

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

August 21, 2017

5:15 pm in the City Hall Council Chambers

Call to Order                      Chairperson Dusenberry called the meeting to order at 5:15pm with Vice-Chairperson Strong absent.

Approval of Agenda      Motion to approve the agenda made by McFadden; second by Beane; motion carried unanimously.

Additional Agenda Items              Discussion only: No additional items were included

Public Communications              comments or questions from visitors (3 minute limit): No comments were made

Consent Agenda:

Minutes:              July 17, 2017 Meeting: Motion to approve the July 17, 2017 meeting made by Beance; second by McFadden; motion carried unanimously

Bills:                      August Bills: Motion to approve the August bills made by Smith; second by Beane; motion carried unanimously

Action Items/New Business

1. Schildberg Recreation Area Development Project Update: Staashelm updated the board with the campground has 9 campers so far with more to come; Staashelm has stated that there have been many recreational campers that have utilize the space for small staycations; other projects included in the Schildberg Recreation Area Improvement is the fishing dock; Staashelm says with the help of Connect a Dock they will be installing the fishing dock later in the week; this project will see a grand opening in September; Staashelm also informed the board in the upcoming months planning for the shelter house and playgrounds will begin in the fall.
2. Schildberg Committee Update- Staashelm reported the committee has been meeting to discuss Hotel, Motel Tax and to come up with strategies to educate the general public on the tax and the benefits that could come of it; Staashelm stated the committee will be gathering soon to discuss more about this.
3. Lake 3 Stabilization Update: Lake 3 Stabilization Update has been the same; they are waiting for Heutons schedule to clear to get the project started.
4. Sports Complex Planning Update- Staashelm updated the board that the Complex planning is underway, the first meeting was rocky with the organizations wanting the best for their organization, Staashelm has stated that they discussed with the engineers the higher priority would be focused on the youth sports and the high school would not have a permanent field out there but would use the facility for tournament purposes.
5. Sunnyside Shelter Update- Staashelm has stated the shelter is very well completed; there are a few details to finish on the shelter landscaping; the retaining wall is nearing completion and the brick columns will be done shortly; Staashelm has stated they will seed in the next month and the walkway to the small shelter will come in the near future; the shelter though will be open in time for the Harlan reunion.

6. Public Gardens- Community Public Input Meetings: Staashelm reported the past few months there has been public gardens meetings in looking for space to have public gardens, edible landscapes, pollinator habitats and so on; the group is partnering with Iowa State in coordinating public input sessions and coming up with a plan.
7. Approval for Park Plans for Community Parks by Iowa State: In working with Iowa State; they held public input sessions at Produce in the Park and at the Cass County fair and asked people about Cedar Park, Mollett Park, Pellett Park, Nishna Park, and East Ridge Park; Staashelm shared the input sessions to the board showing the stickers correlating to each park with the type of usage for the space and the highest priority; from these sessions it was determine to focus on Cedar Park and Mollett Park; in working with Iowa State, the parks would get up to 200 free hours of planning for the parks that implemented the resources coming from the public input sessions; motion to approve the park plans for the community parks by Iowa State made by Beane; second by McFadden; motion carried.

#### Discussion Items/Old Business

- 1.

#### Director's Report-

1. Movies in the Park Report- Staashelm has reported the progress of the Movies in the park this year; even though the numbers were down from the first year; there was a respectable average of 70 to 80 people at each event this year with positive feedback from participants.
2. Sunnyside Pool Report- The pool say a year with a new manager with many a new additional staff; the pool closed earlier this year due to availability of guards during August; Staashelm reported that he would like to hire outside the Y for guards to help keep the pool open for longer; the concessions has seen a bump in sales from the past 5 seasons along with Membership sales for individual tripled and family memberships almost doubled from the past 5 seasons; Staashelm reported event though the pool didn't make money they still hit the goal of \$30,000 that more than covers staffing.
3. Pool Renovation Plan Update- Staashelm reported the pool plans are still in the same place as last month; the hope is to present City Council of the plans in the near future!

Next Regular Meeting Date: September 18, 2017 at 5:15 pm at City Hall Council Chambers

Adjourn : Motion to adjourn the meeting made by Beane; second by McFadden; Motion carried; meeting adjourned at 5:53pm

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes