

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

February 20, 2017

5:15 pm in the City Hall Council Chambers

Call to Order Vice-Chairperson Strong called the meeting to order at 5:15pm; chairman Dusenberry was absent

Approval of Agenda Motion to approve the agenda made by Smith; second by McFadden; motion carried unanimously

Additional Agenda Items Discussion only- No additional items

Public Communications comments or questions from visitors (3 minute limit)

Consent Agenda:

Minutes: January 17, 2017 meeting- motion to approve minutes made by McFadden; second by Smith; motion carried unanimously

Bills: February Bills- motion to approve the bills made by Beane; second by McFadden; motion carried unanimously

Action Items/New Business

1. Sunnyside Pool Steering Committee Update- Staashelm reported the pool committee will have an upcoming meeting to discuss marketing strategies for the pool concepts; he stated the current plan is to publish the plans and receive feedback of what changes they would and wouldn't like to see; Staashelm stated this would be a \$4.5 million dollar plan and that it would go up for a bond vote as early as June of 2019.
2. Lake 2 Trail Update- Staashelm reported that Lake 2 trail is still waiting for change order approval; once that is complete the park board will be able to make the last payment to complete the project
3. Enhance Iowa Application Update- Staashelm reported that the Enhance Iowa presentation went very well; he stated that the Enhance Iowa board would like to see more private donors to show community support for this project; Staashelm said they will be sending out 5,000 donation letters to residents in Atlantic to get their support.
4. Approval of Letter for Enhance Iowa- Staashelm stated the letter says that in the pending funds for the Enhance Iowa application if there is in shorting or gap in finances for the project that it will be covered from the Parks Rec reserve fund or through additional fundraising; motion to approve the letter for Enhance Iowa made by Beane; second by McFadden; motion carried unanimously.
5. Fundraising Letters for Schildberg Recreation Project- Staashelm presented the fundraising letters to the park board which stated the description of the Schildberg Development project and the need for funds to close a financial gap of \$30,000; these letters will be attached to the AMU bills for Atlantic residents over the next month.
6. Iowa Parks and Recreation Spring Conference Approval- Staashelm stated the need to attend this conference for its educational sessions, networking opportunity, park tours, and a chance to meet a lot of vendors; motion to approve of Seth Staashelm to attend the Iowa Parks and Recreation spring conference made by Smith; second by McFadden; motion carried unanimously.

Discussion Items/Old Business

- 1.

2.

Director's Report-

1. Summer Program and Project Planning- Staashelm reported plans to do projects in city park in the beautification plan; finish kiddie korral area with landscaping and signage; do the finishing touches to the Trevor Frederickson softball field; fishing pier to Lake 3; finishing touches and opening of the campground at schildberg recreation area
2. Ice Rink Closed For the Season- Sunnyside Ice Rink is closed for the season; the liner is put away and it was well attended in its first year; next season the ice will be better maintain with more knowledge of how ice works
3. Sunnyside Park Roads are open for the Season- The park gates at Sunnyside are now open for the season; the bathrooms and drinking fountains however will remain close until April
4. Discounted Hockey Tickets Available- Atlantic Parks and Recreation will be offering discounted tickets to the Iowa Wild Hockey game on March 18<sup>th</sup>; tickets cost \$22 a piece and are usually valued for over \$40; tickets can be bought at the park office

Next Regular Meeting Date: March 20<sup>th</sup>, 2017 at 5:15 pm at City Hall Council Chambers; Request to Change Meeting Date to March 27<sup>th</sup>, 2017- motion to change the park board meeting to March 27<sup>th</sup> made by Beane; second by Strong; motion carried unanimously

Adjourn- Motion to adjourn made by Beane; second by Smith; motion carried unanimously; meeting adjourn at 6:03pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes