

Department of Parks and Recreation

City of Atlantic, Iowa

Park Board Minutes

June 15, 2015

5:15 p.m. in the City Hall Council Chambers

Call to Order Vice-Chairperson Strong called meeting to order at 5:16 p.m.; Dusenberry absent

Approval of Agenda Motion by Beane to approve; second by McFadden; motion carried unanimously

Additional Agenda Items Discussion only- no additional items were presented

Public Communications comments or questions from visitors (3 minute limit) none were presented

Consent Agenda:

Minutes: Motion to approve May 18, 2015 minutes as presented by Beane; second by McFadden; motion carried unanimously

Bills: Motion to approve June Bills by Smith; second by Beane; motion carried unanimously

Action Items/New Business

1. Girl Scout Cadette Troop 40116 presentation of signs to the park board; smoking awareness signs were presented to the board by Girl Scouts to be installed in Sunnyside Park; Board expressed their gratitude for their work and persistence to make the public aware that kids in the parks should not be exposed to second hand smoke in the playground areas
2. Buck Creek Dog Park update- potential timeline; goal to get dog park opened by July 21 and have a grand opening
3. Urban Forestry Grant update- next trainings scheduled for 8:30- 3:00, July 8 & 9 then July 13 & 14, at the maintenance shop; Tree ID, Risk Tree Assessment, Forest Pests, Inventory
4. Kiddie Korral Update-Site plan review; Change Order for footings was presented with an additional cost for surface mounted supports rather than in-ground per engineer request; motion to approve change order and cost increase by Smith; second by McFadden; motion carried unanimously; concrete bid letting will take place in next two weeks and a contract will be extended at next month's board meeting; a preliminary calendar for the Kiddie Korral shelter was presented with a completion date of early November
5. Camblin Shelter Refurbishment Update- drinking fountain to be installed with hose bib and jug filler
6. Little League Complex Playground Equipment Update- installation complete and benches installed
7. Summer Recreation Programs registration report- registration numbers were presented and were down a little from the previous year but there are fewer kids in the Atlantic area
8. Sign for the Parks and Recreation Building- cost estimates were presented for the signage on the Park and Recreation building; motion to approve by Beane; second by McFadden; motion carried unanimously
9. Lake #2 Trail TAP Grant Approved- no word from the Federal government as yet
10. Park furniture purchased from Iowa DOT- not been placed as of yet due to wet grounds
11. Computer software for park and playground equipment maintenance- City Reporter was not purchased though approved due to cost and more important needs were identified

12. Computer and software for the swimming pool update- up and running and meeting the goals set forth in purchasing the software
13. Boat Ramp Update- weather delayed at this time
14. Lockers for new building and employees- purchase of six lockers for park personnel for the maintenance shop to house needed clothing items for work related situations; motion to approve by Beane; second by Smith; motion carried unanimously

Discussion Items/Old Business

1. Wireless Internet service for the pool & Sunnyside Park; potential for security cameras with wireless system- discussion was held and board expressed strong interest in pursuing the cost associated with providing WiFi in Sunnyside Park as an amenity and to attract more usage
2. Grand opening dates and ideas for the dog park and senior activity area were discussed; to be finalized at a later date

Director's Report-

1. Senior Activity Area Furniture arrived and assembled won't be put out until official opening
2. City of Atlantic Website development and Parks and Recreation Department is on-going
3. Installation of horseshoe pits will be taking place over the next few weeks in Senior Activity Area
4. Pool has gotten off to slow start due to weather; the few hot days brought out large numbers with 170-220 people per day
5. Ambassadors visit is rescheduled for July 21 at 10:00 a.m.; We will meet at Camblin shelter; all board members are welcome

Next Regular Meeting Date: July 20, 2015 in City Hall Council Chambers at 5:15 .pm.

Adjourn motion to adjourn by Beane; second by McFadden; motion carried unanimously; adjourned at 6:41 p.m.

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Roger Herring-Director; Seth Staashelm-Assistant Director; City Council Liaison- Ashley Hayes