

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Agenda

May 15, 2017

5:15 pm in the City Hall Council Chambers

Call to Order Meeting called to order at 5:15 pm by Vice-chairperson Strong; All members were present except Chairman Dusenberry and City Council liaison Hayes

Approval of Agenda Motion to approve the agenda made by Beane; second by McFadden; motion carried unanimously

Additional Agenda Items Discussion only; no additional items added

Public Communications comments or questions from visitors (3 minute limit): No Comments made

Consent Agenda:

Minutes: April 17, 2017 meeting and May 4, 2017 Special Meeting: Motion to approve April 17 minutes made by McFadden; second by Beane; motion carried; Motion to approve May 4th special meeting minutes made by McFadden; second by Beane; motion carried unanimously

Bills: May Bills: Motion to approve May Bills made by Smith; second by Beane; motion carried unanimously

Action Items/New Business

1. Girl Scout Sunnyside Entry Way Proposal- Girl Scout Troop proposed to the park board to restore the North entryway to Sunnyside Park; the plan consisted of repainted the entry pillars and installing a rod iron sign of "Sunnyside Park" about the road way; in the proposal was plans to paint a mural on the pillars but the board asked to withdrawal that portion of the proposal; conversations to add a kiosk was talked about; motion to approve the Girl Scout Sunnyside Entry Way Proposal with the exception of the mural made by Smith; Second by Beane; motion carried unanimously
2. Sunnyside Pool Steering Committee Update- Staashelm reported that WatersEdge Design are still making the marketing material to be used for displays and meetings.
3. Enhance Iowa Update- Staashelm reported to still be waiting for the contract from Enhance Iowa; the project is continuing with the start of the eastside parking, sewer hook-ups, and the ADA fishing pier.
4. Lake 3 Stabilization Update- Heuton has started building up a stock pile to be used to help stabilize the shoreline; once the project is done Lake 3 trail will be closed until the new trail is installed; Staashelm added that he will have Heuton also shape the Lake 1 shoreline to better maintain the lake in the future
5. Campground Update- Staashelm reported that the campground plan is to open it up to the Ethanol Plant construction workers for a monthly lease throughout the Summer and winter months; this lease would be \$400 a month per pad; open pads will still be available for recreation use; the campground is nearing completion; Staashelm stated as soon as parking lot and drives are completed the campground will be ready for campers

6. Proposal for master plan for sports complex- Staashelm proposed to the Park board to form a steering committee to come up with a master plan for the Little League Sports Complex to better utilize the space to help the different organizations and community members with their recreation and program needs; Staashelm hopes a plan would give the different organizations the tools they need to apply for grants, and seek donations; Motion to approve proposal for a master plan for the sports complex made by Beane; second by McFadden; motion carried unanimously
7. Sunnyside Shelter update- Staashelm reported that the shelter is ordered; the old pad was removed by the Street department last week; the shelter pad will be completed by AM Coron with the hopes of the shelter being delivered in July
8. Proposal for Reskinning Park Shed- Staashelm received two bids to reskin the old park shed; the shed will use the same colors as the new park building; Staashelm recommended in taking the lower bid by Scott Westphallen; motion to approve the reskinning of the park shed by Scott Westphallen made by Beane; second by McFadden; motion carried unanimously.

Discussion Items/Old Business

1. Leasing of Shed to Trojan Locker- Staashelm wanted to converse with the board with the idea of leasing the old park building to the Trojan Locker; Trojan Locker is ran by Rollie Parriot with a mission to provide the kids in the community with supplies and equipment to participate in athletics; the park board was in favor of the proposal; Staashelm said he would get a lease written up and include in the next meeting action items.
- 2.

Director's Report-

1. Sunnyside Summer Block Party Friday, June 2nd – Staashelm reported the Sunnyside Block party will be Friday, June 2nd starting at 5pm with live music, free hot dogs, cotton candy, games, and activities
2. Movies in the Parks begins June 16th- Staashelm reported that Movies in the Park will begin with Fantastic Beasts and Where to Find Them; there will be popcorn available.
3. Exercise in the Park begins May 22nd
4. Pool Opening Saturday May 27th at 1pm
5. Beautification Project- Staashelm reported that there is a committee put together to work on the Beautification plan made last summer; the park signage is included into the plan.
6. Grounds keeping staff started today; Staashelm reported the grounds keeping staff started today; these employees consisted of Tyler Christensen and Tristan Benn; two additional staffers will start in the following week.

Next Regular Meeting Date: June 19, 2017 at 5:15 pm at City Hall Council Chambers

Adjourn: Motion to adjourn made by McFadden; second by Beane; motion carried; meeting adjourn at 6:33pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes