

Department of Parks and Recreation

March 9, 2015

5:15 p.m.

Council Chambers-City Hall

Call to Order Meeting was called to order by Chairperson Dusenberry at 5:15 pm; all members were present; Councilperson Hayes was unable to attend due to prior commitment

Approval of Agenda Motion by Strong to approve; second by Beane; motion carried unanimously

Additional Agenda Items Discussion only; no additional items were offered

Public Communications comments or questions from visitors (3 minute limit); none presented

Consent Agenda:

Minutes: February 9, 2015 minutes to approve by Beane; second by Strong; motion unanimously carried

Bills: March Bills motion to approve by Smith; second by McFadden; motion carried unanimously

Action Items/New Business

1. Buck Creek Dog Park update- approve contract with Snyder & Associates for layout and surveying of area; review the meeting with County engineer regarding the Buck Creek Bridge replacement concerns; Herring & Staashem met with County Engineer and were reassured that the Buck Creek Bridge Project would not interfere with the dog park; Herring asked the Board to approve a contract with Snyder & Associates to do a site plan and layout of the dog park for \$650; Motion to approve the contract by Beane; second by McFadden; motion carried unanimously
2. Urban Forestry Grant update- next training rescheduled for March 17 at the maintenance shop; no action needed
3. Kiddie Korral Update- projected cost of cement sidewalk/service drive; Kiwanis donation; Snyder & Assoc. Engineering Contract; Herring indicated that an estimated cost of cement pad and drive would be in the range of \$20,000; Herring recommended approval of a site plan development, grading plan, topographical survey, bid documents and cost estimates be approved with Snyder & Associates for a fee of \$2850; Beane motion to approve; second by Strong; motion carried unanimously
4. Camblin Shelter Refurbishment Update- power wash, prime & paint, roof, electrical, water fountain & jug filler
5. Playground Equipment at Little League & Kiwanis donation; the city will maintain and purchase from Boland Recreation playground to be installed at the Atlantic Little League Complex; the park and recreation department maintains the complex and recommends the purchase and installation of playground equipment at the complex; Atlantic Little League and the Kiwanis Club will donate the money to the city for the equipment; motion to approve by Smith; second by Beane; motion carries unanimously
6. Summer Recreation Programs & Swimming Pool Recommendations; Nishna Valley YMCA contract; motion to approve the YMCA Management contract as presented; motion by Strong; second by McFadden; motion carries unanimously; and the summer recreation program as presented; motion to approve by Beane; second by Smith; motion carried unanimously
7. Sign for the Parks and Recreation Building; the Directors will be working with Bill Casteel of Atlantic Signs to come up with some concepts to present to the board at the next month's meeting

Discussion Items/Old Business

1. Girl Scouts Project- Cadette Troop 40116 proposal- discussion was held about the meeting Herring attended with the Cadette Troop; board recommended that the cadettes come to next board and present some ideas for signage.
- 2.

Director's Report-

1. Sunnyside park is still open to anyone wanting to use it for lunch, and any other recreational activities; probably not open gates until mid to late March; tennis practice starts March 16
2. Office Window shades for security and UV protection of equipment & computers
3. T.A.P. Grant turned in on Thursday, February 26; notified by April 15
4. Senior Activity Area Furniture
5. Tennis Court Drinking Fountain- ADA approved

6. AED Replacement for Pool (Automated External Defibrillator)

Next Regular Meeting Date: April 20, 2015 in City Hall Council Chambers at 5:15 pm

Adjourn Motion by Smith to adjourn; second by Beane; motion carried unanimously with adjournment at 6:53

Board Members: Stuart Dusenberry- Chairperson; Mary Strong- Vice-Chairperson; Jolene Smith - Secretary; Charlene Beane- member; Erin McFadden- member; Roger Herring-Director; Seth Staashelm-Assistant Director; City Council Liaison- Ashley Hayes