

Utility Board Meeting Minutes

For January 16, 2017

The Atlantic Municipal Utilities' Board of Trustees met in regular session on January 16, 2017, at 4:00 P.M. in the Municipal Utilities' offices.

Present: Chairperson – Joyce Jensen; Trustees –Joanne Lorence, Ted Robinson, Judd Meneely, and Dave Sturm.

Absent: None.

Also Present: Steve Tjepkes, General Manager; Jennifer Saathoff, Board Secretary; Greg Smith, Director of Electric Operations; and Jon Martens, Director of Water Operations.

Chairperson Jensen called the meeting to order.

Trustee Lorence moved, seconded by Trustee Robinson, to adopt the meeting agenda. All ayes.

Trustee Sturm moved, seconded by Trustee Meneely, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly & quarterly reports, and approval of bills.

A listing of delinquent accounts totaling \$16,827.76 in the Electric Department and \$5,723.70 in the Water Department was submitted to the Board and discussed. Bad debt recoveries for the year totaled \$5,763.95. Motion by Trustee Sturm, seconded by Trustee Lorence, to remove the accounts from the active accounts listing and transfer them to a bad debt listing for further collection procedures as deemed necessary by management. All ayes.

General Manager Tjepkes updated the Board on negotiations, conversations, and correspondence relating to potential service to Elite Octane, LLC and the amendment to the Power Supply Agreement with MRES.

General Manager Tjepkes updated the Board on plant operations at W/S#3 Power Plant, provided a summary of the electric distribution system improvements completed this past year, distributed an APPA rate survey showing Atlantic with one of the lowest electric utility rates in the State of Iowa, and discussed the TAP grant that was awarded to pave a portion of the well field trails. Director Smith went over what the electric department is working on & Director Martens discussed what has been going on in the water department.

Chairperson Jensen asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Lorence moved to adjourn, seconded by Trustee Sturm. The

meeting was adjourned at 5:07 P.M.

Joyce Jensen, Chairperson

Attest:

Jennifer M. Saathoff, Secretary