staashelm reported his recent passing of the Public Applicators License for ornamental turf; Staashelm stated that in the next month they will be spraying for broadleaf weeds in the parks, along with aerating, fertilizing and over seeding in areas
5. Iowa Governor's Health Walk- Smith reported from 11:30am to 1:30pm at Schildberg Recreation Area they will be out on Wednesday October 5th hosting the Iowa Governor's Health Walk
6. Employee Appreciation- Staashelm stated that Parks and Recreation had one of their employees, Chad Christiansen leave the department to head in another career choice; Staashelm appreciated his hard work in the past year and wishes him the best of luck

Next Regular Meeting Date: October 17th, 2016 at 5:15 pm at City Hall Council Chambers

Adjourn- Motion to adjourn by Beane; second by McFadden; motion carries unanimously; 6:23 pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes