

# Atlantic Public Library Board

Monday March 9, 2015

5:30 p.m. Library Upstairs

1. Call to Order- by Vice President Winchell at 5:30 PM. Members present were Councilman Halder, Winchell, Osborne, Christensen, Dickerson, Nielsen, Crall, Bebensee, Dianne McFadden, Jody Allumbaum and Julie Tjepkes.

Also attending potential new board member Don McClain, Pastor of Evangelical Free church. Don would replace Brad.

2. Approval of Agenda/Minutes- agenda and minutes from February 2015 were reviewed and approval as written. Dee motion, Dickerson second, Unanimously approved.

4. Bills & Finances- Biblionix was paid from Direct State Aid (\$2171.59) Motion to approve/pay bills Crall, second Dee, Unanimously approved.

5. Presidents Items- Rollie provided information on entry rugs (multiple locations). The mats runs from \$100 to \$217. The staff will review and report back at next Board meeting with their recommendations

6. Directors (staff) Items- All new keys have been numbered and logged as to who has possession.

ILA dues have been paid by Julie, she will be reimbursed as noted on Bills and Finance.

Elevator broke this week and was repaired, bill not received.

No applications for the Director's position received to this date. Discussion was held on job description, is a Master's degree required? The application will be posted again.

Michelle's Library email account was accessed, a document was found from the High School about building and selling concrete benches.

The third year Spanish class has asked to place a collection of cans receptacle at the Library. Motion to approve Nielsen, second Dee, unanimously approved.

Internet monitoring does not include WiFi usage. This will be tabled until more information is gained.

Dana said there is \$67K in Trust and Agency (T and A).

The Catholic Church would be willing to support a no smoking zone in and around the parking lot. The motion was made to institute a tobacco free zone on all APL grounds. Motion to make the APL grounds a tobacco free environment motion by Dickerson, second Crystal, unanimously approved. Rollie will look into the cost of making the tobacco free area signs and report back to Sid.

Data base for our websites (NewsBank and Powerspeak) bills are due this spring. We will publicize and evaluate at the April Board meeting. Neither has been used much by Patrons.

Library overall usage was also reviewed, as an example we had 14 programs with over 90 participants. A gardening program will also be worked on and hopefully offered this spring

7. Other Business- MaryAnn Moreman was here as a representative of the Friends of the Library, this organization will hold a book sale April 7-10.

There will be highway road signs posted to designate the Library location.

Paint of the Library sign on the building was briefly discussed and tabled

8. Adjournment- meeting adjourned by Vice President Winchell at 6:30. Motion Dee by Dee, second Prall, unanimously approved.

Brad L. Osborne