

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

November 20<sup>th</sup>, 2017

5:15 pm in the City Hall Council Chambers

Call to Order           Dusenberry called the meeting to order at 5:15pm; Krogman and Hayes were absent.

Approval of Agenda    Motion to approve the agenda made by McFadden; second by Beane; motion carried unanimously

Additional Agenda Items      Discussion only: No additional items were made

Public Communications      comments or questions from visitors (3 minute limit): No comments were made

Consent Agenda:

Minutes:            October 16, 2017 Meeting and October 20, 2017 Special Meeting: Motion to approve the October 16, 2017 minutes made by Beane; second by McFadden; motion carried. Motion to approve the October 20, 2017 Special meeting made by Beane; second by McFadden; motion carried.

Bills:                November Bills: Motion to approve the November Bills made by Smith; second by Beane; motion carried.

Action Items/New Business

1. Nominations for Park Board Vice-Chairperson and vote: The board did not want to make a decision without for the Vice-Chairperson without member Krogman present; the nomination and vote was tabled for the December board meeting.
2. Schildberg Recreation Area Development Project Update-Staashelm updated the board the playground equipment for the east side of Lake 3 has been delivered and is currently in storage in the park shed at Sunnyside; Staashelm also reported the campground has seen a consistent 12 to 14 campers every month with new people coming in and people leaving too; he suspects this trend will continue until the ethanol plant is finished
3. Lake 3 Trail Update: Staashelm reported that the plan is still to pave the trail this winter with weather permitting; the Dryer Brothers current timeline looks to be a couple weeks out; they hope they can get it installed as long as it doesn't get too cold.
4. Sports Complex Planning Update- Staashelm reported the preliminary plan to the board and updated them on the plan featuring more parking, accessibility trails, improved drainage, irrigation and multipurpose soccer fields; Staashelm stated that the next step would be to meet with the individual groups and establish priorities, goals, and fundraising strategies.
5. Public Gardens- Update: Staashelm revealed to the park board the two plans with Mollett park and Cedar park; the goal of the public garden group was to establish gardens for public use; these include rentable plots, edible landscape, and native habitat; the next step would be to receive feedback from the public at public input sessions and through social media.

6. Accepting check from Bikers Helping Bikers: The Atlantic Parks and Recreation board accepted a check for \$50 from Bikers Helping Bikers as a donation towards the parks; Dusenberry stated their gratitude towards their donation

#### Discussion Items/Old Business

- 1.
- 2.

#### Director's Report-

1. Seasonal employees are done for 2017: Seasonal staff will be done on November 17<sup>th</sup> for the rest of the season; Staashelm stated his appreciation for their hard work.
2. Ice Rink will open after the first cold snap: The Sunnyside ice rink will be open again this season; the opening date is not known but will happen as soon as the weather starts to experience consistent freezing temperatures.
3. Campground Update: Staashelm reported the campground has seen a consistent of 12 to 14 visitors throughout the months with people coming and going
4. Trojan Locker Report: Staashelm reported to the board that Rollie has been let go by the city; he reported that it would be in our best interest to continue the sport locker for its positive impact with the community; the sport locker has helped over 60 kids since its location change to Sunnyside park
5. 10<sup>th</sup> Street Sunnyside Entrance: The Sunnyside Entrance sign was looked at by structural engineers and they reported it was not suitable to hold the overhead sign; they will be coming up with a couple of solutions to fix the problem
6. Sunnyside Park is open all winter; roads remain open weather permitting: Staashelm wanted to stress that the park remains open all year.

Next Regular Meeting Date: December 18th, 2017 at 5:15 pm at City Hall Council Chambers

Adjourn : Motion to adjourn made by Beane; second by McFadden; motion carried; meeting was adjourned at 5:40pm

Board Members: Stuart Dusenberry- Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; John Krogman- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes