

Atlantic Public Library Board Meeting
May 11, 2015
5:30 p.m.

1. Call to Order: The meeting was called to order at 5:30 pm by President Linn Headlee in the upstairs meeting area of the library.
 - 1.1. Board members present: Sid Winchell, Crystal Christensen, Jim Crall, Janice Dickerson, Janet Nielsen, Dana Halder, Mike Waters, Don McLean
 - 1.2. Library Staff present: Jody Allumbaugh, Julie Tjepkes, Diane McFadden
2. Approval of Agenda/Minutes. No comments or changes made. Motion to approve and seconded. Minutes approved unanimously.
3. Bills & Finances: Julie presented an overview of the bills and finances. Motion made to accept by Janice Dickerson, seconded by Mike Waters. All agreed to pay the bills as presented.
4. President's Items:
 - 4.1. Director Search Update: Linn Headlee presented Natalie Struecker as our candidate for Library Director. After interviewing Natalie on April 20, the search committee had issued, with advice from City Attorney Dave Wiederstein, a letter of intent to hire Natalie once the posting period expired on May 8.
 - 4.2. The board did receive one other resume before the posting period ended, from an applicant who lives in Council Bluffs.
 - 4.2.1. This applicant had also applied the last time we looked for a director approximately a year ago, and was one of the top two candidates.
 - 4.2.2. After discussion, the consensus was that the second applicant is a good candidate but Natalie is a better fit for Atlantic's Library Director position.
 - 4.3. Sid Winchell moved that the Board extend an offer to Natalie Struecker for Library Director. Seconded by Jim Crall. The Board approved unanimously to offer the position to Natalie. Linn will call her right away and make the offer.
5. Director's Items
 - 5.1. Old Business
 - 5.1.1. Elevator: Julie reported that it would cost \$20 more per month to extend the service agreement we have on the elevator to cover routine safety testing, and basic parts and components. Motion to add this coverage made by Crystal Christensen, seconded by Janice Dickerson. Motion carried.
 - 5.1.2. NewsBank Subscription: The Board voted last month to discontinue this service, but it was since discovered that the previous director had committed to continue the service before she left. So for now, we are committed to use the service. However, the company is adding more newspapers to what we can make available, and made some calls to make sure that the *Atlantic News Telegraph* will be available again (it had stopped working for us for

several months). Janice Dickerson moved that we continue the subscription on the revised terms, seconded by Sid Winchell. Motion carried.

- 5.1.3. Windows: Anderson's would charge \$485 for window cleaning service per cleaning time. If we did it three times a year, that per-cleaning cost would go down. Our last window cleaning was sometime last summer. The board took no action. Julie will call Perry's (the other company in town that does professional window cleaning) to find out how much they would charge.

5.2. New Business

- 5.2.1. FOL Book Sale: Raised over \$1200, which is more than last spring's sale (which was approximately \$800)

- 5.2.2. Grants: We received a \$1000 grant for the teen area from Community Foundations of Southwest Iowa. These funds will mostly be used for furniture, desks and similar items.

5.2.3. Donations:

- 5.2.3.1. \$50 worth of materials from Family Crisis Support Network related to bullying, for possible use in a library program.

- 5.2.3.2. Browning Literary Club donated \$150 for teen area.

- 5.2.3.3. Ken Mormon, from FOL, donated a bunch of time and materials to fix tables used for library functions in the ICN (Iowa Communications Network) room.

6. Other Business

- 6.1. Discussion of a personnel-related issue. No action or motions.

- 6.2. Dana Halder suggested the library consider purchasing a vacuum cleaner that is kept here at the library. No action taken.

7. Adjournment: Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Donald McLean
Acting Secretary