

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

June 18, 2018

5:15 pm in the City Hall Council Chambers

Call to Order: Dusenberry called the meeting to order at 5:15pm with all members present.

Approval of Agenda Motion to approve the agenda made by Krogman; second by Beane; motion carried unanimously

Additional Agenda Items Discussion only: No additional items were made

Public Communications comments or questions from visitors (3 minute limit): No comments made

Consent Agenda:

Minutes: May 21, 2018 Meeting: Motion to approve the minutes made by Krogman; second by McFadden; motion carried unanimously.

Bills: June Bills: Motion to approve the bills made by Smith; second by Beane; motion carried.

Action Items/New Business

1. Schildberg Development Project Update
  - a. West Shelter: Staashelm updated the project was going to be a week behind the original completion date; the shelter is still on for being completed in July
  - b. East Playground: Staashelm reported the playground is still in a work in progress with the rain cutting their 2 day work day short; they are waiting for the supervisor to come back and for the weather to cooperate to finish the playground structure.
2. Community Parks Project Update
  - a. Cedar Park: Status for the cedar park is the same as last month
  - b. Mollett Park: Mollett park has the same status as last month
3. IDALS Nishna Park Project: Approval of Engineering Service Agreement: Staashelm presented to the board a engineering service agreement for the Nishna Park Project as part of the Iowa Department of Agriculture and Land Stewardship Water Quality Initiative grant; Staashelm said the purpose of the project is to improve the parks water ways with rain gardens, bio swales and native plantings; this project would be in partnership with the high school in developing an educational classroom while improving the area; motion to approve Engineering Service Agreement for Nishna Park made by Smith; second by Krogman; motion approved unanimously.
4. Sunnyside Entrance Sign Update: Staashelm reported that the pillars are currently demolished; the parks department will be working with the girl scout troop in completing the signs before the season is done.
5. Discussion on Sunnyside park trees: The park board discussed what to do with the dead trees in Sunnyside park; it was resolved to take down the dead trees one by one in due time while planting new ones to keep up with the canopy cover.

## Discussion Items/Old Business

- 1.
- 2.

## Director's Report-

1. Summer Programs Update: Staashelm presented the number of participants from youth tennis, summer swim team, pickleball, and adult softball.
2. Park Foreman Position: Staashelm reported due to lack of quality participants and with the interest of the job of someone within the city; Staashelm hired Ron Flory; he was formerly with the waste water department and will make the transfer in July to the Parks.
3. Sunnyside Pool Report: Staashelm has reported an increase in membership sales this year for the pool season.
4. Movies in the Park: Coco July 13th
5. Campground Update: Staashelm has reported to the board that they still have workers coming in for an extended stay; Staashelm reported that he will start enforcing the 2 week rule for the campground.

Next Regular Meeting Date: July 16, 2018 at 5:15 pm at City Hall Council Chambers: Meeting moved to Monday, July 23, 2018; motion made by McFadden; second by Krogman; motion carried.

Adjourn : Motion to adjourn made by Beane; second by McFadden; motion carried; meeting adjourned at 6:03pm.

Board Members: Stuart Dusenberry- Chairperson; Erin McFadden- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; John Krogman- member; Seth Staashelm-Director; City Council Liaison- Ashley Hayes