



Utility Board Public Hearing & Meeting Minutes

For February 15, 2021

The Atlantic Municipal Utilities' Board of Trustees met on February 15, 2021, at 4:00 p.m. in the Municipal Utilities business office for the purpose of conducting a public hearing to receive comments regarding the proposed plan, specifications, form of contract, and estimate of cost for the 2021 AMU Clearwell Rehabilitation – Atlantic, IA for Atlantic Municipal Utilities.

Present: Trustees – Ted Robinson, Judd Meneely, and Kate Smith.

Physical attendance by all members of the Board was impossible or impracticable for this meeting. Pursuant to Iowa Code section 21.8, participation by Chairperson Joanne Lorence and Trustee Dave Sturm occurred electronically.

Absent: None.

Also Present: Steve Tjepkes, General Manager; Mitch Burg, Director of Water Operations; Todd Friesleben, Director of Electric Operations; Richard Casady, Atlantic City Council Representative; and Dave Britson, IT Coordinator.

Also participating through Zoom: Jennifer Saathoff, Board Secretary; and Jeff Godwin, Snyder & Associates.

Chairperson Lorence called the public hearing to order.

General Manager reviewed the resolutions for the Water Department's 2021 AMU Clearwell Rehabilitation. There were no written or oral comments.

Therefore, Trustee Robinson moved to close the public hearing and Trustee Meneely seconded the motion. All ayes.

Chairperson Jensen then closed the public hearing at 4:01 pm.

The Atlantic Municipal Utilities' Board of Trustees then went on to conduct the regular meeting session on February 15, 2021, at 4:02 P.M. in the Municipal Utilities' offices.

Present: Trustees – Ted Robinson, Judd Meneely, and Kate Smith.

Physical attendance by all members of the Board was impossible or impracticable for this meeting. Pursuant to Iowa Code section 21.8, participation by Chairperson Joanne Lorence and Trustee Dave Sturm occurred electronically.

Absent: None.

Also Present: Steve Tjepkes, General Manager; Mitch Burg, Director of Water Operations; Todd Friesleben, Director of Electric Operations; Richard Casady, Atlantic City Council Representative; and Dave Britson, IT Coordinator.

Also participating through Zoom: Jennifer Saathoff, Board Secretary; and Jeff Godwin, Snyder & Associates.

Chairperson Lorence called the meeting to order at 4:02 pm.

Trustee Smith moved, seconded by Trustee Meneely, to adopt the meeting agenda. All ayes.

Trustee Meneely moved, seconded by Trustee Smith, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, the monthly financial statements, filing of monthly reports, the monthly vouchers, and application for partial payment #1 with Shane Poe Construction.

Under the action items for the month, General Manager Tjepkes and Jeff Godwin, reviewed with the Board the Water Department's 2021 AMU Clearwell Rehabilitation Project. After a brief discussion, Trustee Robinson moved to approve **Resolution 2021-02: Resolution Approving Plans, Specifications, and Form of Contract for the 2021 AMU Clearwell Rehabilitation – Atlantic, IA**. The motion was seconded by Trustee Smith. The roll being called the following named Trustees voted:

Aye: Robinson, Smith, Meneely, Sturm, and Lorence.

Nay: None

whereupon the Chairperson declared said resolution duly adopted and signed her approval thereto.

Jeff Godwin, from Snyder and Associates, went on to review with the Board the bids that were received to do the work for the Clearwell Rehabilitation. There were two bids received and the costs were significantly over the engineer's estimate. After a board discussion, Trustee Robinson moved to reject all bids and to not award a contract at this time with intention to rebid the project later this year. The motion was seconded by Trustee Meneely. All Ayes.

General Manager Tjepkes discussed with the Board the details of the Novinium Cable Injection Contract, a Long Lead Time Part Agreement, and a purchase agreement. After discussion, Trustee Sturm moved to approve the contract, lead time part agreement, and purchase agreement. The motion was seconded by Trustee Robinson. All ayes.

General Manager Tjepkes discussed with the Board a pole inspection and treatment proposal with Osmose. After discussion, Trustee Sturm moved to approve the proposal. The motion was seconded by Trustee Smith. All ayes.

General Manager Tjepkes discussed the need with the Board to update the utilities authorized representatives with Missouri River Energy Services. Trustee Sturm moved to approve **Resolution 2021-03: Resolution Authorizing Designated Representative of Atlantic Municipal Utilities who shall Represent the Utility in the Business of Missouri River Energy Services**. The motion was seconded by Trustee Meneely. The roll being called the following named Trustees voted:

Aye: Sturm, Meneely, Smith, Robinson, and Lorence.

Nay: None

whereupon the Chairperson declared said resolution duly adopted and signed her approval thereto.

General Manager Tjepkes updated the Board on generation and power supply, APPA eReliability Tracker, Interconnection Agreement with Northwest Iowa Power Cooperative (NIPCO), and personnel changes.

Director Friesleben went over what the electric department is working on. Director Burg discussed what has been going on in the water department.

Chairperson Lorence asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Sturm moved to adjourn, seconded by Trustee Smith. The meeting was adjourned at 4:57 P.M.

Joanne Lorence, Chairperson

Attest:

Jennifer M. Saathoff, Secretary

