

Utility Board Meeting Minutes

For September 15, 2016

The Atlantic Municipal Utilities' Board of Trustees met in a regular monthly meeting on September 15, 2016, at 4:00 P.M. in the Municipal Utilities' office building.

Present: Chairman Joyce Jensen; Trustees – Dave Sturm, Ted Robinson, and Joanne Lorence.

Absent: Judd Meneely.

Also Present: Steve Tjepkes, General Manager; Jennifer Saathoff, Board Secretary; Greg Smith, Director of Electric Operations; Jon Marten, Director of Water Operations; and Gerald Brink, City Council Representative.

Chairperson Jensen called the regular monthly meeting to order.

Trustee Sturm moved, seconded by Trustee Lorence, to adopt the meeting agenda. All ayes.

Trustee Sturm moved, seconded by Trustee Lorence, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly reports, approval of bills, and approval of easements.

General Manager Tjepkes discussed with the board the assessment of operating conditions for the Norberg Diesel Generator. The Board reviewed the cost estimates for overhauling the generator. Trustee Lorence motioned to deactivate/retire the Norberg Diesel Generator. The motion was seconded by Trustee Robinson. All ayes.

General Manager Tjepkes reviewed with the board recent communications regarding a customer motor failure. General Manager Tjepkes conferred with DGR and DGR substantiated that this is a customer issue. No further action was taken.

General Manager Tjepkes updated the Board on a number of topics including proposed customer solar panel projects, ethanol plant status, and personnel issues. Director Smith went over what the electric department is working on & Director Martens discussed what has been going on in the water department.

Chairperson Jensen asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Robinson moved to adjourn, seconded by Trustee Lorence. The meeting was adjourned at 5:16 P.M.

Joyce Jensen, Chairperson

Attest:

Jennifer M. Saathoff, Secretary