



## Utility Board Meeting Minutes

*For April 19, 2021*

The Atlantic Municipal Utilities' Board of Trustees met in regular session on April 19, 2021, at 4:00 P.M. in the Municipal Utilities' offices.

Present: Trustees – Ted Robinson and Kate Smith.

Physical attendance by all members of the Board was impossible or impracticable for this meeting. Pursuant to Iowa Code section 21.8, participation by Chairperson Joanne Lorence (joined during the consent agenda) and Trustees Dave Sturm & Judd Meneely occurred electronically.

Absent: None.

Also Present: Steve Tjepkes, General Manager; Todd Friesleben, Director of Electric Operations; and Mitch Burg, Director of Water Operations; Dave Britson, IT Coordinator; and Richard Casady, Atlantic City Council Representative.

Others participating through Zoom: Jennifer Saathoff, Board Secretary; and Jeff Godwin, Snyder's & Associates

Vice-Chairperson Robinson called the meeting to order.

Trustee Sturm moved, seconded by Trustee Smith, to adopt the meeting agenda. All ayes.

Trustee Robinson moved, seconded by Trustee Meneely, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, the monthly and quarterly financial statements, filing of monthly reports, pay application #2 for the Nishnabotna Crossing Project, and easements. Jeff Godwin went over the status of the Nishnabotna Crossing Project.

General Manager Tjepkes discussed with the board a potential agreement for the expansion of the Glacier Road Substation. Tjepkes went over recommendations from the utilities' electrical engineering firm DGR and from the utilities' counsel for power contracts Steve Nadel.

Under the action items for the month, General Manager Tjepkes reviewed with the Board Resolution 21-04 for the installation for the Spruce Substation Bus E Project. After a brief discussion, Trustee Sturm moved to approve **Resolution 2021-04: Resolution Authorizing Public Hearing and Letting for Plans and Specifications, Proposed Form of Contract, and**

Estimate of Costs for Spruce Substation Bus F Control Building and Switchgear  
Replacement for Atlantic Municipal Utilities, Atlantic, Iowa, and the Taking of Bids for  
Furnishing Such Work. The motion was seconded by Trustee Smith. The roll being called the following named Trustees voted:

Aye: Sturm, Robinson, Smith, Menely, and Lorence.  
Nay: None

whereupon the Chairperson declared said resolution duly adopted and signed her approval thereto

Board Secretary Saathoff went over some revisions to the Project Share Administration and Committee Guidelines and for the Disbursement Guidelines. After a discussion, Trustee Smith motioned to approve the agreement. The motion was seconded by Trustee Robinson. All Ayes.

General Manager Tjepkes then reviewed with the Board the IAMU Safety Group Insurance renewal proposal. After discussion, Trustee Sturm moved to approve the insurance renewal with the IAMU Safety Group, which was seconded by Trustee Menely. All ayes

General Manager Tjepkes updated the Board on the status of current capital improvement projects, generation & power supply, MISO transmission revenues, APFA Certificate of Excellence in Reliability and IUB Environmental Interiors.

Director Friesleben went over what the electric department is working on. Director Burg discussed what has been going on in the water.

Chairperson Lorence asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Robinson moved to adjourn, seconded by Trustee Smith. The meeting was adjourned at 5:04 P.M.

Jody Lorence, Chairperson

Attest:

Jennifer M. Saathoff, Secretary